

**VILLAGE OF PEMBERTON
-REGULAR COUNCIL MEETING MINUTES-**

Minutes of the Regular Meeting of Council of the Village of Pemberton held on Tuesday, June 12, 2018 at 1:00 p.m. in Council Chambers, 7400 Prospect Street. This is Meeting No. 1472.

IN ATTENDANCE: Mayor Mike Richman
Councillor Jennie Helmer
Councillor James Linklater
Councillor Karen Ross
Councillor Ted Craddock

STAFF IN ATTENDANCE: Nikki Gilmore, Chief Administrative Officer
Sheena Fraser, Manager of Corporate & Legislative Services
Tim Harris, Manager of Operations & Development Services
Lisa Pedrini, Senior Planner
Wendy Olsson, Executive Assistant
Gwendolyn Kennedy, Legislative Assistant

Public: **Afternoon Session:** 2
Evening Session: 35

1. CALL TO ORDER

At 2:02 p.m. Mayor Richman called the meeting to order.

In honour of the Lil'wat7ul, the Village of Pemberton acknowledges that we are meeting within the unceded territory of the Lil'wat Nation.

2. APPROVAL OF AGENDA

Moved/Seconded
THAT the Agenda be approved as circulated.
CARRIED

3. ADOPTION OF MINUTES

a) Regular Council Meeting No. 1471, Tuesday, May 29, 2018

Moved/Seconded
THAT the minutes of Regular Council Meeting No.1471 held Tuesday, May 29, 2018, be adopted as circulated.
CARRIED

4. BUSINESS ARISING FROM THE PREVIOUS REGULAR COUNCIL MEETING

There was no business arising from the previous Regular Council Meeting.

5. BUSINESS ARISING FROM THE COMMITTEE OF THE WHOLE MEETING

There was no business arising from the previous Committee of the Whole meeting.

6. COMMITTEE MINUTES – FOR INFORMATION

There are no minutes to be received.

7. REPORTS

a) Office of the Chief Administrative Officer – Verbal Report

i. Regional Transit System – Memorandum of Understanding: Administration of a new Regional Transit System in the Sea-to-Sky Corridor

Nikki Gilmore, Chief Administrative Officer, provided a verbal report of discussions that led to the development of the Memorandum of Understanding (MOU). The MOU is a broad document intended to be a first step and a means to open discussions with the Province regarding funding of a new regional transit service. Once the Province has indicated its intentions with respect to the funding split, corridor Staff and Elected Officials will discuss remaining funding and governance issues.

Moved/Seconded

THAT the Mayor be authorized to sign the Memorandum of Understanding on behalf of the Village of Pemberton.

CARRIED

b) Mayor's Report

Mayor Richman reported on the following:

- The SLRD - Squamish-Lillooet Regional District (SLRD) is hosting a community open house to share information and seek input on the Regional Growth Strategy (RGS) Review draft bylaw - RGS Amendment Bylaw No. 1562-2018. The meeting takes place on Tuesday June 19, 2018 from 6:30pm-8:00pm @ the Pemberton & District Community Centre (Room B).
- The Squamish-Lillooet Regional District (SLRD) and the Village of Pemberton (Village) have agreed to pursue a transfer of the management of the Pemberton and District Recreation Service from the SLRD to the Village. Staff from both

organizations will draft a Management Agreement to set out the terms and conditions of the transfer; the draft is expected to be presented to the SLRD Board and Village Council for approval in the fall.

- Asset management works will be in progress from June 6th to June 30th. The Village has contracted ABC Pipe Cleaning to inspect and video all underground infrastructure within the Village of Pemberton. This infrastructure inspection will help to inform an Underground Services Management Plan that will address municipal infrastructure maintenance and upgrades
- Village Staff will be at the Pemberton Farmers Market on Friday, June 22nd to present information and answer questions about the Downtown Enhancement Project and the Gas Tax Fund that will be funding the project. *Note: This information session was postponed to a later date which has yet to be determined.*
- Attended a celebration at the Pemberton & District Museum and Archive Society on Saturday, June 9th, to honour and wish farewell to Flo Bilenduke, former Curator and 50-year Pemberton resident, who is leaving Pemberton for Calgary.
- Attended the first Nu'kw7ántwaí Intergovernmental Relations Committee Meeting with CAO Gilmore. Discussion focused on establishing terms of reference and setting up a framework for ongoing cooperation on tangible projects. The next meeting has been scheduled for September.
- Met with Allan Firth of Pemberton Youth Soccer Association (PYSA) and Graham Murphy representing the Vancouver White Caps – Pemberton Academy to discuss soccer field development.
- Attended Pemberton Valley Utilities and Services Commission (PVUS) Meeting on June 7th.

Mayor Richman reminded those in attendance of the following upcoming events:

- The 2018 Spud Run will take place on July 1st @ 8am. Registration is at 8:00am at the Pemberton Community Centre and the run starts at 8:30am.
- A Grizzly Bear Conflict Prevention Workshop is taking place on Saturday, June 16th, 10am-3pm at the Pemberton & District Community Centre.
- The Pemberton Stockcar Association will host their second race on Saturday, June 16th @ 5:30 and the Pemberton Speedway.
- National Aboriginal Day – Thursday, June 21, 2018.

Mayor Richman also reported that the renovations at the Pemberton Youth Centre (REC) are now complete.

c) Councillor Reports

i. Councillor Ross

Councillor Ross reported on the following:

Attended PVUS meeting on June 7th at which several applications for grant funding were considered.

ii. Councillor Craddock

Councillor Craddock reported on the following:

- Volunteered as a barbecue chef at the Rotary Club Golf Tournament fundraiser.
- “Give it a Try” Seniors Games will be held on June 13th at the newly renovated Youth & Seniors Centre.

iii. Councillor Linklater

Councillor Linklater reported on the following:

- Attended PVUS meeting on June 7th:
 - Whistler Real Estate Association presented a cheque for \$1000 for the purchase of a table tennis table for the Pemberton Youth Centre.
 - Consideration given for funding from the Pemberton and District Community Fund to several community groups/organizations
 - Leftover funding in the amount of \$5137 for Youth Initiatives/Youth Centre was reallocated to another Youth project.
- Attended Sunstone Developments Sneak Peek Event on Saturday, June 9th at the Meadows at Pemberton.
- Thank you to the community and Staff for supporting the PYSA fundraising bottle drive on the weekend.
- Taught a Foodsafe course to Pemberton Lions Club.
- Commended Pemberton Painting for their work on the Community Barn.
- Attended the Rotary Club of Pemberton and Pemberton District Chamber of Commerce 13th Annual Golf Tournament
- Will attend Pemberton Secondary School (PSS) awards ceremony at 7:00 p.m. this evening.
- Attended the PSS Drama Club production of Clue on the weekend.

- Congratulations to the 2018 PSS graduating class. Graduation ceremony will be held at PSS on Saturday, June 16th.

iv. Councillor Helmer

Councillor Helmer did not report.

8. BYLAWS

a) Fourth and Final Reading

i. Village of Pemberton General Local Government Election & Other Voting Procedures Bylaw No. 831, 2018

Moved/Seconded

THAT Village of Pemberton General Local Government Election & Other Voting Procedures Bylaw No. 831, 2018 receive fourth and final reading.

CARRIED

9. CORRESPONDENCE

a) For Action

- i. Rod Nadeau, Vidorra Developments Ltd./Innovation Building Group, dated June 5, 2018, requesting a letter of support for their funding application for Orion under National Research Council's Green Infrastructure Program for Energy Efficient Buildings Research, Development and Demonstration.**

Move/Seconded

THAT a letter of support be provided.

CARRIED

- ii. Pamela Goldsmith-Jones, M.P., West Vancouver-Sunshine Coast-Sea to Sky Country, dated May 28, 2018, regarding funding opportunities for infrastructure upgrades under the new Environmental Quality Program.**

Moved/Seconded

THAT Council direct staff to review the funding program criteria.

CARRIED

b) For Information

- iii. Lynn Embury-Williams, Canadian Wood Council, dated May 15, 2018, calling for nominations for the 2018 Community Recognition Awards.**

- iv. **Murry Krause, Chair, UBCM, calling for nominations for UBCM Executive.**
- v. **Wendy Booth, President, Union of BC Municipalities, dated June 1, 2018, acknowledging receipt of Village of Pemberton's resolutions to be presented at the 2018 UBCM Convention in September.**

Moved/Seconded

THAT the above correspondence be received for information
CARRIED

10. DECISION ON LATE BUSINESS

There was no late business for consideration.

11. LATE BUSINESS

There was no late business for consideration.

12. NOTICE OF MOTION

There was no notice of motion for consideration.

13. QUESTION PERIOD

There were no questions from the gallery.

14. IN CAMERA

Moved/Seconded

THAT pursuant to Section 90 (1) (c) employee relations, (g) litigation, (k) negotiations, (l) municipal objectives of the *Community Charter*, the Council of the Village of Pemberton serve notice to hold an In-Camera Meeting on today's date for the purpose of dealing with matters for which the public shall be excluded from attending.

CARRIED

At 2:29 p.m. Council moved In Camera.

15. RECESS

At 3:06p.m. Council Rose without Report from In Camera and the Regular Meeting was recessed until 5:00 p.m. at the Pemberton Community Centre.

16. RECONVENE

At 5:01 p.m. the Regular Meeting was reconvened at the Pemberton Community Centre Room D.

17. RISE WITH REPORT FROM PART ONE OF THE REGULAR COUNCIL MEETING HELD EARLIER IN THE DAY

Council Rose with Report on the following:

a) Regional Transit Memorandum of Understanding

Council authorized the Mayor to sign the Regional Transit System Memorandum of Understanding on behalf of the Village.

b) General Election Procedure Bylaw

Village of Pemberton General Election & Other Voting Procedures Bylaw No. 831, 2018, received fourth and final reading.

18. RISE WITH REPORT FROM IN CAMERA MEETING HELD EARLIER TODAY

Council Rose with Report on the following:

a) 2018 – 2019 BC Transit Annual Operating Agreement

On May 29th Council rose with report to advise that Council has authorized the execution of the BC Transit Annual Operating Agreement between the Village and BC Transit.

b) Soccer Field Contract Award

The contract, in an amount up to \$950,000, to construct a grass soccer field at the Village's recreation site located on Pemberton Farm Road East was awarded to Cedar Crest Lands (BC) Ltd.

c) 3BP Solutions/Village of Pemberton Memorandum of Understanding for the exploration of the development of the Airport has been terminated.

Last fall the Village entered into a Memorandum of Understanding with 3BP Solutions, an airport development company, to evaluate the potential development of the Pemberton Airport for a term of November 17, 2017 to June 30, 2018. Council is advising that the memorandum of understanding has been terminated as a result of the Mount Currie Rock Slide Risk Assessment Report related to future development in this area.

19. REPORTS

a) BOUNDARY EXTENSION INITIATIVE

i. Boundary Extension Background Report and Community Feedback

Sheena Fraser, Manager of Corporate & Legislative Services, presented a report that outlined the background of the boundary extension initiative and presented information on community feedback received to date including correspondence received on June 11, 2018 from Burt and Mary Van De Wettering.

Moved/Seconded

THAT the Boundary Extension Background Report and Community Feedback Report, dated June 12, 2018, be received for information.

CARRIED

ii. Boundary Extension Study Report – Dan Huang, Urban Systems

Dan Huang presented the Boundary Extension Study Report and provided an overview of new information received since the last update on May 8th. In particular, Mr. Huang reported that in recent communication from the Ministry of Municipal Affairs and Housing the Village was advised that the Ministry of Transportation and Infrastructure (MOTI) has indicated they have no immediate plans for improvements to the roads in the boundary extension area and will not contribute to the cost of future capital road improvements that could be necessary as part of the proposed boundary extension.

Moved/Seconded

THAT Council receive the information and background report presented on June 12, 2018 regarding the Village of Pemberton Boundary Extension Study.

CARRIED

Moved/Seconded

THAT Council not proceed further with the proposed boundary extension for the Village of Pemberton.

CARRIED

Moved/Seconded

THAT Staff explore the possibility of a smaller boundary extension initiative that would include only the lands occupied by the independent power projects and present this information at a future Committee of the Whole meeting.

CARRIED

20. BYLAWS

a) First and Second Readings

i. Village of Pemberton Zoning Bylaw No. 832, 2018

Lisa Pedrini, Senior Planner, presented an overview of the background information respecting the Zoning Bylaw Review initiative, reported on the community consultation process and summarized the feedback from stakeholders and residents.

Cameron Chalmers, Village Consultant, provided an overview of the new Zoning Bylaw highlighting the significant changes from Village of Pemberton Zoning Bylaw No. 466, 2001,

Moved/Seconded

THAT the minimum parcel size in the A-1 – Agricultural Zone be changed from two (2) hectares to twenty (20) hectares.

MOTION DEFEATED

Moved/Seconded

THAT “Automotive Repair Shop” and “Equipment Servicing, Rental and Repair Shop” uses be allowed to remain as site specific permitted uses in the C-1 Town Centre Commercial Zone.

MOTION DEFEATED

Moved/Seconded

THAT Village of Pemberton Zoning Bylaw No. 832, 2018 receive first and second readings.

CARRIED

OPPOSED Councillor Helmer

Moved/Seconded

THAT Village of Pemberton Zoning Bylaw No. 832, 2018 be referred to the Lil’wat Nation, the Squamish-Lillooet Regional District, the Ministry of Transportation and Infrastructure and the Agricultural Land Commission for comment.

CARRIED

Moved/Seconded

THAT a Public hearing be scheduled for 7:00 p.m. on Tuesday, June 26, 2018 at Council Chambers.

CARRIED

21. QUESTION PERIOD

Joel Barde, Pique Newsmagazine, asked if Council was disappointed with the Province's refusal to contribute to the capital cost of road upgrades in the proposed boundary extension area.

Stephen Black, Black's Hot Wheels, requested clarification regarding lawful non-conforming status as it would apply to his business, and asked if renovations to the building would be permitted under this status.

Mark Mendonca, Tourism Pemberton, asked if Council and Staff had considered the environmental issues related to drive-through restaurants.

22. ADJOURNMENT

Moved/Seconded

THAT the Regular Council meeting be adjourned at 6:34 p.m.

CARRIED

Mike Richman
Mayor

Sheena Fraser
Corporate Officer