

**VILLAGE OF PEMBERTON
-REGULAR COUNCIL MEETING MINUTES-**

Minutes of the Regular Meeting of Council of the Village of Pemberton held on Tuesday, May 29, 2018 at 9:00 a.m. in Council Chambers, 7400 Prospect Street. This is Meeting No. 1471.

IN ATTENDANCE: Mayor Mike Richman
Councillor Jennie Helmer
Councillor James Linklater
Councillor Karen Ross

REGRETS: Councillor Ted Craddock

STAFF IN ATTENDANCE: Nikki Gilmore, Chief Administrative Officer
Sheena Fraser, Manager of Corporate & Legislative Services
Tim Harris, Manager of Operations & Development Services
Lisa Pedrini, Planner
Melissa Sutherland, Deputy Chief Election Officer
Gwendolyn Kennedy, Legislative Assistant

Public: 3

1. CALL TO ORDER

At 9:01 a.m. Mayor Richman called the meeting to order.

In honour of the Lil'wat7ul, the Village of Pemberton acknowledges that we are meeting within the unceded territory of the Lil'wat Nation.

2. APPROVAL OF AGENDA

Moved/Seconded

THAT the Agenda be approved as circulated.

CARRIED

3. RISE WITH REPORT FROM IN CAMERA (CLOSED)

4. ADOPTION OF MINUTES

a) **Regular Council Meeting No. 1469, Tuesday, May 8, 2018**

Moved/Seconded

THAT the minutes of Regular Council Meeting No.1469 held Tuesday, May 8, 2018, be adopted as circulated.

CARRIED

b) Special Council Meeting No. 1470, Thursday, May 10, 2018

Moved/Seconded

THAT the minutes of Special Council Meeting No. 1470 held Thursday, May 10, 2018, be adopted as circulated.

CARRIED

5. BUSINESS ARISING FROM THE PREVIOUS REGULAR COUNCIL MEETING

There was no business arising from the previous Regular Council Meeting.

6. BUSINESS ARISING FROM THE COMMITTEE OF THE WHOLE MEETING

There was no business arising from the previous Committee of the Whole meeting.

7. COMMITTEE MINUTES – FOR INFORMATION

There are no minutes to be received.

8. DELEGATIONS

There are no delegations to be received.

9. REPORTS

a) Office of the Chief Administrative Officer

i. Verbal Report (Standing Item)

CAO Gilmore reported that the Village of Pemberton and the Squamish-Lillooet Regional District have reached an agreement in principle to transfer administration of recreation services to the Village of Pemberton through a Management Agreement and that a press release confirming this is expected to be released shortly.

Moved/Seconded

THAT the above report be received for information.

CARRIED

b) Corporate & Legislative Services

i. 2018 Election Cost Sharing Agreement (Village of Pemberton and Sea to Sky School District No. 48)

Moved/Seconded

THAT the 2018 Election Cost Sharing Agreement be approved.;

AND THAT Mayor Richman and CAO Gilmore be authorized to sign the agreement.

CARRIED

At 9:06 a.m. Mayor Richman declared a conflict of interest pursuant to Section 100 (2) (b) of the *Community Charter* and left Council Chambers. Acting Mayor Linklater took the chair.

c) Operations & Development Services

i. Development Variance Permit No. 121 – 7439 Frontier Street (Parking Variance)

Moved/Seconded

THAT Development Variance Permit Application No. 121 be approved;

AND THAT Development Variance Permit No. 121 not be issued until the Village receives payment for the number of spaces requested.

CARRIED

At 9:18 a.m. Mayor Richman returned to Council Chambers and took the chair.

d) Mayor's Report

Mayor Richman reported on the following:

- Presided over Pizza with the Mayor on Thursday, May 21st. The event was well-attended and friendly discussion covered the following topics:
 - Representatives of the horse community mentioned the need for more horse friendly trails.
 - Questions were raised regarding the Friendship Trail Bridge.
 - A friendly soccer match between Council members and Pemberton Youth Soccer Association members was suggested.
 - Lillooet Lake area residents discussed First Nations representation in Pemberton, particularly in the One Mile Lake area, and suggested that First Nations culture should be recognized in the Downtown Enhancement Plan.

- Concerns were raised regarding the planned relocation of the bus stop as part of the downtown enhancement plan.
- The need to provide public washrooms in the downtown area.
- Road safety issues were mentioned, leading to discussion of the Friendship Trail as this will provide a safe route for pedestrians. The lack of road shoulder in front of the museum was mentioned as a hazard to cyclists and pedestrians.
- There was some discussion about whether Tenquille Lake access is closed.

Downtown Enhancement Plan – Bus Stop Relocation discussion:

Discussion took place respecting the proposal to relocate the bus stop from Frontier Street to Aster Street as part of the downtown enhancement plan project.

Moved/Seconded

THAT the location of the bus stop, identified in the downtown enhancement plan to be relocated from Frontier Street to Aster Street, be adjusted and located to the pull-out area on the east side of Frontier Street next to the Blackbird Bakery (Train Station).

CARRIED

- Attended the pop-up Zoning Bylaw event at the Community Barn last week and had some informative discussions and took the opportunity to clarify the issue of legal non-conforming situations that may result from zoning changes.
- Attended the Boundary Extension Open House on May 15th. Addressed resident questions and concerns.
- The BMX Provincials on the weekend was well-organized and drew many riders from Pemberton and other parts of the province.
- Another successful Nimby 50 Saturday was held on May 26th.
- The Rotary Club of Pemberton and District Chamber of Commerce Golf Tournament is planned for Friday, June 1st.
- Attended the Squamish-Lillooet Regional District Regular Board Meeting and Committee of the Whole Meeting in Lillooet on May 23rd and 24th:
 - The Board supported the transfer the administration of the Recreation Service from the SLRD to the Village of Pemberton through a Management Agreement.
 - Officials from the District of Lillooet, P'egp'ig'lha Council (T'it'q'et) and the SLRD signed a Protocol Agreement for Communication and Cooperation.
 - Britannia Oceanfront Developments Corporation – Rezoning and OCP Amendment Bylaws received second reading.

- The Village is inviting artists to submit designs to be considered for the Village of Pemberton Street Banner & Hydro Box Project. The project's aim is to enhance the public space and articulate Pemberton's unique community and culture while honouring the traditional territory of the Lil'wat Nation.
- Level 2 watering restriction begin June 1st. Even numbered addresses may water on Thursdays and Sundays and odd addresses may water on Wednesdays and Saturdays. Watering hours are 4 am to 9 am and 7 pm to 10 pm.
- Category 2 open burns will be prohibited throughout the Coastal Fire Centre from May 18 to October 1st to reduce the risk of human-caused wildfires. Campfires smaller than ½ metre high by ½ metre wide and cooking stoves that use gas, propane or briquettes are permitted under this restriction.
- Property tax and utility notices have been mailed and are due on July 3, 2018.
- The Pemberton Farmer's Market opens June 1st and runs every Friday from 3 pm to 6 pm every Friday until October 26th.
- Attended the Sea to Sky Regional Hospital District Board Meeting, May 23 where discussion focussed on a review of audited financial reports.

e) Councillor Reports

i. Councillor Linklater

Councillor Linklater reported on the following:

- Attended the Pemberton & District Public Library Board Meeting where fundraising was discussed and plans made for an Octoberfest fundraiser on October 13, 2018.
- Rotary Club of Pemberton and Pemberton & District Chamber of Commerce 13th Annual Golf Tournament to benefit the Squamish Hospice will be held Friday, June 1st at the Meadows at Pemberton.
- Raise concern about the poor condition of the crosswalks along Portage Road.
- There was an impromptu soccer tournament involving Lil'wat, Pemberton and Whistler players.
- Attended the Sea to Sky Transit Meeting on May 28th. Discussion focused on funding opportunities from the Province..

ii. Councillor Ross

Councillor Ross did not report.

iii. Councillor Helmer

Councillor Helmer did not report.

iv. Councillor Craddock

Councillor Craddock was not in attendance.

10. BYLAWS

a) First, Second and Third Readings

**i. Village of Pemberton General Local Government Election Procedures
Bylaw No. 831, 2018**

Moved/Seconded

THAT Village of Pemberton General Local Government Election Procedures
Bylaw No. 831, 2018 receive first, second and third readings.

CARRIED

11. CORRESPONDENCE

a) For Action

**i. Alyssa Belter, dated May 23, 2018, expressing concerns regarding
boundary extension.**

Move/Seconded

THAT the above correspondence be referred to Staff for inclusion in the
Boundary Extension review:

AND THAT correspondence be sent advising of this direction.

CARRIED

**ii. Mark Mendonca, President, Tourism Pemberton, dated May 23, 2018,
raising concerns regarding the Downtown Enhancement Plan.**

Moved/Seconded

THAT the above correspondence be referred to Staff for consideration as
part of the downtown enhancement project;

AND THAT correspondence be sent advising of this direction and the
decision to move the bus stop location from Aster Street back to Frontier
Street.

CARRIED

b) For Information

- i. Krista Walden, Red Devils Alumni Association, dated May 3, 2018, thanking Mayor and Council for their support of the Day of the Devils fundraiser.**
- ii. Babs Stevens & Bernadette Demens, Psychology Vision, Sid Crosby, Hereditary Chief, Skidegate Gidins and Mike Demens, Business Owner, dated May 5, 2018, regarding the upcoming Reconciliation Conference to be held in Whistler from September 7th to 11th and enclosing brochures providing additional information.**
- iii. Lorraine Copas, SPARC BC, received May 14, 2018, providing information on Access Awareness Day, Saturday, June 2, 2018, and enclosing posters and flyers developed to increase public awareness.**
- iv. Dr. Mark Lysyshyn, Medical Health Officer, Vancouver Coastal Health, dated May 16, 2018, enclosing the new report from My Health My Community called Social Connections and Health.**
- v. Christina Brown, dated May 17, 2018, regarding Vancouver's new ban on single-use straws and expanded foam polystyrene containers and suggesting Pemberton implement a similar ban as part of a zero waste strategy.**
- vi. Jamee Justason, Executive Coordinator, Lower Mainland LGA, dated May 17, 2018, providing a copy of the 2018 Lower Mainland LGA Resolutions Disposition.**
- vii. The Honourable Mobina S.B. Jaffer, Q.C., Senator for British Columbia, dated May 3, 2018, providing an information package which describes various issues that Canadians may face as they cross the border into the United States after the legalization of recreational cannabis.**
- viii. The Honourable Adrian Dix, Minister of Health, dated May 14, 2018, regarding the British Columbia Farmers' Market Nutrition Coupon Program.**

Moved/Seconded

THAT the above correspondence be received for information

CARRIED

12. DECISION ON LATE BUSINESS

There was no late business for consideration.

13. LATE BUSINESS

There was no late business for consideration.

14. NOTICE OF MOTION

There was no notice of motion for consideration.

15. QUESTION PERIOD

Joel Barde, Pique Newsmagazine, asked if funds collected from local businesses in lieu of parking would be used to develop new parking spots and sought clarification respecting the change in the number of parking stalls in the downtown core as a result of the downtown enhancement project.

Mr. Barde requested clarification regarding the reason for adding 14 properties to the boundary extension proposal. He asked if Council has received any positive comments regarding the proposed boundary extension.

16. IN CAMERA

At 10:15 a.m. the Regular Council Meeting was recessed.

At 10:26a.m. the Regular Council Meeting was reconvened.

Moved/Seconded

THAT pursuant to Section 90 (1) (c) employee relations, (g) litigation, (k) negotiations, (l) municipal objectives of the *Community Charter*, the Council of the Village of Pemberton serve notice to hold an In-Camera Meeting on today's date for the purpose of dealing with matters for which the public shall be excluded from attending.

CARRIED

At 10:26 a.m. Council moved In Camera.

At 12:10p.m. the Council Rose with report.

17. RISE WITH REPORT

2018- 2019 – BC Transit Annual Operating Agreement

Mayor Richman advised that at the In Camera Meeting Council authorized the execution of the BC Transit Annual Operating Agreement between the Village and BC Transit.

18. AJOURNMENT

Moved/Seconded

THAT the Regular Council meeting be adjourned at 12:10 p.m.

CARRIED

19. RECONVENE

At 1:18 p.m. the Regular Council Meeting was reconvened.

June 12th Regular Council Meeting - Schedule:

Discussion took place with respect to adjusting the Council meeting schedule for June 12th to accommodate the presentation of the Boundary Extension Report and the Zoning Bylaw. It was suggested that the Regular meeting be opened earlier in the day to allow for other business to be completed with the Boundary Extension Report and Zoning Bylaw presented at the regularly scheduled time of 5:30 p.m. Discussion also took place regarding the possibility of moving the 5:30 p.m. meeting to another location to allow for more room for attendees.

Moved/Seconded

THAT Staff consider alternate times for the Regular Council Meeting and Committee of the Whole Meeting to be held June 12, 2018 and adjust the agenda as required and advertise as appropriate any changes to the schedule.

CARRIED

Moved/Seconded

THAT the Regular Council meeting be adjourned at 1:19 p.m.

CARRIED

Mike Richman
Mayor

Sheena Fraser
Corporate Officer