

**VILLAGE OF PEMBERTON  
-REGULAR COUNCIL MEETING MINUTES-**

**Minutes of the Regular Meeting** of Council of the Village of Pemberton held on Tuesday, May 8, 2018 at 5:30 p.m. in Council Chambers, 7400 Prospect Street. This is Meeting No. 1469.

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**IN ATTENDANCE:** Mayor Mike Richman  
Councillor Ted Craddock  
Councillor James Linklater  
Councillor Karen Ross

**ABSENT:** Councillor Jennie Helmer

**STAFF IN ATTENDANCE:** Nikki Gilmore, Chief Administrative Officer  
Sheena Fraser, Manager of Corporate & Legislative Services  
Tim Harris, Manager of Operations & Development Services  
Lisa Pedrini, Senior Planner  
Cameron Chalmers, Planning Consultant

**Public:** 5

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**1. CALL TO ORDER**

At 5:32 p.m. Mayor Richman called the meeting to order.

**2. APPROVAL OF AGENDA**

Moved/Seconded

**THAT** the Agenda be approved as amended to go In Camera after the Question Period.

**CARRIED**

**3. RISE WITH REPORT FROM IN CAMERA (CLOSED)**

At the In Camera Meeting No. 1469, held earlier today, Council Rose with Report on the following items:

**Friendship Trail Bridge:**

At the In Camera meeting held earlier today Council reviewed the submissions for the construction of the Friendship Trail Bridge and awarded the contract to Surespan, in the amount of \$1,368,915.37 including GST. The award of the contract was supported by Council members in attendance with Councillor Craddock opposed.

**Soccer Field Development:**

At the In Camera meeting held earlier today, Council confirmed acceptance of an offer of Community Amenity Contributions from Sunstone Ridge Developments to go toward the sports field project at the recreation site.

**4. ADOPTION OF MINUTES**

**a) Regular Council Meeting No. 1468, Tuesday, April 24, 2018**

Moved/Seconded

**THAT** the minutes of Regular Council Meeting No.1468 held Tuesday, April 24, 2018, be adopted as circulated.

**CARRIED**

**5. BUSINESS ARISING FROM THE PREVIOUS REGULAR COUNCIL MEETING**

There was no business arising.

**6. BUSINESS ARISING FROM THE COMMITTEE OF THE WHOLE MEETING**

There was no business arising.

**7. COMMITTEE MINUTES – FOR INFORMATION**

There are no minutes to be received.

**8. DELEGATIONS**

**a) Auditors via conference call – Darcy Haw, Partner, Assurance Services and Carolyn Gillis, Manager Assurance Services, MNP.**

Darcy Haw and Carolyn Gillis presented the 2017 Audited Financial Statements.

Moved/Seconded

**THAT** the Village of Pemberton 2017 Audited Financial Statements, presented May 8, 2018, be received for information.

**CARRIED**

**9. REPORTS**

**a) Office of the Chief Administrative Officer**

**i. Boundary Extension Information Update – Urban Systems**

Dan Huang, Urban Systems, attending by teleconference, presented an update to the Boundary Extension Report, including revised annual net revenues to the Village, information related to the potential impacts to the Squamish-Lillooet Regional District, an update to the potential property tax impacts to those properties in the extension area noting that the Village does have the ability to adjust its farm tax (Class 9) rate to help lessen the impact to farm taxation and a review of the feedback received at the Open House held on April 25, 2018.

Moved/Seconded

**THAT** the Boundary Extension Information Update be received for information.  
**CARRIED**

**ii. Recreation Service Delivery – Verbal Update**

Nikki Gilmore, CAO, provided an update on discussions that have been taking place at the Pemberton Valley Utilities and Services Committee respecting the transfer of the Recreation Service from the SLRD to the Village. Gilmore advised that Staff is working with SLRD Staff to prepare a draft Management Agreement for consideration by the Committee.

Moved/Seconded

**THAT** the verbal report be received.  
**CARRIED**

**iii. Canadian Parks and Wilderness Society: International Biodiversity Commitment**

Nikki Gilmore, CAO, presented correspondence from the Canadian Parks and Wilderness Society regarding International Biodiversity Targets Commitment.

Moved/Seconded

**WHEREAS** the Canadian Government has committed to meeting the International Biodiversity Targets of protecting 17% of our land and inland waters and 10% of our ocean by 2020 through networks of protected areas and other effective area-based conservation measures;

**AND WHEREAS** a strong provincial parks system provides economic benefits in the forms of good jobs in urban and rural communities, economic impacts through visitor spending, tourism revenue and diversifying the economy, and ecosystem services in the forms of clean air, water, providing critical habitat for species-at-risk, and climate change adaptation;

**THEREFORE BE IT RESOLVED THAT** the UBCM request the Government of BC set aside dedicated funding for purposes of system expansion, ecological monitoring and research, and management planning to meet the quantitative and qualitative measures set out in the 2020 Biodiversity Goals and Targets for Canada.

**CARRIED**

**iv. Public Works Week Declaration**

Moved/Seconded

**THAT** Council proclaim the week of May 21 to 27 to be Public Works Week.

**CARRIED**

**b) Corporate & Legislative Services**

**i. Appointment of Chief Election Officer and Deputy Chief Elections Officers.**

Moved/Seconded

**THAT** pursuant to Section 41(1) and (2) of the Local Government Act Sheena Fraser be appointed Chief Election Officer for conducting the 2018 general local elections with power to appoint other election officials as required for the administration and conduct of the 2018 general local elections;

**AND THAT** Gwendolyn Kennedy and Melissa Sutherland be appointed Deputy Chief Election Officers for the 2018 general local elections.

**CARRIED**

**c) Operations & Development Services**

**i. Regional Growth Strategy Update & Comments**

Moved/Seconded

**THAT** the Squamish-Lillooet Regional District be informed that the Village of Pemberton is supportive of the proposed SLRD Squamish-Lillooet Regional District Growth Strategy Bylaw No. 1062, 2008, Amendment Bylaw No. 1562-2018.

**CARRIED**

**ii. Development Variance Permit No. 122 – Sunstone Ridge, Lot 4 - Variance Setback Requirements – Cameron Chalmers, Planning Consultant**

Moved/Seconded

**THAT** Development Variance Permit (DVP) No. 122 be authorized for issuance, and the Mayor and Chief Administrative Officer be authorized to execute the Permit.

**CARRIED**

**d) Mayor**

Mayor Richman attended the following events/meetings:

- Rotary Club Meeting - reporting that the Rotary Club is looking to support Village initiatives such as Agricultural Park and Soccer Field development.
- Pitch In Day – April 25<sup>th</sup>
- Boundary Extension Open House – April 25<sup>th</sup>
- Day of the Devils Pemberton Secondary School Alumni Association Fundraiser – April 28<sup>th</sup> – over \$22,000 was raised for school sports teams.
- Women’s Institute Plant Sale – May 5<sup>th</sup>

Mayor Richman also reported on the following:

- The Village will be hosting a pop-up Zoning & Sign Bylaw Session for Downtown Businesses on Thursday, May 10<sup>th</sup> at the Downtown Community Barn. Join Staff at the Barn to view storyboards, ask questions and complete the feedback survey. This feedback will help inform the final Zoning & Sign Bylaws.
- Downtown Community Barn Maintenance: Please be advised that staining will be taking place at the Downtown Community Barn starting today (May 8<sup>th</sup>) until May 20<sup>th</sup>. Please refrain from walking through the Barn while the staining equipment is being used to avoid stain residue.
- An Alternate Approval Process is Underway for Borrowing Funds to Construct a Solid Waste Transfer Station in the Pemberton Industrial Park. The Alternative Approval Process is open to eligible electors in the Service Area including Village of Pemberton and SLRD Area C. The deadline for elector responses in relation to this Alternative Approval Process is 4:30 p.m. on May 14, 2018. Visit the SLRD website for details.
- A follow up Boundary Extension Open House will be taking place on Tuesday, May 15<sup>th</sup> at Signal Hill Elementary from 6pm-8pm. Staff will be

presenting further Boundary Extension data and findings. A presentation from Urban Systems will also present new information for consideration.

- Pizza with the Mayor will be taking place next Thursday, May 17<sup>th</sup> at Brooklyn's Pizza (Grimms Deli), 4:30pm-6:30pm. Come have a slice and bring your questions, ideas and feedback on municipal matters.
- Squamish-Lillooet Regional District Board Meeting and Committee of the Whole – May 24<sup>th</sup> and May 25<sup>th</sup> which will be held in Lillooet.

Mayor Richman welcomed Sarah Toews, who joined the Village this week and is filling the role of Emergency Program Coordinator.

Mayor Richman also recognized Staff for their hard work on the many Village projects currently underway and noted that Staff's commitment is much appreciated

#### **e) Councillors**

##### **Councillor Craddock**

Councillor Craddock reported on the following:

- Boundary Extension Open House
- Green River Clean Up
- Radius Building Opening
- Congratulated Joel Barde, Pique Reporter, on receiving the Gold Award for creative writing.

##### **Councillor Linklater**

Councillor Linklater reported on the following:

- Pemberton Valley Utilities and Services Committee Meeting
- Day of the Devil Pemberton Secondary Alumni Fundraiser
- Advised that Pemberton Youth Soccer will be providing support to the children of the Refugee Family for soccer programming

##### **Councillor Ross**

Councillor Ross reported on the following:

- Attended Dining for Duchennes advising that the event was well attended – over \$16,000 was raised.

## **10. BYLAWS**

### **a) First, Second and Third Readings**

#### **i. Village of Pemberton 2018 Annual Tax Rates Bylaw No. 828, 2018**

Moved/Seconded

**THAT** Village of Pemberton 2018 Annual Tax Rates Bylaw No. 828, 2018, receive first, second and third readings.

**CARRIED**

#### **ii. Village of Pemberton 2018 Water Frontage Tax Amendment Bylaw No. 829, 2018**

Moved/Seconded

**THAT** Village of Pemberton 2018 Water Frontage Tax Amendment Bylaw No. 829, 2018, receive first, second and third readings.

**CARRIED**

#### **iii. Village of Pemberton 2018 Sewer Frontage Tax Amendment Bylaw No. 830, 2018**

Moved/Seconded

**THAT** Village of Pemberton Sewer Frontage Tax Amendment Bylaw No. 830, 2018 receive first, second and third readings.

**CARRIED**

## **11. CORRESPONDENCE**

### **a) For Action**

#### **i. John Beck, Mayor, City of Pitt Meadows, dated April 26, 2018, requesting support for LMLGA Resolution, Disqualification from Holding Elected Office.**

Moved/Seconded

**THAT** the resolution regarding Disqualification from Holding Office be supported.

**CARRIED**

#### **ii. Sophie Rivers, dated April 23, 2018, commenting on the proposed changes to parking in the Community Barn area as part of the Downtown Enhancement Plan.**

Moved/Seconded

**THAT** the correspondence be referred to Staff for review and response.

**CARRIED**

## 12. DECISION ON LATE BUSINESS

There was no late business for consideration.

## 13. LATE BUSINESS

There was no late business for consideration.

## 14. NOTICE OF MOTION

There was no Notice of Motion for consideration.

## 15. QUESTION PERIOD

There were no questions from the Gallery.

At 6:37 p.m. the Regular Council Meeting was recessed.

At 6:51 p.m. the Regular Council Meeting was reconvened.

## 16. IN CAMERA

Moved/Seconded

**THAT** pursuant to Section 90 (1) (k) Negotiations of the *Community Charter*, the Council of the Village of Pemberton serves notice to hold an In-Camera Meeting on today's date for the purpose of dealing with matters for which the public shall be excluded from attending.

**CARRIED**

At 6:51 p.m. Council moved In Camera.

At 6:59 p.m. Council Rose without Report.

## 17. AJOURNMENT

Moved/Seconded

**THAT** the Regular Council Meeting be adjourned.

**CARRIED**

At 6:59 p.m. the Regular Council Meeting was adjourned.



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Mike Richman  
Mayor



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Sheena Fraser  
Corporate Officer