

**VILLAGE OF PEMBERTON
-COMMITTEE OF THE WHOLE MEETING MINUTES-**

Minutes for the **Committee of the Whole** of Council of the Village of Pemberton held Tuesday, April 10, 2018 at 1:00 p.m. in Council Chamber, 7400 Prospect Street. This is Meeting No.175.

ATTENDING: Mayor Mike Richman
Councillor Ted Craddock
Councillor Jennie Helmer
Councillor James Linklater
Councillor Karen Ross

STAFF: Nikki Gilmore, Chief Administrative Officer
Sheena Fraser, Manager of Corporate & Legislative Services
Tim Harris, Manager of Operations and Development Services
Jill Brooksbank, Senior Communications & Grants Coordinator
Gwendolyn Kennedy, Legislative Assistant

Public: 2

1. CALL TO ORDER

At 12:59 p.m. Mayor Richman called the April 10, 2018 Committee of Whole meeting to order.

In honour of the Lil'wat7ul, the Village of Pemberton acknowledges that we are meeting within the unceded territory of the Lil'wat Nation.

2. APPROVAL OF AGENDA

Moved/Seconded
THAT the agenda be approved as circulated.
CARRIED

3. ADOPTION OF MINUTES

a) Committee of the Whole No. 174, Tuesday, March 20, 2018

Moved/Seconded
THAT the minutes of Committee of the Whole Meeting No. 174, held Tuesday, March 20, 2018, be adopted as circulated.
CARRIED

4. DOWNTOWN ENHANCEMENT PROJECT REVIEW

Graham Schulz, P. Eng. of ISL Engineering and Staff presented three options for the Downtown Enhancement Project. Option One is the draft concept plan presented at the announcement; Option 2A and Option 2B identified minor changes depicting similar traffic flow patterns but differing with respect to the number and location of parking spaces, the extent of green space, and the location of the intersection of Birch and Frontier Streets. Discussion focussed on prioritizing walkability, safety and green space while maintaining adequate parking. Designating Frontier Street from Birch to Camus as a one-way street was considered. Scenario 2A was preferred with some modifications to ensure adequate parking be included.

The \$1.1 million cost of upgrades to Birch Street was discussed and concerns were raised regarding the contribution of the Ministry of Transportation and Infrastructure (MOTI) for this work. Schulz indicated that the cost of upgrades would be less than the estimated \$1.1 million if the scope were limited to replacement of just the curbs and lighting.

Staff presented the Downtown Enhancement Communications Program. A mail out to the community be included with tax notices at the end of May was suggested. It was recommended that the Communications Plan emphasize the value of infrastructure upgrades that may be invisible to the community.

Moved/Seconded

THAT the following suggested alterations, as discussed at the Committee of the Whole meeting, be referred to Staff;

- Relocate bus stop from Frontier Street east to the south side of Aster Street;
- Extend angle parking on the east side of Frontier Street S (Birch to Aster) to make use of space no longer needed for bus parking;
- Explore moving the crosswalk on Frontier Street S that connects the Train Station to the AG Mall to accommodate more parking and provide options for consideration;
- Realign Birch/Frontier Street intersection by moving it westward as far as possible;
- Adjust the Frontier Street N intersection to improve parking on the east side of Frontier Street N (along the Community Barn) and to consider angle parking;
- Update parking stall numbers;

AND THAT a modified Option 2A, incorporating the above suggestions, be presented at the April 24, 2018 Committee of the Whole Meeting.

CARRIED

Moved/Seconded

THAT Staff begin discussions with MOTI representatives to discuss funding for resurfacing of Birch Street and for other upgrades.

CARRIED

Moved/Seconded

THAT Staff present a revised estimate for the Birch Street upgrades to include lighting and curb upgrades only at the April 24, 2018 Committee of the Whole Meeting.

CARRIED

Moved/Seconded

THAT the Committee of the Whole recommend to Council that correspondence be sent to Martha Sturdy thanking her for the extended loan of artwork located in the centre of the roundabout at Birch/Portage Road and advising that it will be removed by May 31, 2018 in anticipation of the Downtown Enhancement Project.

CARRIED

Moved/Seconded

THAT the Downtown Enhancement Communications Program be supported.

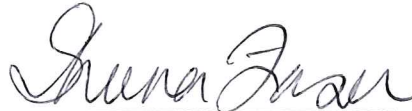
CARRIED

5. ADJOURNMENT

At 3:05 p.m. the Committee of the Whole was adjourned.



Mike Richman
Mayor



Sheena Fraser
Corporate Officer