

**VILLAGE OF PEMBERTON  
-REGULAR COUNCIL MEETING MINUTES-**

**Minutes of the Regular Meeting** of Council of the Village of Pemberton held on Tuesday, April 10, 2018 at 5:30 p.m. in Council Chambers, 7400 Prospect Street. This is Meeting No. 1467.

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**IN ATTENDANCE:** Mayor Mike Richman  
Councillor Ted Craddock  
Councillor Jennie Helmer  
Councillor James Linklater  
Councillor Karen Ross

**STAFF IN ATTENDANCE:** Nikki Gilmore, Chief Administrative Officer  
Sheena Fraser, Manager of Corporate & Legislative Services  
Tim Harris, Manager of Operations & Development Services  
Lena Martin, Manager of Finance & Administration  
Jill Brooksbank, Communications & Grant Coordinator  
Gwendolyn Kennedy, Legislative Assistant

**Public:** 6

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**1. CALL TO ORDER**

At 5:35 p.m. Mayor Richman called the meeting to order.

In honour of the Lil'wat7ul, the Village of Pemberton acknowledges that we are meeting within the unceded territory of the Lil'wat Nation.

**2. APPROVAL OF AGENDA**

Moved/Seconded

**THAT** the Agenda be approved as presented.

**CARRIED**

**3. RISE WITH REPORT FROM IN CAMERA (CLOSED)**

At the In Camera Meeting held earlier today Council Rose with Report on the following item considered at the In Camera Meeting held on Tuesday, March 20, 2018:

**Request to Establish Internet as an Essential Service**

Council rose with report that correspondence be sent to MLA Jordan Sturdy requesting that Provincial Government give consideration to deeming Internet Service as an essential service and undertaking appropriate legislative modifications to reflect this proposed change.

#### 4. ADOPTION OF MINUTES

##### a) Regular Council Meeting No. 1466, Tuesday, March 20, 2018

Moved/Seconded

**THAT** the minutes of Regular Council Meeting No. 1466 held Tuesday, March 20, 2018, be adopted as circulated.

**CARRIED**

#### 5. BUSINESS ARISING FROM THE PREVIOUS REGULAR COUNCIL MEETING

There was no business arising.

#### 6. BUSINESS ARISING FROM THE COMMITTEE OF THE WHOLE MEETING

##### Committee of the Whole No. 174, Tuesday, March 20, 2018:

Recommendations from the Committee of the Whole No. 174, held Tuesday, March 20, 2018:

##### a) One Mile Lake Boardwalk Repairs/Redevelopment:

Moved/Seconded

**THAT** the following motion passed at Regular Council meeting No. 1464, held on Tuesday, February 20, be rescinded:

***THAT** a Parks Reserve of \$50,000 be established for One Mile Lake Park Boardwalk Repairs/Redevelopment;*

***AND THAT** Staff explore design, cost and funding options for the One Mile Lake Park Boardwalk repairs/redevelopment.*

**CARRIED**

Moved/Seconded

**THAT** \$25,000 be transferred to Capital Reserves for future Capital Expenditures in consideration of future One Mile Lake Park Boardwalk Repairs/Redevelopment.

**CARRIED**

Moved/Seconded

**THAT** Staff explore design, cost and funding options for the One Mile Lake Boardwalk repairs/redevelopment.

**CARRIED**

**b) Non-Medical Cannabis Retail Sales**

Moved/Seconded

**THAT** Staff be directed to undertake the development of Policy respecting the retail sales of non-medical cannabis (NMC) in anticipation of the *Cannabis Act* coming into effect.

**CARRIED**

Moved/Seconded

**THAT** Staff be directed to investigate the Cannabis Licencing application process and report back at a future Committee of the Whole meeting.

**CARRIED**

Pursuant to section 30 of Council Procedure Bylaw No. 788, 2015, the resolutions directing Staff to investigate the Cannabis Licencing application process was brought back for reconsideration to allow for further discussion by Council on this matter. In particular, discussion took place respecting whether or not this was a good use of Village resources and staff time and if it is appropriate for the Village to be in a business that competes with other potential commercial operations.

The resolution was put forward for reconsideration.

Moved/Seconded

**THAT** Staff be directed to investigate the Cannabis Licencing application process and report back at a future Committee of the Whole meeting.

**CARRIED**

**OPPOSED: Councillor Ross  
Councillor Helmer**

**Committee of the Whole No. 175, Tuesday, April 10, 2018:**

Recommendations from the Committee of the Whole Meeting No. 175, held earlier in the day:

Moved/Seconded

**THAT** correspondence be sent to Martha Sturdy thanking her for the extended loan of artwork located in the centre of the roundabout at Birch/Portage Road and advising that it will be removed by May 31, 2018 in anticipation of the Downtown Enhancement Project.

**CARRIED**

**7. COMMITTEE MINUTES – FOR INFORMATION**

There are no minutes to be received.

## 8. DELEGATIONS

There were no delegations.

## 9. REPORTS

### a) Office of the Chief Administrative Officer

#### i. Boundary Extension Presentation – Dan Huang, Urban Systems

Moved/Seconded

**THAT** Council receive the information presented on April 10, 2018 regarding the Village of Pemberton Boundary Extension Update;

**AND THAT** Council endorse the required analysis, community engagement, and process required for Council to make a decision regarding boundary extension at its May 29, 2018 meeting;

**AND THAT** the April 10, 2018 presentation be sent to the SLRD, Lil'wat Nation and Pemberton Valley Dyking District for information.

**CARRIED**

**OPPOSED: Councillor Helmer**

Moved/Seconded

**THAT** information respecting the financial impacts for the Village of the proposed boundary extension be brought forward at the Regular Council Meeting to be held on April 24<sup>th</sup> and prior to the Open House scheduled for April 25<sup>th</sup>.

**CARRIED**

## ii. Verbal Update – Standing Item

### a. Recreation Services Delivery

CAO Gilmore presented a verbal report of the discussion of recreation service delivery that took place at the Pemberton Valley Utilities & Services (PVUS) Committee Meeting held on April 5, 2018. The PVUS Committee has proposed developing a Management Agreement with the Village of Pemberton through which the Village would assume administration and management of recreation services, without making significant changes to the decision making process.

Moved/Seconded

**THAT** Council supports the proposed Management Agreement option;

**AND THAT** the Village of Pemberton PVUS representatives recommend to PVUS exploration of the Management Agreement concept to facilitate the transfer of recreation services from the SLRD to the Village.

**CARRIED**

### b) Mayor

Mayor Richman reported on the following:

- Attended the SLRD Meeting on March 28, 2018 where the following topics were discussed:
  - Fire service provisions in the Regional District to smaller areas
  - Consideration of the purchase of an RCMP patrol boat for the Sea to Sky Detachment
  - Rezoning and OCP Amendment Bylaws – Britannia Oceanfront Developments: discussed debris barrier, parking, transit and CAC's.
- The Village has issued the Request for Proposal for the Friendship Trail Bridge Construction. The Call closes on Tuesday, April 17, 2018.
- Reminder of the Day of the Devils fundraiser for Pemberton Secondary School (PSS) sports teams on April 28, 2018 featuring a golf tournament at Big Sky followed by a fundraising event at PSS
- Congratulations to Shirley Henry who has been selected as one of 25 British Columbians who will be awarded the BC Community Achievement Award on April 25, 2018 at Government House in Victoria
- Attended a meeting with the Village of Pemberton auditors
- Attended a lunch with the Men's Shed Club
- Attended the memorial for Lisa Korthals on April 5<sup>th</sup>. Extended condolences to Lisa's partner Johnny Chilton and her son, Tye
- Extended condolences from Pemberton to the community of Humboldt in the wake of the tragic vehicle accident involving their junior hockey team, the Humboldt Broncos, last week

- Reported that the refugee family, being sponsored by the Pemberton Refugee Resettlement Group, will be arriving in Pemberton on April 11<sup>th</sup> and extended a welcome to the Village's newest residents.

## **c) Councillors**

### **i. Councillor Craddock**

Councillor Craddock reported on the following:

- There are two director positions to be filled at the Pemberton Valley Dyking District election to be held on Thursday, April 12, 2018.
- Attended the SLRD Community Open House presenting the Pemberton Valley Recreational Trails Master Plan Update on Monday, April 9 from 6 - 9 pm at the Pemberton and District Community Centre (Room D). Attendees had the opportunity to ask questions and share feedback with the project team.

### **ii. Councillor Linklater**

Councillor Linklater reported on the following:

- Attended birthday party for long time Lion Club Member Angie Royal.
- Attended Pemberton & District Public Library Board Meeting.
- Extended thanks to the Public Works team noting that the One Mile Lake Park upgrades have withstood the winter weather well.
- Vancouver White Caps offering a soccer academy in Pemberton this week at the Meadows fields.

### **iii. Councillor Helmer**

Councillor Helmer did not report.

### **iv. Councillor Ross**

Councillor Ross did not report.

## 10. BYLAWS

### a) First, Second and Third Readings

#### i. 2018 Annual Tax Rates Bylaw No. 823, 2018

Lena Martin, Manager of Finance and Administrative Services, presented two Tax Rate Bylaw options as a result of additional surpluses found in the annual audit. Option One established tax rates based on the additional surplus being applied to the Operational Budget which reduced the tax rate. Option Two established tax rates based on the additional surplus being added to Capital Reserves which slightly reduced the tax rates discussed at the Committee of the Whole Budget Session No. 4.

Moved/Seconded

**THAT** Option Two be supported with a tax increase of 4.49%;

**AND THAT** the additional surplus of \$25,000 be transferred to Capital Reserves for future Capital Expenditures in consideration of future One Mile Lake Park Boardwalk Repairs/Redevelopment.

**CARRIED**

Moved/Seconded

**THAT** 2018 Tax Rates Bylaw No. 823, 2018 receive First, Second and Third Readings.

**CARRIED**

#### ii. 2018 Water Frontage Tax Amendment Bylaw No. 824, 2018

Moved/Seconded

**THAT** 2018 Water Frontage Tax Amendment Bylaw No. 824, 2018 receive First, Second and Third Readings.

**CARRIED**

#### iii. 2018 Sewer Frontage Tax Amendment Bylaw No. 825, 2018

Moved/Seconded

**THAT** 2018 Sewer Frontage Tax Amendment Bylaw No. 825, 2018 receive First, Second and Third Readings.

**CARRIED**

**iv. 2018 Sewer Rate Amendment Bylaw No. 826, 2018**

Moved/Seconded

**THAT** 2018 Sewer Frontage Tax Amendment Bylaw No. 825, 2018 receive First, Second and Third Readings.

**CARRIED**

**11. CORRESPONDENCE**

At 7:47 p.m. Councillor Helmer declared a conflict of interest pursuant to Section 100 (2) (b) and left Council Chambers.

**a) For Action**

- i. Suelyn Wirth, dated March 20, 2018, regarding Regular Council Meeting No. 145, held Tuesday, March 6, 2018.**

Moved/Seconded

**THAT** correspondence be referred to Staff for response.

**CARRIED**

At 7:48 p.m. Councillor Helmer returned to Council Chambers.

- ii. Gaylean Davies, BC Achievement Foundation, dated March 29, 2018, announcing the 2018 BC Community Achievement Awards and extending an invitation to attend the presentation ceremony to be held at Government House in Victoria on April 25, 2018.**

Moved/Seconded

**THAT** Council advise if they will attend.

**CARRIED**

**b) For Information**

- i. Kevin Creery, Protective Services Planning Analyst, RMOW, dated March 23, 2018, regarding RMOW's LMLGA resolution addressing unpaid bylaw fines.**
- ii. M.P. Pamela Goldsmith-Jones, West Vancouver – Sunshine Coast – Sea to Sky Country, dated March 23, 2018, summarizing key initiatives of Budget 2018.**

Moved/Seconded

**THAT** the above correspondence be received for information.

**CARRIED**



## **12. DECISION ON LATE BUSINESS**

There was no late business for consideration

## **13. LATE BUSINESS**

There was no late business.

## **14. NOTICE OF MOTION**

There was no Notice of Motion presented for consideration.

## **15. QUESTION PERIOD**

Dan Falloon – Pique Newsmagazine:

Mr. Falloon requested clarification on the condition of roads within the Boundary Extension area that may need to be brought up to Village of Pemberton standards if the presented Boundary Extension goes ahead.

## **16. AJOURNMENT**

Moved/Seconded

**THAT** the Regular meeting be adjourned.

**CARRIED**

At 7:51 p.m. the Regular Council Meeting was adjourned.

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Mike Richman  
Mayor

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Sheena Fraser  
Corporate Officer