

**VILLAGE OF PEMBERTON  
COMMITTEE OF THE WHOLE  
MEETING MINUTES**

**Minutes** for the **Committee of the Whole** of Council of the Village of Pemberton, held Tuesday, March 20, 2018, at 1:00 p.m., at Council Chambers, 7400 Prospect Street. This is meeting No. 174.

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**ATTENDING:** Mayor Mike Richman  
Councillor James Linklater  
Councillor Karen Ross  
Councillor Ted Craddock  
Councillor Jennie Helmer

**STAFF:** Nikki Gilmore, Chief Administrative Officer  
Sheena Fraser, Manager of Corporate & Legislative Services  
Lena Martin, Manager of Finance & Administration  
Lisa Pedrini, Senior Planner  
Tim Harris, Manager of Operations & Development Services  
Gwendolyn Kennedy, Legislative Assistant

**PUBLIC:** 2

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**1. CALL TO ORDER**

At 1:05 p.m. Mayor Richman called the meeting to order.

In honour of the Lil'wat7ul, the Village of Pemberton acknowledges that we are meeting within the unceded territory of the Lil'wat Nation.

**2. APPROVAL OF AGENDA**

Moved/Seconded

**THAT** the agenda be approved as presented.

**CARRIED**

**3. APPROVAL OF THE MINUTES**

**a) Committee of the Whole No. 173 – Tuesday, March 6, 2018**

Moved/Seconded

**THAT** the minutes of Committee of the Whole Meeting No. 173, held Tuesday, March 6, 2018, be adopted as circulated.

**CARRIED**

**4. DELEGATIONS**

There are no Delegation presentations.

**5. BUDGET SESSION No. 4 – 2018 Revised Operating, Project And Capital Expenses And Tax Implications**

As a follow up to the previous meetings, Staff brought forward Revised Operating, Project And Capital Expenses and Tax Implications including a tax increase of 10.3%, with \$40,000 allocated to a project coordinator position and an additional \$57,272 allocated to Reserves for future One Mile Lake Park Boardwalk and Road repairs.

**Tax Implications:**

Moved/Seconded

**THAT** a revised budget limiting the tax increase to \$65,000 and allocated as follows:

Operations & Capital Expenditures	\$40,000
Capital Reserves for Future Expenditures (future One Mile Lake Park Boardwalk repairs)	\$25,000
<b>CARRIED</b>	

**Administration:**

Moved/Seconded

**THAT** the Administration Budget be supported as amended.  
**CARRIED**

**Public Works & Parks:**

Moved/Seconded

**THAT** the Public Works and Parks Budget be supported as amended.  
**CARRIED**

**One Mile Lake Park Boardwalk – Budget and Repairs:**

Moved/Seconded

**THAT** the Committee of the Whole recommend to Council that the following motion passed at Regular Council meeting No. 1464, held on Tuesday, February 20, be rescinded:

***THAT** a Parks Reserve of \$50,000 be established for One Mile Lake Park Boardwalk Repairs/Redevelopment;*

***AND THAT** Staff explore design, cost and funding options for the One Mile Lake Park Boardwalk repairs/redevelopment.*

**CARRIED**

Moved/Seconded

**THAT** the Committee of the Whole recommend to Council that the following two motions be adopted in its place:

**Recommendation One:**

**THAT** \$25,000 be transferred to Capital Reserves for future Capital Expenditures in consideration of future One Mile Lake Park Boardwalk Repairs/Redevelopment.

**Recommendation Two:**

**THAT** Staff explore design, cost and funding options for the One Mile Lake Boardwalk repairs/redevelopment.

**CARRIED**

**6. Draft Affordable Housing Background Report – Update**

Lisa Pedrini, Senior Planner, presented the Draft Affordable Housing Background report that is in the process of being updated to reflect the current market trends. Pedrini noted that Staff will be doing more work with regard to gaining more qualitative information which will include stakeholder meetings with representatives of the Lion's Society, BC Housing and local Realtors. Pedrini noted a few corrections to the report on pages 35, 36 and 37 which will be addressed in the final document.

Moved/Seconded

**THAT** the Draft 2018 Affordable Housing Background Report Update be received for information.

**CARRIED**

**7. NON-MEDICAL CANNABIS RETAIL SALES – FLOW CHART**

Staff brought forward a flow chart setting out steps the Village should be considering related to Non-Medical Cannabis (NMC) Retail Sales. Discussion took place with respect to whether or not, once the retail sale of cannabis is legalized through the *Cannabis Act*, if there is a desire to consider amending the Zoning Bylaw to permit non-medical cannabis sales. It was agreed that Staff should proceed with policy development in this regard in anticipation of the implementation of the *Cannabis Act*.

Moved/Seconded

**THAT** the Committee of the Whole recommends to Council that Staff be directed to undertake the development of Policy respecting the retail sales of non-medical cannabis (NMC) in anticipation of the *Cannabis Act* coming into effect.

**CARRIED**

Moved/Seconded

**THAT** Committee of the Whole recommend to Council that Staff be directed to investigate the Cannabis Licencing application process and report back at a future Committee of the Whole meeting.

**CARRIED**                      **OPPOSED:** Councillor Ross, Councillor Helmer

## 8. ADJOURNMENT

The Committee of the Whole Meeting was adjourned at 3:07 p.m.

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Mike Richman  
Mayor

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Sheena Fraser  
Corporate Officer