

**VILLAGE OF PEMBERTON
-REGULAR COUNCIL MEETING MINUTES-**

Minutes of the Regular Meeting of Council of the Village of Pemberton held on Tuesday, March 6, 2018 at 5:30 p.m. in Council Chambers, 7400 Prospect Street. This is Meeting No. 1465.

IN ATTENDANCE: Mayor Mike Richman
Councillor James Linklater
Councillor Karen Ross
Councillor Jennie Helmer
Councillor Ted Craddock

STAFF IN ATTENDANCE: Nikki Gilmore, Chief Administrative Officer
Sheena Fraser, Manager of Corporate & Legislative Services
Tim Harris, Manager of Operations & Development Services
Lena Martin, manager of Finance and Administration
Lisa Pedrini, Senior Planner
Elysia Harvey, Legislative Assistant
Gwendolyn Kennedy, Legislative Assistant

Public : 9

Budget Information Session

The Village of Pemberton Draft 2018 Budget was presented and reviewed. Members of the public asked questions and requested clarification on a few items.

1. CALL TO ORDER

At 5:53 p.m. Mayor Richman called the meeting to order.

In honour of the Lil'wat7ul, the Village of Pemberton acknowledges that we are meeting within the unceded territory of the Lil'wat Nation.

2. APPROVAL OF AGENDA

Moved/Seconded

THAT the agenda be approved as presented/amended.

CARRIED

3. RISE WITH REPORT FROM IN CAMERA (CLOSED)

Council deferred the Rise with Report until the end of the meeting.

4. ADOPTION OF MINUTES

a) Regular Council Meeting No. 1464 – Tuesday, February 20, 2018

Moved/Seconded

THAT the minutes of Regular Council Meeting No. 1464, held Tuesday, February 20, 2018, be adopted as circulated.

CARRIED

5. BUSINESS ARISING FROM THE PREVIOUS REGULAR COUNCIL MEETING

The recommendation to rescind and revise the previous resolution respecting the allocation of funds for the One Mile Lake Boardwalk Repairs was deferred to a future Council meeting.

6. BUSINESS ARISING FROM THE COMMITTEE OF THE WHOLE MEETING

Recommendations from the Committee of the Whole Meeting No. 173, held earlier in the day:

a) Municipal Natural Assets Initiative

Moved/Seconded

THAT the Municipal Natural Assets Initiative no longer be pursued as there is no 2018 intake and future opportunities for this program are uncertain.

CARRIED

Moved/Seconded

THAT Staff continue to actively pursue future funding opportunities for natural asset initiatives.

CARRIED

Recommendations from the Committee of the Whole Meeting No. 172, held February 20, 2018:

b) Budget Session No. 2 – 2018 REVISED Operating, Project and Capital Expenses and Tax Implications

Capital Projects:

BC Hydro Box Cover Project

Moved/Seconded

THAT funds, up to \$4,000, be allocated from the Community Enhancement Fund, for the Village of Pemberton's share of the BC Hydro Box Beautification Grant, to cover Pad Mounted Transformers (PMT) at Signal Hill Elementary School, the Pemberton & District Community Centre and at Portage Station.

CARRIED

Asset Management

Moved/Seconded

THAT the updated Underground Services Asset Management Grant which increased to \$115,000, be approved with expanded allocation from Gas Tax Reserves of \$60,000 in 2018.

CARRIED

Moved/Seconded

THAT the updated Underground Services Asset Management Grant be approved with expanded allocation from Gas Tax Reserves of \$45,000 in 2019.

CARRIED

Snow Blower Skid Steer:

Moved/Seconded

THAT the Snow Blower Skid Steer Capital Project, in the amount of \$7,000, be approved for the 2018 budget.

CARRIED

Deferred Capital Projects:

Moved/Seconded

THAT the following projects be deferred to 2019:

- Grizzly Salting Screen
- Snow Bucket
- Benchlands Stairs

CARRIED

Fire Budget:

Moved/Seconded

THAT the 2018 Fire Department budget be approved as amended.

CARRIED

Development Services:

Moved/Seconded

THAT the 2018 Development Services Budget be approved as amended.

CARRIED

7. COMMITTEE MINUTES – FOR INFORMATION

There are no Committee Minutes to be received.

8. DELEGATIONS

a) Corporal Michael Hamilton, Pemberton Supervisor, RCMP Sea to Sky Regional Detachment – Community Policing Update

Corporal Hamilton introduced himself to Council and provided an update of the activities of the RCMP that included a comparison of the 2017 crime statistics within the Village of Pemberton to previous years. Top priorities for 2018 were identified as fostering new officers, road safety and distracted driving, particularly within school zones, impaired driving, and being pro-active within the community. Corporal Hamilton identified 2017 successes as zero tolerance for distracted driving, identifying prolific break and enter offenders, and promoting fentanyl awareness.

Corporal Hamilton sought feedback from Council on ideas for improved community policing and outreach. The RCMP intends to conduct fentanyl awareness outreach initiatives at Pemberton Secondary School.

9. REPORTS

a) Operations and Development Services Department

i. Major Development Permit Application No. 012 – 7350 Crabapple Court (Orion) – Form and Character Review

Form and Character renderings of the Orion building were presented at the Council Meeting including updated landscaping details and the two proposed exterior finishes and colours.

b) Office of the Chief Administrative Officer

i. Pemberton Valley Utilities and Services (PVUS) Committee – Budget Deliberation – Verbal Update

Nikki Gilmore, Chief Administrative Officer, presented a verbal update respecting the budget deliberations that took place at the PVUS Committee meeting held on Friday, March 2nd. Budget deliberations addressed the planned Youth Centre upgrades, plans to generate revenue while prioritizing youth and senior use, and changing the Youth Coordinator from a part-time to full-time position and keeping the Pemberton Search and Rescue budget the same as 2017. Ms. Gilmore noted that as a result of budget amendments the Village's contribution to services has been reduced by approximately \$17,000 from the initial budget discussions.

Moved/Seconded

THAT the Pemberton Valley Utilities and Services Committee budget deliberation verbal update be received for information.

CARRIED

ii. Short Term/Nightly Rentals

CAO Gilmore, provided a verbal report on current Air BnB listings within the Village of Pemberton. Staff is continuing to monitor these postings and work with Stratas to encourage them to amend their bylaws regarding short term rentals, which has been an effective tool for enforcement. Staff is committed to continuing to work with residents to educate them and to encourage input through the Zoning Bylaw Amendment public consultation in April.

Moved/Seconded

THAT the Short Term/Nightly Rentals verbal report be received for information.

CARRIED

c) Corporate & Legislative Services Department

i. Lower Mainland Local Government Association - Resolutions for Consideration

Implementation of the Cannabis Act Implementation

Moved/Seconded

THAT the resolution to the LMLGA regarding the implementation of the *Cannabis Act* be approved.

CARRIED

Backcountry Tourism

Moved/Seconded

THAT the resolution to the LMLGA regarding backcountry tourism be approved.
CARRIED

ii. Bylaw Enforcement Policy Amendment

Moved/Seconded

THAT Bylaw Enforcement Policy (ADM-022) be approved as amended.
CARRIED

d) Mayor's Report

Mayor Richman reported on the following:

- Addressed the ongoing internet connectivity issues in Pemberton.
- Attended the Fire Rescue Budget Review meeting.
- Attended the SLRD Board meeting where topics included:
 - Adoption of the Regional Growth Strategy Amendment
 - LMLGA resolutions
 - Postponement of Pemberton & District curbside pick-up project.
- Attended SLRD Committee of the Whole.
- Attended Squamish-Lillooet Hospital District Board Meeting.
- Attended Lions Society Meeting. Discussion focussed on funding of the basketball court through the Recreation Department, fundraising opportunities and social housing.
- Attended Nukw7ántwał Gathering.
- Advised that on February 21, the Passenger Transportation Board (PTB) announced it has approved changes to Greyhound Canada's service around British Columbia, including substantial reductions in the Sea to Sky Corridor. The PTB has approved a reduction in service between Vancouver and Pemberton/Mount Currie and has also eliminated some bus stops on the route. The new minimum route frequency has been set at two trips weekly in each direction between Vancouver and Pemberton. The Village, in partnership with the RMOW, SLRD and Lil'wat Nation have issued a news release to express our disappointment. A copy of the news release was issued in the Village's eNews letter and is available at www.pemberton.ca.
- Will be attending the upcoming Mayors Caucus in Squamish
- Will be attending an upcoming meeting with MP Pamela Goldsmith Jones.
- Invited those in attendance to join Council on Tuesday, March 13th at the Downtown Community Barn for a Major Infrastructure Funding announcement.
- The Village of Pemberton welcomes Gwendolyn Kennedy as the new term Legislative Assistant and wishes Elysia Harvey all the best on the birth of her child.

Events

- Growing Great Children is hosting their Under the Big Top Play Date on March 17th. This is a FREE family event that promotes foundational movement and physical literacy for children 0-6 yrs.
- 4th Annual PSS Coffee House is taking place on Thursday, March 8th at 8pm. The fundraiser is for the school library.
- Signal Hill PAC is hosting their 2nd Annual Family Beach party on Friday, March 9th.
- Boomerang Bags is hosting a Sewing Circle on March 21st and April 5th, 6pm-9pm. The Sewing Circle will be up-cycling 250 pillow cases into cloth bags. These white bags will then be brought to the school for all the kids to decorate, draw, paint etc. all the while learning about plastics, garbage and social responsibility.

At 7:20 p.m., Mayor Richman departed the meeting and Councillor Linklater, as Acting Mayor, assumed the role of Chair.

e) Councillor Reports

i. Councillor Karen Ross

Councillor Ross reported on the following:

- PVUS Meeting and budget review
- Economic Development Task Force Collaborative Meeting

ii. Councillor Ted Craddock

Councillor Craddock reported on the following:

- Attended the Nukw7ántwaí Gathering.

iii. Councillor James Linklater

Councillor Linklater reported on the following:

- Acknowledged CAO Gilmore for her contribution to PVUS budget discussions.
- Reported on the upcoming 13th annual Rotary Golf Tournament.
- Acknowledged the achievements of the Pemberton Secondary School Red Devils basketball teams.

iv. Councillor Helmer

Councillor Helmer did not report.

10. BYLAWS

There are no Bylaws for reading or adoption.

11. CORRESPONDENCE

a) For Action

- i. **Councillor Corisa Bell, Past President Chair, 2018 Nominating Committee Lower Mainland Local Government Association (LMLGA), dated January 10, 2018, calling for nominations for Lower Mainland LGA Executive positions.**

Moved/Seconded

THAT the correspondence from Councillor Corisa Bell calling for nominations for Lower Mainland LGA executive positions be received for information.

CARRIED

- ii. **Jamee Justason, Executive & Association Services Coordinator, Union of BC Municipalities, LMLGA, dated February 19, 2018, extending an invitation to attend CivX 2018: Smart Communities, Smart Region, on April 12, 2018.**

Moved/Seconded

THAT the correspondence from Jamee Justason extending an invitation to attend CivX 2018 event be received for information.

CARRIED

- iii. **Cathy Peters, anti-human trafficking educator, dated February 26, 2018, raising awareness for child sex trafficking and requesting that Council provide a letter of support to Premier John Horgan and Public Safety Minister/Solicitor General Mike Farnworth.**

Moved/Seconded

THAT the correspondence from Cathy Peters requesting a letter of support to Ministers be received for information.

CARRIED

- iv. **Ji Ai Cho, Principal, School District 48, dated March 1, 2018, extending an invitation to attend the Housing and Transportation Project Forum on April 6th, 2018, at Whistler Secondary School.**

Moved/Seconded

THAT the correspondence from Ji Ai Cho extending an invitation to attend the Housing and Transportation Project Forum be received for information and Council will confirm attendance at a later date.

CARRIED

- v. **Kristin Clark, Director of Legislative and Corporate Services, SLRD, dated March 1, 2018, requesting consent from the Village of Pemberton respecting the proposed Pemberton Valley Recreational Trails Service Establishment Bylaw amendment.**

Moved/Seconded

THAT Council give participating area approval by consenting, on behalf of the electors of the Village of Pemberton, to the adoption, by the Squamish-Lillooet Regional District, of proposed SLRD Bylaw 1565-2018, cited as "Pemberton Valley Recreational Trails Service Establishment Bylaw No. 1035-2006, Amendment Bylaw No. 1565-2018;

AND THAT Village of Pemberton Staff notify the SLRD Board of the Village of Pemberton's consent.

CARRIED

- vi. **Jamee Justason, Executive & Association Services Coordinator, UBCM, dated March 1, 2018, providing notification of upcoming Lower Mainland LGA AGM and Convention on May 9-11, 2018, and a reminder to submit resolutions to LMLGA and upcoming CivX 2018 event.**

Moved/Seconded

THAT the correspondence from Jamee Justason regarding the upcoming Lower Mainland LGA AGM be received for information.

CARRIED

b) For Information

- i. **Alice Finall, Mayor, North Saanich, dated February 21, 2018, regarding resolutions passed in relation to Marihuana Addiction Treatment, Prevention and Education.**
- ii. **Peter Ronald, Programs Officer, Local Government Program Services, dated February 8, 2018, providing Pemberton Community Wildfire Protection Plan update.**
- iii. **Peter Ronald, Programs Officer, Local Government Program Services, dated February 16, 2018, advising of approval of Strategic Wildfire Prevention Initiative - Fuel Management Prescription.**
- iv. **Judy Darcy, Member of Parliament, dated February 9, 2018, responding to UBCM discussion regarding Child and Youth Mental Health and Substance Use Collaborative.**
- v. **Greg McCune, Mayor, City of Enderby, dated February 20, 2018, regarding equitable sharing of Cannabis tax revenues between Provincial and Local Governments.**

- vi. **Hon. Katrine Conroy, Minister of Children and Family Development and Hon. Katrina Chen, Minister of State for Child Care, dated February 27, 2018, providing Budget 2018 materials and information.**

Moved/Seconded

THAT the above correspondence be received for information.

CARRIED

12. DECISION ON LATE BUSINESS

There was no late business for consideration

13. LATE BUSINESS

There was no late business for consideration

14. NOTICE OF MOTION

There was no Notice of Motion presented for consideration.

15. QUESTION PERIOD

Joel Barde, Pique Newsmagazine, asked about the availability of a consolidated budget, inquired about a written report on the Short Term Rental issue, and requested clarification on the proposed Pemberton Valley Recreational Trails Service Establishment Bylaw amendment and the Village of Pemberton noise bylaw amendment.

At 7:40 p.m., the Regular Council Meeting was recessed and Council moved to In Camera.

Moved/Seconded

THAT pursuant to Section 90 (1) (g) and (i) Legal Matters of the *Community Charter*, the Council of the Village of Pemberton serves notice to hold an In-Camera Meeting for the purpose of dealing with matters for which the public shall be excluded from attending.

CARRIED

16. RISE WITH REPORT FROM IN CAMERA (CLOSED)

At 7:48 p.m. Council Rose with/without Report.

17. ADJOURNMENT

Moved/Seconded

THAT the Regular Meeting be adjourned.

CARRIED

At 7:48 p.m. the Regular Council Meeting was adjourned.

James Linklater
Acting Mayor

Sheena Fraser
Corporate Officer