

**VILLAGE OF PEMBERTON  
COMMITTEE OF THE WHOLE  
MEETING MINUTES**

**Minutes** for the **Committee of the Whole** of Council of the Village of Pemberton, held Tuesday, February 20, 2018, at 1:00 p.m., at Council Chambers, 7400 Prospect Street. This is meeting No. 172.

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**ATTENDING:** Mayor Mike Richman  
Councillor James Linklater  
Councillor Karen Ross  
Councillor Jennie Helmer  
Councillor Ted Craddock

**STAFF:** Nikki Gilmore, Chief Administrative Officer  
Sheena Fraser, Manager of Corporate & Legislative Services  
Lena Martin, Manager of Finance & Administration  
Tim Harris, Manager of Operations & Development Services  
Robert Grossman, Fire Chief  
Elysia Harvey, Legislative Assistant

**PUBLIC:** 0

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**1. CALL TO ORDER**

At 1:05 p.m. Mayor Richman called the meeting to order.

In honour of the Lil'wat7ul, the Village of Pemberton acknowledges that we are meeting within the unceded territory of the Lil'wat Nation.

**2. APPROVAL OF AGENDA**

Moved/Seconded

**THAT** the agenda be approved as presented.

**CARRIED**

**3. APPROVAL OF THE MINUTES**

**a) Committee of the Whole No. 171 – Tuesday, February 6, 2018**

Moved/Seconded

**THAT** the minutes of Committee of the Whole Meeting No. 171, held Tuesday, February 6, 2018, be adopted as circulated.

**CARRIED**

#### **4. LOWER MAINLAND LOCAL GOVERNMENT ASSOCIATION (LMLGA) RESOLUTIONS – DRAFT FOR DISCUSSION**

Moved/Seconded

**THAT** the Committee of the Whole recommend to Council that the following resolution be submitted to the LMLGA regarding implementation of the *Cannabis Act*:

**WHEREAS** there has been a lack of communication to local governments regarding how the proposed Cannabis Act, once implemented, will directly impact local government's resources such as bylaw enforcement, policing costs, fire services, public health, licensing, and municipal planning.

**AND WHEREAS** in order to offset costs, local governments need to be included in the distribution of tax revenues that will be generated as a result of legalization of Cannabis through the proposed Cannabis Act.

**THEREFORE BE IT RESOLVED** that the Provincial government be requested to consider a 50/50 tax share with local government.

**AND BE IT FURTHER RESOLVED** that Federal and Provincial governments engage in direct consultation with local governments to form a tax distribution framework.

**CARRIED**

Moved/Seconded

**THAT** Committee of the Whole recommend to Council that the following resolution be submitted to the LMLGA regarding backcountry tourism:

**WHEREAS** the rapidly increasing popularity of adventure tourism is having adverse impacts to the natural environment, such as increased human/wildlife conflicts, the closures of popular destinations to unmanageable volume, garbage, and an increased risk of wildfire in remote areas.

**THEREFORE BE IT RESOLVED** that the Province be requested to match the investment made in their Tourism Marketing with a commensurate investment in infrastructure, maintenance, enforcement, and staffing to assist in mitigating the resulting challenges of increased visitor volumes at local Provincial parks and other backcountry areas.

**THEREFORE BE IT FURTHER RESOLVED** that a trail booking and reservation system fee structure be developed to mitigate day-to-day impacts to the natural environment.

**CARRIED**

## **5. CANNABIS LICENSING - DISCUSSION**

The Committee reviewed the Memorandum's provided by Lidstone & Company respecting the Retail Licencing for Non-Medical Cannabis Update and the Local Government To Do List to Prepare for Cannabis Sales.

Discussion took place respecting the following:

- Timeframe that the new legislation will be in place (both Provincial and Federal)
- Delays that have taken place respecting the proposed legislation
- Potential impacts to local government in terms of financial, regulatory and resources (cost associated with implementation)
- Opportunity for revenue
- Desire to have a program in place for when the legislation is enacted

Moved/Seconded

**THAT** Staff prepare a summary of the local government considerations presented in the Memorandum by Lidstone & Company, titled "Local Government To Do List to Prepare for Cannabis Sales" for discussion at a future Committee of the Whole Meeting.

**CARRIED**

## **6. CANADIAN RED CROSS BC FIRES 2017 SIX MONTH DONOR UPDATE – DISCUSSION**

Moved/Seconded

**THAT** this item be removed from the Agenda.

**CARRIED**

## **7. BUDGET SESSION No. 2 – REVISED OPERATING, PROJECT AND CAPITAL EXPENSES AND TAX IMPLICATIONS**

### **Council Remuneration:**

Moved/Seconded

**THAT** the Committee of the Whole recommend to Council that the Council Remuneration Bylaw No. 704, 2012, be brought forward for review and consideration.

**MOTION DEFEATED**

**Capital Projects:**

**BC Hydro Box Cover Project**

Moved/Seconded

**THAT** the Committee of the Whole recommend to Council that funds, up to \$4,000, be allocated from the Community Enhancement Fund, for the VOP share of the BC Hydro Box Beautification Grant to cover Pad Mounted Transformers (PMT) at Signal Hill Elementary School, the Pemberton & District Community Centre and at Portage Station.

**CARRIED**

**Asset Management**

Moved/Seconded

**THAT** the Committee of the Whole recommend to Council that the updated Underground Services Asset Management Grant which increased to \$115,000, be approved with expanded allocation from Gas Tax Reserves of \$60,000 in 2018.

THAT the Committee of the Whole recommend to Council that the updated Underground Services Asset Management Grant be approved with expanded allocation from Gas Tax Reserves of \$45,000 in 2019.

**CARRIED**

**Snow Blower Skid Steer:**

Moved/Seconded

**THAT** the Committee of the Whole recommend to Council that the Snow Blower Skid Steer Capital Project, in the amount of \$7,000, be approved for the 2018 budget.

**CARRIED**

**2018 Capital Projects for Further Review:**

**Affordable Housing Action Plan & Municipal Natural Assets Initiative:**

Moved/Seconded

**THAT** the Staff research the eligibility of the Affordable Housing Action Plan and Municipal Natural Assets Initiative projects to be funded through Gas Tax Reserves and bring back to the Committee of the Whole for further review on March 6, 2018.

**AND THAT** Staff research how much Staff time would be required to undertake the Municipal Natural Assets Initiative project and bring back an overview to the Committee of the Whole for further review on March 6, 2018.

**CARRIED**

**Deferred Capital Projects:**

Moved/Seconded

**THAT** the Committee of the Whole recommend to Council that the following projects be deferred to 2019:

- Grizzly Salting Screen
- Snow Bucket
- Benchlands Stairs

**CARRIED**

**Fire Budget:**

Moved/Seconded

**THAT** the Committee of the Whole recommend to Council that the 2018 Fire Department budget be approved as amended.

**CARRIED**

**Development Services:**

Moved/Seconded

**THAT** the Committee of the Whole recommend to Council that the 2018 Development Services Budget be approved as amended.

**CARRIED**

**Public Works & Parks:**

Moved/Seconded

**THAT** the 2018 Public Works Budget be brought back for further review by the Committee of the Whole on March 6, 2018.

**CARRIED**

**Administration Budget:**

**2018 Work Plans:**

Moved/Seconded

**THAT** Staff review 2018 work plans to determine what initiatives and projects can be accomplished with current Staff resources and report back to the Committee of the Whole on March 6, 2018.

**CARRIED**

**Administration Budget & Tax Implications (Project Coordinator Options):**

Moved/Seconded

**THAT** a revised Administration Budget with Tax Implications which incorporates one option with Project Coordinator costs and a second option which does not include Project Coordinator costs be brought back to the Committee of the Whole for further review on March 6, 2018.

**CARRIED**

**Legislative Budget:**

Moved/Seconded

**THAT** the 2018 Legislative Budget be brought back for further review by the Committee of the Whole on March 6, 2018.

**CARRIED**

**8. ADJOURNMENT**

The Committee of the Whole Meeting was adjourned at 3:45 p.m.

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Mike Richman  
Mayor

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Sheena Fraser  
Corporate Officer