

**VILLAGE OF PEMBERTON
-REGULAR COUNCIL MEETING MINUTES-**

Minutes of the Regular Meeting of Council of the Village of Pemberton held on Tuesday, January 16, 2018 at 5:30 p.m. in Council Chambers, 7400 Prospect Street. This is Meeting No. 1462.

IN ATTENDANCE: Mayor Mike Richman
Councillor James Linklater
Councillor Karen Ross
Councillor Jennie Helmer
Councillor Ted Craddock

STAFF IN ATTENDANCE: Nikki Gilmore, Chief Administrative Officer
Sheena Fraser, Manager of Corporate & Legislative Services
Lisa Pedrini, Senior Planner
Wendy Olsson, Executive Assistant/HR Coordinator

Public : 10

1. CALL TO ORDER

At 5:30 p.m. Mayor Richman called the meeting to order.

In honour of the Lil'wat7ul, the Village of Pemberton acknowledges that we are meeting within the unceded territory of the Lil'wat Nation.

2. APPROVAL OF AGENDA

Moved/Seconded
THAT the agenda be approved as presented.
CARRIED

3. RISE WITH REPORT FROM IN CAMERA (CLOSED)

At the In Camera Meeting held earlier today Council Rose with Report on the following items:

Naming of New Municipal Park in Tiyata

Council rose with report that the new municipal park to be developed in the Tiyata subdivision will be named in honour of George and Shirley Henry. Staff has been directed to prepare a press release and schedule a ribbon cutting and naming celebration to open the new park upon completion of development.

4. ADOPTION OF MINUTES

a) Regular Council Meeting No. 1461 – Tuesday, December 12, 2017

Moved/Seconded
THAT the minutes of Regular Council Meeting No. 1461, held Tuesday, December 12, 2017, be adopted as circulated.
CARRIED

5. BUSINESS ARISING FROM THE PREVIOUS REGULAR COUNCIL MEETING

There was no business arising.

6. BUSINESS ARISING FROM THE COMMITTEE OF THE WHOLE MEETING

The Committee of the Whole Rose with Report with the following recommendations to Council respecting the following:

Affordable Housing Proposal:

Moved/Seconded

THAT the affordable housing proposals presented by Coombs Development Corporation be referred to staff for review and report back to Council at the Regular Meeting to be held Tuesday, February 6, 2018;

AND THAT the report include an overview with respect to Development Cost Charges, Traffic Impacts, Fourth Storey and Parking Variance request and impacts on Village Infrastructure
CARRIED

7. COMMITTEE MINUTES – FOR INFORMATION

There were no minutes to be received.

8. DELEGATIONS

- a) Melissa Caldwell, Community Paramedic with BC Emergency Health Services provided an overview of the Community Paramedicine service in Pemberton. Ms. Caldwell discussed some of the program's objectives with respect to improving access to health care in rural communities. The Community Paramedicine service (the service) aims to facilitate patients remaining in their homes rather than in long-term care facilities, by keeping them connected to the appropriate medical resources. The service includes visiting patients in their homes to help manage their health, monitor safe living conditions, check on medications, and recommend health care resources.

Caldwell noted that the target demographic of the service is individuals aged sixty-five and over with chronic illnesses and the current schedule is based on two days a week (10 hour shifts). A framework for evaluating the program has been implemented for a multi-year cycle (2015-2019).

Mayor Richman thanked Ms. Caldwell for the presentation.

9. REPORTS

a) Office of the Chief Administrative Officer – Verbal Report

i. Recreation Service Update

Nikki Gilmore, Chief Administrative Officer, provided a verbal update regarding the discussions between the Village and the SLRD respecting the exploration of the Village assuming the role of administering Recreation Services in Pemberton.

Gilmore noted that this initiative will be brought forward to an upcoming Pemberton Valley Utilities and Service Committee to review and consider next steps in terms of the transfer process.

Moved/Seconded

THAT the verbal report from the CAO be received.

CARRIED

b) Operations and Development Services Department

i. Development Permit (DPA008) and Development Variance Permit Application (DVP118) - 1422, 1426, 1430 Portage Road (Crestline)

Development Permit (DAP008) – 1422, 1426, 1430 Portage Road (Crestline)

Moved/Seconded

THAT the Development Permit Application No. 008 (1422, 1426, 1430 Portage Road) be approved subject to the following conditions:

- That a formal grading plan with engineered retaining wall design be submitted to the satisfaction of the Village Engineer;
- That a formal stormwater management plan be submitted to the satisfaction of the Village Engineer;
- That the remainder of comments contained in the ISL letter dated December 4, 2017, be addressed to the satisfaction of Village Staff;
- That the Applicant be required to provide two quotes for a Traffic Impact Study and make a contribution based on the quote as payment in lieu to be put towards a more comprehensive Traffic Impact Study that the Village will undertake of Portage Road between the Crestline development and Highway 99 (including Arbutus/Portage intersection)
- That all permits and approvals required from the Ministry of Transportation and Infrastructure are obtained to the Ministry's satisfaction;
- That the Fire Chief's concerns with respect to the location of the fire department connection and appropriate FireSmart landscaping are addressed to the satisfaction of Village Staff;
- That a flood level covenant be registered on title to dictate the elevation of residential development and restrict the items that can be stored in the underground storage units;
- That an estimate of landscaping works and security deposit (in the form of an Irrevocable Letter of Credit or equivalent) to complete the works be submitted; and
- That any proposed future building signs receive a Sign Permit in conformance to the Village of Pemberton Sign Bylaw.

CARRIED

Development Variance Permit (DVA118) - 1422, 1426, 1430 Portage Road (Crestline)

Moved/Seconded

THAT Development Variance Permit No. 118 (1422, 1426, 1420 Portage Road) to vary the site coverage from 40% to 40.7% to allow for passive house construction and to vary the front lot line setback for the underground parking level from 4.5m to 0m be approved.

CARRIED

c) Mayor's Report

- Attended the SLRD meeting where the following was addressed:
 - 50th Anniversary of the SLRD; \$20,000 has been allocated towards commemoration celebrations
 - A request will be made to Ministry of Forests, Lands, Natural Resources and Rural Development (MFLNRORD) to ensure strategic wildfire initiatives are included in MFLNRORD Forest Stewardship Plans
 - Current Area C Zoning Bylaw has been rescinded and a new draft bylaw received First Reading
- The Mayor and CAO will be having a follow-up meeting with internet providers regarding improved internet service for Pemberton
- The Men's Shed has expressed interest in the use of the recently purchased BCR lands adjacent to the Downtown Barn
- Extended congratulations to the Winterfest Committee for hosting a great New Year's Eve celebration
- The Village has issued a Request for Proposals for Supply of Information Technology Support
- Engineers will be presenting the findings of the Mount Currie Landslide Risk Assessment at two community meetings; both meetings are open to Lil'wat Nation, Pemberton and SLRD Community Members:

Wednesday, January 24th,
6:30pm-8:30pm
Pemberton & District Community Centre

AND

Thursday, January 25th
Ull'us Community Complex
6:30pm-8:30pm

d) Councillor Reports

i. Councillor Karen Ross

Councillor Ross reported on the following:

- Attended the Pemberton Chamber of Commerce AGM; welcome to the new Chamber Board members
- Shirley Henry has retired from the Board; extended recognition for all she has accomplished as a member of the Board and community.

ii. Councillor Ted Craddock

Councillor Craddock reported on the following:

- Extended recognition to Public Works for maintenance of roads and trails
- Relayed positive feedback provided by a developer and a realtor regarding their experience with the Building and Planning departments at the Village
- Toured the newly purchased Fire Truck with the Fire Chief; extended recognition to Staff for obtaining a new Fire Truck at low cost
- Attended Pemberton Valley Dyking District (PVDD) meeting

iii. Councillor James Linklater

Councillor Linklater reported on the following:

- Wished everyone a happy New Year
- Extended congratulations to Winterfest Committee for a successful New Year's Eve celebration
- Extended thanks to the Fire Department for the Fireworks display at Winterfest's NYE celebration
- Reported that the Winterfest Committee hopes to hold an additional "pop-up" event at One Mile Lake
- Provided recognition to Public Works department for their hard work this winter
- Relayed feedback received from residents regarding the need for internet service and transit service improvements

iv. Councillor Helmer

Councillor Helmer did not report.

10. BYLAWS

a) Bylaws for Adoption

i. Site Alteration Bylaw No. 822, 2017 – Fourth and Final Reading

Moved/Seconded

THAT Site Alteration Bylaw No. 822, 2017, be given Fourth and Final Reading.

CARRIED

11. CORRESPONDENCE

a) For Action

- i. **Dave Baran, received December 8, 2017, requesting consideration of a proposal to open a cannabis dispensary in the industrial park area, once the proposed cannabis legalization legislation comes into effect.**

Moved/Seconded

THAT correspondence be sent advising that the current Village of Pemberton Zoning Bylaw prohibits dispensaries, and that this suggestion will be referred to Planning Staff as part of the Zoning Review for consideration once legislation comes into effect.

CARRIED

- ii. **Sheldon Tetreault, Former Chair, Winds of Change, dated December 15, 2017, requesting funding in the amount of \$4,000, to contribute to the continuation of the 2018 Wellness Almanac in collaboration with Lil'wat Nation and SLRD Area C funds.**

Moved/Seconded

THAT \$4,000 be allocated to support the continuation of the Wellness Almanac in 2018.

CARRIED

Moved/Seconded

THAT correspondence be sent to Lil'wat Nation and SLRD Area C requesting that consideration be given to the continuation of the Wellness Bursary (formerly the Winds of Change Bursary), through a contribution from each jurisdiction of \$500 for a total of \$1500.

CARRIED

- iii. **Shirley Henry, Secretary-Treasurer, Pemberton & District Chamber of Commerce, dated January 5, 2018, providing recommendations for the 2018 Advisory Design Review Committee appointments.**

Moved/Seconded

THAT Council appoints Woody Bishop as the Pemberton & District Chamber of Commerce representative on the Village of Pemberton Advisory Design Review Committee and Julie Kelly as the alternate representative.

CARRIED

- iv. **Clare Greenberg, Executive Director, Sea to Sky Invasive Species Council, dated December 30, 2017, requesting funding support in the amount of \$4,960 to fund a Partnership Program as well as a fee-for-service Field Program.**

Moved/Seconded

THAT the request for funding be referred to the 2018 budget deliberations.

CARRIED

- v. **Jamee Justason, Executive & Association Services Coordinator, UBCM Lower Mainland Local Government Association, dated January 10, 2018, inviting submission of Resolutions for consideration at the upcoming AGM and nominations for Lower Mainland LGA Executive positions, as well as a reminder of upcoming event dates and deadlines.**

Moved/Seconded

THAT Staff prepare draft Resolutions regarding Cannabis Consultation, the impact of backcountry tourism and transit service to be brought to a future Committee of the Whole meeting for review.

CARRIED

b) For Information

- i. **Cathy Peters, dated December 13, 2017, raising concern regarding sexual assault and missing persons crime rates and their connection to human trafficking.**
- ii. **Doug Findlater, Mayor, City of West Kelowna, dated December 13, 2017, regarding equitable revenue sharing on cannabis sales between Federal, Provincial, and Municipal levels of government.**
- iii. **Larry Murray, Director, Sea to Sky Crime Stoppers, dated January 8, 2018, providing press release on Crime Stoppers Month 2018.**

Moved/Seconded

THAT the correspondence listed above be received for information.

CARRIED

12. DECISION ON LATE BUSINESS

There was no late business for consideration

13. LATE BUSINESS

14. NOTICE OF MOTION

There was no Notice of Motion presented for consideration.

15. QUESTION PERIOD

David Blake – Hemlock Street (Village Resident): Mr. Blake expressed concern regarding the increase in utility billing for those who are operating a bed and breakfast from his home.

Mayor Richman advised Mr. Blake that the purpose of Question Period is to address questions related to items on the meeting agenda. Mayor Richman recommended that Mr. Blake send a letter to Mayor and Council respecting his concerns as it would be included on a future Council meeting for consideration.

19. ADJOURNMENT

At 7:10 p.m. the Regular Council Meeting was adjourned.



Mike Richman
Mayor



Sheena Fraser
Corporate Officer