

**VILLAGE OF PEMBERTON
-REGULAR COUNCIL MEETING AGENDA -**

Agenda for the **Regular Meeting** of Council of the Village of Pemberton to be held Tuesday, January 16, 2018, at 5:30 p.m. at the **Council Chambers, 7400 Prospect Street**. This is Meeting No. 1462.

“This meeting is being recorded on audio tape for minute-taking purposes as authorized by the Village of Pemberton Audio recording of Meetings Policy dated September 14, 2010.”

<u>Item of Business</u>	Page No.
1. CALL TO ORDER	
In honour of the Lil'wat7ul, the Village of Pemberton acknowledges that we are meeting within the unceded territory of the Lil'wat Nation.	
2. APPROVAL OF AGENDA	1
Recommendation: THAT the Agenda be approved as presented.	
3. RISE WITH REPORT FROM IN CAMERA (CLOSED)	
4. ADOPTION OF MINUTES	
a) Regular Council Meeting No. 1461 – Tuesday, December 12, 2017	5
Recommendation: THAT the minutes of Regular Council Meeting No. 1461, held Tuesday, December 12, 2017, be adopted as circulated.	
5. BUSINESS ARISING FROM THE PREVIOUS REGULAR COUNCIL MEETING	
6. BUSINESS ARISING FROM THE COMMITTEE OF THE WHOLE	
There is no business arising from Committee of the Whole.	
7. COMMITTEE MINUTES - FOR INFORMATION	
There are no Committee Minutes for presentation.	
8. DELEGATIONS	
a) Melissa Caldwell, Community Paramedic, BC Emergency Health Services, presenting information on the new Community Paramedicine service in Pemberton.	13
9. REPORTS	
a) Office of the Chief Administrative Officer – Verbal Report	
i. Recreation Service Update	

b) Operations and Development Services Department

i. Development Permit (DPA008) and Development Variance Permit Application (DVP118) - 1422, 1426, 1430 Portage Road (Crestline) 14

Appendices:

<https://www.pemberton.ca/public/download/documents/47037>

Recommendation: THAT the Development Permit Application No. 008 (1422, 1426, 1430 Portage Road) be approved subject to the following conditions:

- That a formal grading plan with engineered retaining wall design be submitted to the satisfaction of the Village Engineer;
- That a formal stormwater management plan be submitted to the satisfaction of the Village Engineer;
- That the remainder of comments contained in the ISL letter dated December 4, 2017, (excluding the requirement for a Traffic Impact Study) be addressed to the satisfaction of Village Staff;
- That all permits and approvals required from the Ministry of Transportation and Infrastructure are obtained to the Ministry's satisfaction;
- That the Fire Chief's concerns with respect to the location of the fire department connection and appropriate FireSmart landscaping are addressed to the satisfaction of Village Staff;
- That a flood level covenant be registered on title to dictate the elevation of residential development and restrict the items that can be stored in the underground storage units;
- That an estimate of landscaping works and security deposit (in the form of an Irrevocable Letter of Credit or equivalent) to complete the works be submitted; and
- That any proposed future building signs receive a Sign Permit in conformance to the Village of Pemberton Sign Bylaw.

Recommendation: THAT Council approves the Development Variance Permit No. 118 (1422, 1426, 1420 Portage Road) to vary the site coverage from 40% to 40.7% and to vary the front lot line setback for the underground parking level from 4.5m to 0m.

c) Mayor's Report

d) Councillor Reports

10. BYLAWS

a) Bylaws for Adoption

- i. **Site Alteration Bylaw No. 822, 2017** 30

Recommendation: THAT Site Alteration Bylaw No. 822, 2017, be given Fourth and Final Reading.

11. CORRESPONDENCE

a) For Action

- i. **Dave Baran, received December 8, 2017, requesting consideration of a proposal to open a cannabis dispensary in the industrial park area, once the proposed cannabis legalization legislation comes into effect.** 43

Recommendation: THAT correspondence be sent advising that the current Village of Pemberton Zoning Bylaw prohibits dispensaries, and that this suggestion will be referred to planning staff as part of the Zoning Review for consideration once legislation comes into effect.

- ii. **Sheldon Tetreault, Former Chair, Winds of Change, dated December 15, 2017, requesting funding in the amount of \$4,000, to contribute to the continuation of the 2018 Wellness Almanac in collaboration with Lil'wat Nation and SLRD Area C funds.** 45

Recommendation: THAT the request for continued funding be referred to budget deliberations.

- iii. **Shirley Henry, Secretary-Treasurer, Pemberton & District Chamber of Commerce, dated January 5, 2018, providing recommendations for the 2018 Advisory Design Review Committee appointments.** 56

Recommendation: THAT Council appoints Woody Bishop as the Pemberton & District Chamber of Commerce representative on the Village of Pemberton Advisory Design Review Committee and Julie Kelly as the alternate representative.

- iv. **Clare Greenberg, Executive Director, Sea to Sky Invasive Species Council, dated December 30, 2017, requesting funding support in the amount of \$4,960 to fund a Partnership Program as well as a fee-for-service Field Program.** 57

Recommendation: THAT Council provide direction with respect to the request for management funding, in the amount of \$4,960, from the Sea to Sky Invasive Species Council for 2018.

Note: The Village will be contributing \$2,500 in 2018 and \$3,750 in 2019 through the Sea to Sky Invasive Species Service Area Requisition established by the Squamish-Lillooet Regional District Invasive Species Management and Control Service Establishment Bylaw (see Bylaw attached for information). 78

- v. **Jamee Justason, Executive & Association Services Coordinator, UBCM Lower Mainland Local Government Association, dated January 10, 2018,** 81

inviting submission of Resolutions for consideration at the upcoming AGM and nominations for Lower Mainland LGA Executive positions, as well as a reminder of upcoming event dates and deadlines.

Recommendation: THAT Council provide direction.

b) For Information

- i. **Cathy Peters, dated December 13, 2017, raising concern regarding sexual assault and missing persons crime rates and their connection to human trafficking.** **90**

Recommendation: THAT the above correspondence be received for information.

- ii. **Doug Findlater, Mayor, City of West Kelowna, dated December 13, 2017, regarding equitable revenue sharing on cannabis sales between Federal, Provincial, and Municipal levels of government.** **95**

Recommendation: THAT the above correspondence be received for information.

- iii. **Larry Murray, Director, Sea to Sky Crime Stoppers, dated January 8, 2018, providing press release on Crime Stoppers Month 2018.** **96**

Recommendation: THAT the above correspondence be received for information.

12. DECISION ON LATE BUSINESS

13. LATE BUSINESS

14. NOTICE OF MOTION

15. QUESTION PERIOD

98

16. ADJOURNMENT

**VILLAGE OF PEMBERTON
-REGULAR COUNCIL MEETING MINUTES-**

Minutes of the Regular Meeting of Council of the Village of Pemberton held on Tuesday, December 12, 2017 at 5:30 p.m. in Council Chambers, 7400 Prospect Street. This is Meeting No. 1461.

IN ATTENDANCE: Mayor Mike Richman
Councillor James Linklater
Councillor Karen Ross

ATTENDED BY PHONE: Councillor Jennie Helmer

ABSENT: Councillor Ted Craddock

STAFF IN ATTENDANCE: Nikki Gilmore, Chief Administrative Officer
Sheena Fraser, Manager of Corporate & Legislative Services
Lisa Pedrini, Senior Planner
Elysia Harvey, Legislative Assistant

Public : 3

1. CALL TO ORDER

At 5:35 p.m. Mayor Richman called the meeting to order.

In honour of the Lil'wat7ul, the Village of Pemberton acknowledges that we are meeting within the unceded territory of the Lil'wat Nation.

2. APPROVAL OF AGENDA

Moved/Seconded
THAT the agenda be approved as presented.
CARRIED

3. RISE WITH REPORT FROM IN CAMERA (CLOSED)

a) BCR Properties Lands – Lot 8 – 7452 Frontier Street

Council Rose with Report from the In Camera meeting held earlier today that BCR Properties has accepted an offer from the Village to purchase Lot 8, 7452 Frontier Street which is located along Frontier Street north of the Downtown Community Barn.

4. ADOPTION OF MINUTES

a) Regular Council Meeting No. 1460 – Tuesday, November 21, 2017

Moved/Seconded

THAT the minutes of Regular Council Meeting No. 1460, held Tuesday, November 21, 2017, be adopted as circulated.

CARRIED

5. BUSINESS ARISING FROM THE PREVIOUS REGULAR COUNCIL MEETING

a) Communications Policy

Moved/Seconded

THAT the Communications Policy, dated 2008, be rescinded.

CARRIED

6. BUSINESS ARISING FROM THE COMMITTEE OF THE WHOLE MEETING

There was no business arising from Committee of the Whole

7. COMMITTEE MINUTES – FOR INFORMATION

There were no minutes to be received.

8. IN CAMERA

Moved/Seconded

THAT pursuant to Section 90 (1) (k) Negotiations; of the *Community Charter*, the Council of the Village of Pemberton serve notice to hold an In-Camera Meeting on today's date for the purpose of dealing with matters for which the public shall be excluded from attending.

CARRIED

At 5:39 p.m. Council moved in-camera and those in attendance left the meeting room.

At 5:42 p.m. meeting attendees were invited to return to the meeting room and Council rose with report on the following:

BC Hydro Land Development Agreement

The Land Development Agreement between BC Hydro and the Village of Pemberton which outlines a voluntary community amenity contribution of \$15,000 in support of the Village's development of the Lot 13 Community Agricultural Park was accepted.

9. BYLAWS

a) Bylaws for Third and Fourth Readings

i. Zoning Amendment (BC Hydro Field Office/Works Yard) Bylaw No. 821, 2017 – Third and Fourth Readings

Moved/Seconded

THAT Village of Pemberton Zoning Bylaw No. 466, 2011, Amendment (BC Hydro Field Office/Works Yard) Bylaw No. 821, 2017 be given Third Reading.

CARRIED

Moved/Seconded

THAT Village of Pemberton Zoning Bylaw No. 466, 2001, Amendment (BC Hydro Field Office/Works Yard) Bylaw No. 821, 2017 be given Fourth and Final Reading.

CARRIED

10. REPORTS

a) Operations and Development Services Department

i. Development Permit Application (DPA010) - 1363 Aster Street BC Hydro Field Office/Works Yard

Moved/Seconded

THAT the Development Permit Application No. 010 (BC Hydro Field Office/Works Yard Development) be approved subject to the following conditions:

- That a landscape plan, prepared by a professional Landscaping Company, be submitted and approved by Village Staff, as well as a cost estimate of landscaping works and security deposit (in the form of an Irrevocable Letter of Credit or equivalent) to complete the works. The landscaping should include an irrigation program and conform to the Village's Plant List;
- That a Comprehensive Building Sign Plan, that is in conformance with the Village of Pemberton Sign Bylaw, be submitted and approved by Village Staff;
- That BC Hydro be required to install Village approved decorative wrap around the Pad Mounted Transformer (PMT) at BC Hydro's cost;
- That the surface parking spaces be paved and specifically demarcated;
- That all engineering requirements be approved by Village staff;

CARRIED

ii. SLRD Regional Growth Strategy Amendment Bylaw No. 1514-2017

Moved/Seconded

THAT the Squamish-Lillooet Regional District be informed, before January 8, 2018, that the Village of Pemberton accepts the Squamish-Lillooet Regional District Growth Strategy Bylaw No. 1062, 2008, Amendment Bylaw No. 1514, 2017.

CARRIED

b) Office of the Chief Administrative Officer

i. Roaming Horses – Verbal Update

Nikki Gilmore, Chief Administrative Officer, provided a verbal update with regards to a recent discussion with Lil'wat Nation and the SLRD related to the roaming horses and safety risks on the roads. CAO Gilmore advised that Lil'wat Nation has been working closely with the property owner responsible for containing the horses and that fencing has been repaired and the horses are now contained.

Lil'wat Nation will continue to communicate with the property owner and offer assistance where needed, such as provision of salt blocks, which may deter the horses from trying to reach the roadways. The Village of Pemberton and SLRD have also offered to assist as needed to ensure the horses remain contained and fed over the winter months.

Moved/Seconded

THAT the verbal report from the CAO be received.

CARRIED

c) Corporate and Legislative Services Department

i. Crown Land Tenure Licence 242125 (One Mile Lake Area) – Extension Application

Moved/Seconded

THAT the Replacement Application for a thirty year Lease Agreement over **THOSE PARTS OF DISTRICT LOTS 239 AND 5444, TOGETHER WITH THAT PARCEL OR TRACT OF LAND IN THE VICINITY OF DISTRICT LOT 259, LILLOOET DISTRICT**, containing 56.42 hectares, for a Regional Park purpose be approved.

CARRIED

d) Mayor's Report

- Met with a property owner interested in developing affordable housing in the Village. A presentation by developer Greg Coombs has been arranged for the next Committee of the Whole Meeting.
- Discussions are ongoing with MP Pamela Goldsmith-Jones and internet providers Shaw and TELUS regarding improving internet connectivity in Pemberton.
- Attended the SLRD Meeting where the following was addressed:
 - 2018 SLRD Board appointments
 - Ironman
 - pending cannabis legalization and regulations
 - 2018 budget process
 - next scheduled meeting is December 13th, 2017
- Will be attending the Fire Committee Meeting next week along with Village of Pemberton CAO Nikki Gilmore.
- Staff participated in a Destination British Columbia planning session to assist with the development of a 10 Year Destination Development Strategic Plan for the Sea To Sky region. This plan will help drive long-term growth within Corridor for the tourism sector. The finalized Plan is expected to be released in the Spring of 2018.
- Extended congratulations to Suzanne Belanger, Martin Klufftinger and Cam Adams for receiving their length of service awards this year. Ms. Belanger and Mr. Klufftinger have both been with the Village for 10 years, and Mr. Adams has been with the Village for 5 years.
- Staff are diligently working on finalizing the draft Zoning and Sign Bylaws. Watch for open house dates on our website, Facebook Page and eNews in the new year.
- Winterfest is taking place on December 31st at the Pemberton & District Community Centre this year, between 2pm-8pm. Check out www.pembertonwinterfest.com for schedule of events.
- Village of Pemberton office will be closed from December 25th to the 29th, 2017, for the holidays.

e) Councillor Reports

i. Councillor James Linklater

Councillor Linklater reported on the following:

- Extended thanks to the Fun Committee for organizing the Village Christmas party;
- Pemberton Secondary School "Breakfast with Santa" took place on Sunday December 10th;
- Winterfest is scheduled for December 31st with fireworks to take place at 8pm at Signal Hill Elementary;
- Attended Rotary Christmas party;

- Expressed concern related to the highway line painting noting that the fog lines are hard to see and need improvement;
- Wished a safe and happy holiday season for all.

ii. Councillor Karen Ross

Councillor Ross did not report.

iii. Councillor Helmer

Councillor Helmer did not report.

iv. Councillor Ted Craddock

Councillor Craddock was absent.

11. BYLAWS

a) Bylaw for First, Second and Third Reading

i. Site Alteration Bylaw No. 822, 2017 – First, Second and Third Reading

Moved/Seconded

THAT Site Alteration Bylaw No. 822, 2017, be given First, Second and Third Reading.

CARRIED

12. CORRESPONDENCE

a) For Action

i. Jamee Justason, Executive & Association Services Coordinator, UBCM, dated November 23, 2017, providing notice of upcoming 2018 Lower Mainland LGA Events.

Moved/Seconded

THAT the above correspondence be received.

CARRIED

ii. Pamela Goldsmith-Jones, Member of Parliament, dated November 28, 2017, requesting feedback on the proposed framework for excise duties on all cannabis products via written comments to the Department of Finance by December 7, 2017.

Moved/Seconded

THAT Correspondence be sent to MP Pamela Goldsmith-Jones advising of the Village of Pemberton's support of revenue sharing of 1/3 between all levels of government and that the funds flow directly to local government, as opposed to through a Gas Tax Model.

CARRIED

Moved/Seconded

THAT the Mayor and Chief Administrative Officer discuss with MP Pamela Goldsmith-Jones at their upcoming meeting the Village's position with respect to revenue sharing, and express concern related to the short notice on the consultation process.

CARRIED

- iii. **Terry Rysz, Mayor, District of Sicamous, dated November 29, 2017, requesting support for prevention of Quagga and Zebra mussels in BC lakes, and provision of a template letter of support to submit to the Minister of Environment and Climate Change Strategy in this regard.**

Moved/Seconded

THAT a letter of support, as drafted and provided by the District of Sicamous, from the Village of Pemberton be submitted to the Minister of Environment and Climate Change Strategy.

CARRIED

b) For Information

- i. **Pamela Goldsmith-Jones, Member of Parliament, dated November 22, 2017, announcing Canada's National Housing Strategy.**

Moved/Seconded

THAT the above correspondence be received for information.

CARRIED

- ii. **Pamela Goldsmith-Jones, Member of Parliament, dated November 27, 2017, providing an update on Phase II of the federal government's 2018 infrastructure investment plan, "Investing in Canada Plan".**

Moved/Seconded

THAT the above correspondence be received for information.

CARRIED

- iii. **Mike Farnworth, Minister of Public Safety and Solicitor General, dated November 30, 2017, providing a response to the Village's concerns regarding legalization and regulation of non-medical cannabis and request for an extension to provide feedback.**

Moved/Seconded
THAT the above correspondence be received for information.
CARRIED

iv. Lisa Beare, Minister of Tourism, Arts and Culture, dated December 1, 2017, following up on discussions from the 2017 UBCM Convention.

Moved/Seconded
THAT the above correspondence be received for information.
CARRIED

12. DECISION ON LATE BUSINESS

There was no late business for consideration

13. LATE BUSINESS

14. NOTICE OF MOTION

There was no Notice of Motion presented for consideration.

15. QUESTION PERIOD

No questions were presented.

19. ADJOURNMENT

At 7:09 p.m. the Regular Council Meeting was adjourned.

Mike Richman
Mayor

Sheena Fraser
Corporate Officer

From: no-reply@webguidecms.ca [<mailto:no-reply@webguidecms.ca>]
Sent: Tuesday, November 28, 2017 11:55 AM
To: Sheena Fraser; Elysia Harvey
Subject: Website Submission: Request to Appear Before Council - <https://pemberton.ca>

Form Submission Info

First Name: Melissa

Last Name: Caldwell

Company or Organization Name (If Applicable): BC Emergency Health Services

Title (If Applicable): Community Paramedic

Email: melissa.caldwell@bcehs.ca

Phone Number: [REDACTED]

Street Address: 7413 Flint Street

City/Town: Pemberton

Province: BC

Postal Code:

Requested Date to Appear Before Council: 01/16/2018

Purpose of Presentation to Council: Present information on the new Community Paramedic service that will be offered in Pemberton and outlying regions through BCEHS.

Please attached any related documents (if applicable):

I agree by submitting this form, you agree to the terms and conditions below.: yes

Date: January 16, 2018

To: Nikki Gilmore, Chief Administrative Officer

From: Lisa Pedrini, Senior Planner

Subject: Major Development Permit Application (DPA008)
Development Variance Permit Application (DVP118)
1422, 1426, 1430 Portage Road (Crestline)

PURPOSE

The purpose of this report is to present to Council, for their consideration, an application for a Major Development Permit (DP Area No. 2 – Land Constraints [Floodplain] and DP Area No. 6 – Form and Character of Multi-family and/or Commercial Development) as well as consideration of a Development Variance Permit (DVP) to vary site coverage and front lot line set back to facilitate a multi-family residential development on Portage Road.

BACKGROUND

In the fall of 2016, Staff met with the interested developers of this project on several occasions to facilitate a design that met the Village's requirements and addressed the various site constraints in advance of a formal DP application. One encumbrance in particular was the seven (7) outstanding parking spaces from the adjacent Portage Station development registered as a covenant on Lot 3. The applicants were challenged to design a project that accommodated the project's required parking spaces in addition to the covenanted spaces and also met their desired unit count. The applicants were advised of the Village's payment in lieu of parking provision; as a result Staff negotiated with the applicants to accommodate the seven (7) spaces within the future Agricultural Park's twenty-three (23) space public parking lot proposed on Lot 13, which is adjacent to Crestline, to be built at the applicant's cost.

On January 31, 2017, the Village received an application for a Major Development Permit from Andrea Scott, Agent for Pemberton Landing GP Ltd. The application was originally for five (5) buildings accommodating thirty-five (35) units of stacked residential townhomes on three (3) stories with underground parking. The development was designed to feature locally produced passive house construction and as such required three (3) separate variances including site coverage, height and lot line setbacks on three (3) sides (front, rear and east interior) to accommodate its original design. The application also necessitated an application to the Ministry of Transportation and Infrastructure (MOTI) to accommodate the front lot line variance along Portage Road.

The application was referred internally and to the Village's Advisory Design Review Commission (ADRC). The ADRC first reviewed the application on April 4, 2017 at which time they passed the following recommendation:

Moved/Seconded

THAT the Advisory Design Review Commission support the application subject to the following:

- *Clarification of Passive Certification*
- *Shadow Study*
- *Traffic Study*
- *Fire Department Concerns*
- *Loading & Moving Concerns*
- *Garbage Collection Concerns*
- *Confirmation of Storage for all Units*
- *Bike Parking Strategy*
- *Snow Storage*
- *Revised Landscape Plan*
- *Lighting Scheme*
- *Any other concerns as per Staff;*

AND THAT the above additional information be presented to the ADRC for further review prior to the report to Council;

AND THAT the Commission request full colour presentation boards in the future to assist in the Commission's review of the Application.

CARRIED

Minutes of this meeting are attached as **Appendix A**.

The proposal was revised to address the above noted concerns and re-presented to the ADRC on September 27, 2017. Following their extensive review of this iteration, the ADRC passed the following recommendations:

Moved/Seconded

THAT the Advisory Design Review Commission recommends to Council that Council do not support the application as presented.

CARRIED

OPPOSED: One member

Subsequently at that same meeting further discussion regarding the project resumed which prompted the following recommendation:

Moved/Seconded

THAT the previous recommendation be rescinded and;

THAT the Advisory Design Review Commission recommends to Council that Council do not support the application as presented based on concern with:

- *The multiple number of variances requested;*
- *The massing of the development which in their opinion does not reflect the scale & character of the area.*

CARRIED

OPPOSED: One member

Minutes from this meeting are attached as **Appendix B**.

Staff met again with the proponents on October 13, 2017 to discuss the comments from the ADRC and the last iteration of the application; subsequently, a revised application was received on November 22, 2017. Significant changes were made to the entire site design to

respond to the concerns of the ADRC. The revised version was again referred internally to Staff, MOTI and the ADRC. This report summarizes all applicable comments received.

DEVELOPMENT PROPOSAL

The following provides an overview of the development proposal:

- a) **Location:** The subject property comprises three (3) lots located at 1422, 1426, and 1430 Portage Road, legally described as Lots 1, 2, and 3, DL 203, LLD, Plan 12595. The site measures 2,864 m² (30,830 sq. ft.) and is currently vacant. It sits opposite the Pemberton Community Centre, immediately west of Portage Station and east of Lot 13.
- b) **Development:** The proposal is to develop two (2) three (3) storey buildings each containing eighteen (18) residential units for a total of thirty-six (36) residential units and one (1) level of underground parking. No commercial space is contemplated.

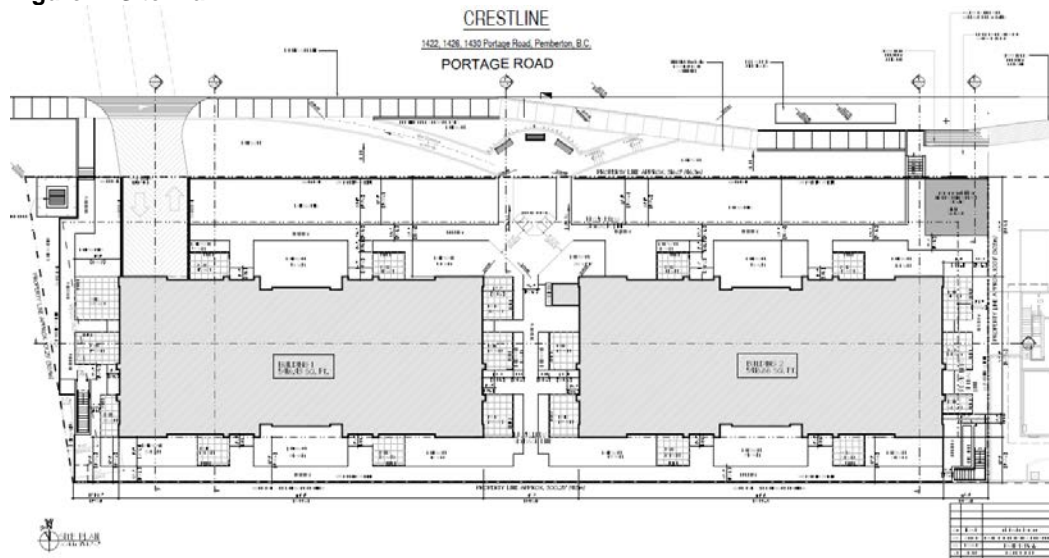


The development features one (1), two (2) and three (3) storey stacked townhouses.

Depending on the location within the building, each townhouse has one (1), two (2) or three (3) bedrooms. The majority of the units have private roof top decks that are incorporated into the roof structure. There are twenty (20) ground floor units with backyards with patios and fences for privacy. There are sixteen (16) units with doors on the ground floor that enter directly into a private set of stairs to access the 2nd floor, two (2) level units. The proposal drawings are attached as **Appendix C**.

- c) **Site Plan:** The site plan below indicates the footprint of the two (2) buildings, two (2) exterior stairwells and elevator from the underground parking, and the pop-up roof of the garbage enclosure. The total area of site coverage equals 1164.4 m² (12, 534 sq. ft.).

Figure 1: Site Plan



- d) **Built Character:** The built character of the site will be mountain modern featuring two separate but identical architecturally designed rectangular structures with articulated bump-outs, post and beam features, and windows on all four sides. A large gable feature at the center of each of the buildings faces Portage Road. A rock material serves as the base, with a combination of vertical siding and cedar shingles topped off with an exposed roof truss under the sweeping gable roof.

Figure 2: Artist's Rendering of the Front Elevation Looking West (above) and East (below)



VIEW OF NORTH WEST ELEVATION

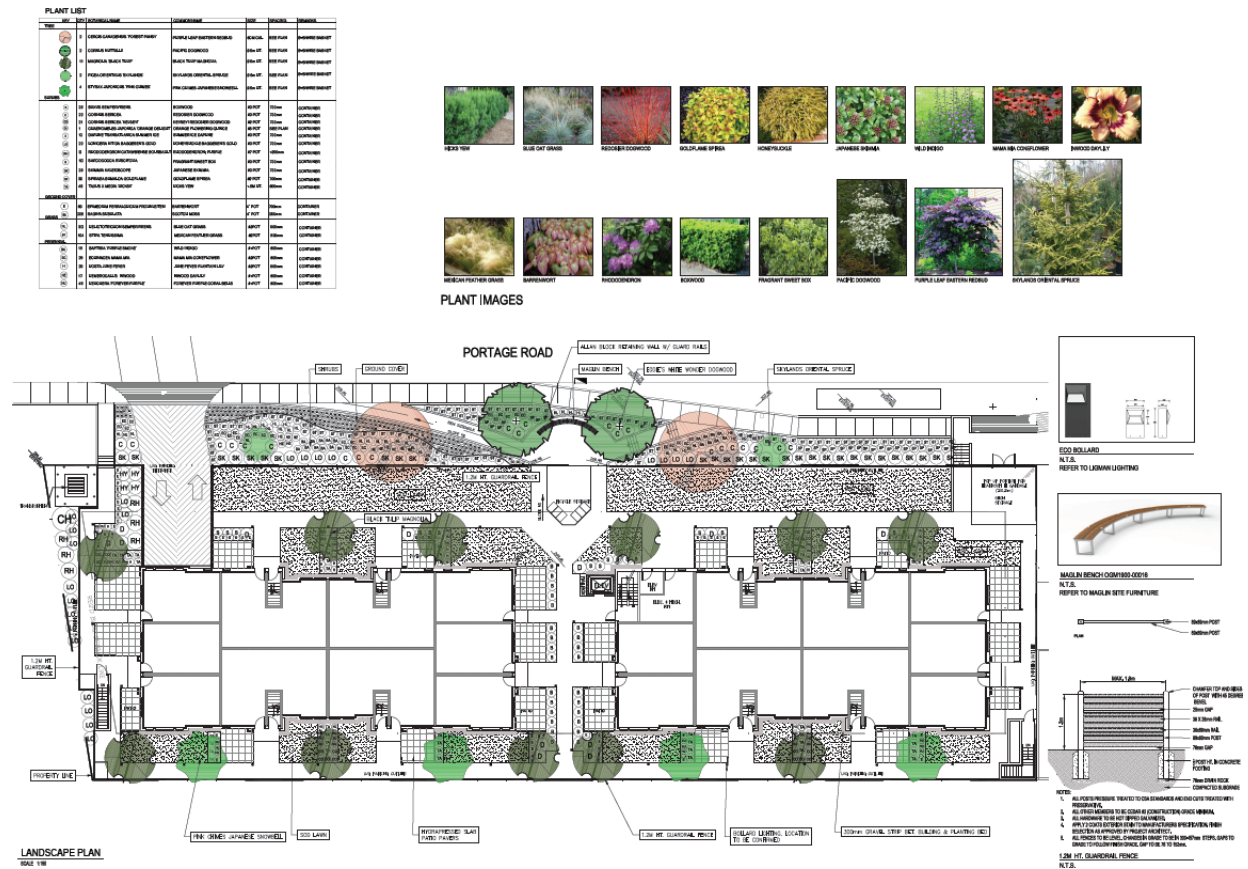
- e) **Construction Materials:** The proposal states that exterior materials, finishes and detailing feature natural materials like decorative maple stained wood braces and columns, grey cultured stone veneer columns, and charcoal, silver grey and brick red Hardie board trim and siding.

- f) **Sustainability Features:** This project is intended to be built with Passive House standards and will be fabricated in the BC Passive House plant located in Pemberton.



- g) **Streetscape Improvements & Landscaping:** The application demonstrates extensive landscaping features with trees, shrubs, plantings and outdoor public seating. The landscaping plan is attached as **Appendix D**.

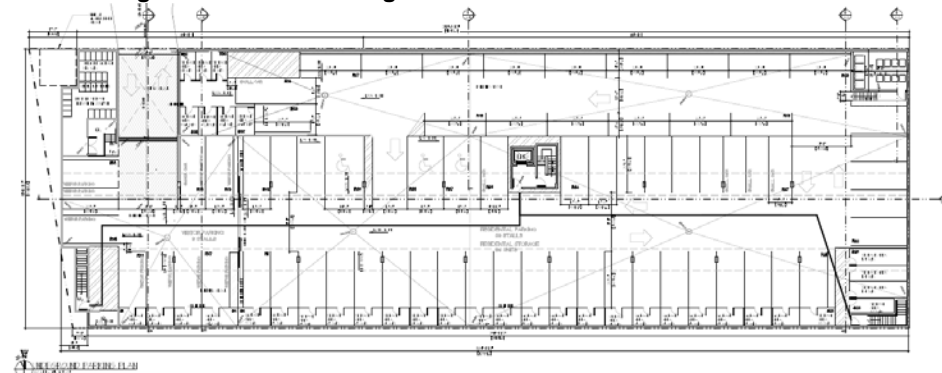
Figure 3: Landscape Plan



- h) **Access & Parking:** Access to the site will be off Portage Road at Cottonwood Street and lead into an underground parking garage containing sixty-eight (68) parking spaces, a bicycle storage area and thirty-six (36) individual storage areas. Vehicular circulation through the underground garage allows for ingress and egress via a single entrance. There will be no vehicular parking or circulation at grade.

The main pedestrian access to the development is raised from the existing street level and is accessed through a set of stairs and a wheelchair accessible ramp.

Figure 4: Underground Level - Parking Plan



- i) **Water and Sanitary Sewer Servicing:** The Development will be serviced by Municipal water and sewer.
- j) **Geotechnical / Flood Construction:** The site is subject to periodic flooding and all habitable spaces are required to be constructed above the two hundred (200) year flood construction level. A Flood Covenant, supported by a professionally prepared geotechnical report, must be registered on site prior to the issuance of a building permit.

DISCUSSION AND REFERRAL COMMENTS

1) Development Services

Land Use - The subject land is currently designated "Portage Road" in the Official Community Plan Bylaw No. 654, 2011. Residential uses are provided for in the "Portage Road" Land Use designation.

Zoning – The following is an assessment of the proposal in the context of the Zoning Bylaw No. 466, 2001 "Portage Road Commercial (C-3)" requirements:

- a) Townhouses and Stacked Townhouses area a **permitted land use** in the C-3 zone, as per Zoning Amendment Bylaw No. 612, 2008. Both uses in the C-3 Zone must have a minimum lot size of 900 m² and a minimum lot width of 25 m.
- b) The proposal would comply with the 10.5 meter **maximum height** restriction based upon a calculation of average finished grade. The midpoint of the top gable is at 9.4m (30'-10.75") above the grade that has been lowered to 209.55m.
- c) The building would comply with the rear, west interior and east interior lot line **setback** requirements. It does not comply with the front lot line setback. A variance from four and a half (4.5) m to zero (0) m along the full frontage is required to accommodate the first floor parking level.
- d) The building covers 40.7% of the lot and therefore does not comply with the 40% **maximum lot coverage** requirement. A variance of 0.7% has been requested.
- e) Based upon the requirement of 1.25 off-street parking spaces per each one (1) bedroom *townhouse* unit, 1.75 parking spaces per each two (2) bedroom *townhouse* unit, and 0.25 parking space per *townhouse* unit for visitors, a total of sixty-six (66) **residential parking spaces** would be required. The project is providing sixty-eight (68) underground parking spaces.

Variance Request(s): The project requires two (2) variances; one slight variation from the permitted lot coverage (0.7%) and a variation from the front lot line setback as noted above.

- 1) The variance for site coverage is due to the additional thickness of the passively constructed walls. Staff recommends that Council support the site

coverage variance request from 40% to 40.7% based on the benefits¹ passive house construction provides to residents and the environment.

- 2) A second variance was requested from the front yard setback for the 6 m (20') portion of the garbage/recycling area pop-up only; however, the development's first level is the partially below ground parkade which is indicated at the property line. The first level is considered a structure and therefore Staff is advising that the variance from 4.5 m to 0 m must be for the entire front lot line distance given that the first floor will sit above the natural grade.

A rationale for the front lot line setback variance request was provided by the applicants on January 11, 2018, as follows:

"We are proposing a front lot set back variance for this project based on several factors. The largest factor is the difference in grade from the street to the Village of Pemberton's Minimum Building Elevation requirement for flood plain. This requires us to have the main floor slab of the buildings approx. 1.8m on average higher than the road.

As an amenity to the residents of this development we have proposed an underground parking structure. With the difference in grade this parking structure is exposed above the grade of the road. Although we have taken extensive efforts to mitigate the structure it remains in the 4.5m Setback required by the Village of Pemberton".

Given the building constraints on the site due to the flood construction level, the size of the site and its location, staff recommends that Council also support the front lot line setback.

A Draft Development Variance Permit incorporating the requests has been prepared and is attached as **Appendix E**.

Development Permit (DP) Guidelines - The OCP designates the subject property as Development Permit Area No. 6 – Multi-family and/or Commercial Development - in an effort to fulfill the following:

- Create livable and attractive neighbourhoods,
- Provide visual and physical cohesiveness that reflect our small town character.

Given this DP Area designation, the application must be reviewed in accordance with the Guidelines stated under Section 7.4.4.2. The following table compares the DP Guidelines with the proposal.

DP Area No. 6 Guidelines	Compliance/ Mitigation
Siting – site design should minimize direct visual intrusion to surrounding homes. Privacy can be achieved through inset balconies, decks and patios, screening and / or off-setting windows.	Yes, the site plan has been designed to create visual interest while also providing each unit with exterior private space.

¹ Benefits of passive house construction include energy efficiency, resident comfort, healthier and quieter indoor environment, affordability and versatility. <https://blog.passivehouse-international.org/benefits-passive-house-buildings/>

	<p>There are no residential uses abutting the West or East sides of the buildings.</p>
<p>Building form - should break up larger buildings into smaller units or clusters while ensuring that intensive residential developments reflect the scale and character of the area.</p> <p>Also provide sufficient and secured exterior storage areas for each unit.</p>	<p>Yes, there are two buildings that reflect the scale and character of the adjacent developments.</p> <p>External storage is proposed underground for each unit. Bike parking is provided both above grade and underground.</p>
<p>Open Spaces - should be designed to accommodate the appropriate passive and/or passive recreational activities of the neighbourhood and:</p> <ul style="list-style-type: none"> - Provide private outdoor open space for all units (i.e., patio, porch, deck, balcony, yard, etc.). - Consider fences only if they positively contribute to the attractiveness of the neighbourhood and will be durable over time. 	<p>Yes, private outdoor spaces have been provided for each unit either through roof top decks or small (approximately 100 sq. ft.) patios.</p> <p>Fences are proposed to delineate the at grade patios. A guard rail is proposed for the rear property line because of the grade difference.</p>
<p>Circulation and Parking – the accommodation of internal and external vehicular circulation, parking and servicing is an important consideration in the functioning and accessibility of a development.</p> <ul style="list-style-type: none"> - Situate residential parking areas, garages and driveways as a minor component of the site when viewed from the street. - Fully screen from public view all exterior services including utility installations, garbage and recycling containers, preferably with a durable fenced enclosure and landscaping. 	<p>Yes, parking will not be visible from the street as it has been accommodated completely within the underground parking level.</p> <p>Garbage and recycling containers are also enclosed within the underground parking level.</p> <p>Visitor parking is accommodated underground.</p>
<p>Streetscape Improvements and Landscaping should provide amenities for residents and the surrounding neighbourhood.</p> <ul style="list-style-type: none"> - Install landscaping along all property lines, except where there is an access point - Provide irrigation for all landscaped yards and open areas (excluding areas undisturbed in their natural state). - Utilize landscaping to provide definition for pedestrian corridors and defining private or semi-private spaces. - Accommodate grading on individual properties, minimizing cut and fills and discouraging retaining walls. <p>Incorporate landscaped areas within parking lots to break up large paved areas. The landscaping can also be used in the winter for storage areas.</p>	<p>Yes. A professionally developed Landscaping Plan with irrigation has been provided. A cost estimate is required.</p> <p>The landscaping design helps define public and private spaces.</p> <p>There is no above-ground parking proposed.</p> <p>Landscaped areas are doubling as snow storage areas.</p>

Staff has considered the proposed development permit application and landscaping improvements to the property, and recommends conditional support for the development permit subject to:

- The provision of a cost estimate of landscaping works and a security deposit (in the form of an Irrevocable Letter of Credit or equivalent) to complete the works. The landscaping plan should conform to the Village's Plant List and FireSmart principles;
- Any proposed future building signs must conform to the Village of Pemberton Sign Bylaw, as amended from time to time.

2) Public Works / Engineering

Public Works and the Village's engineering consultant (ISL Engineering) did a preliminary review of the application. Their comments are indicated in a letter dated December 4, 2017, attached as **Appendix F**.

Staff Comments: Staff will ensure all engineering recommendations are completed. However, with respect to the requirement for a Traffic Impact Study, Staff defers to the Ministry of Transportation and Infrastructure's thresholds which have indicated that the development does not trigger a Traffic Impact Study, as it does not generate one hundred (100) vehicle trips in the peak hour (see MOTI comments below).

3) Fire Chief

The application was reviewed by the Village Fire Chief and the following concerns were communicated on November 30, 2017:

- Access to building will be on the street restricting traffic or causing the street to be blocked off in case of an incident causing further safety concerns for fire department personnel.

Staff Comments: Staff feels that this is an operational issue that should not hinder the issuance of the DP. The applicants have provided a vehicle pull-out in front of the building that could accommodate fire/rescue vehicles. As well, Portage Road contains three lanes and is most likely wide enough to accommodate fire/rescue vehicles and alternating traffic during an emergency. The same comment would also apply to Portage Station and there have been no major issues to date. In addition, the Village is able to open up a temporary detour through the Glen if necessary.

- Access to the rear of the building is non-existent. With all shrubs, patios, fencing and patio furniture will be hazards and access to the upper floors from the outside will be hazardous.

Staff Comments: Staff feels that this too is an operational issue that should not hinder the issuance of the DP. Fire Department Staff could identify these concerns to the strata, once created, with recommendations on how to mitigate and could follow up with annual inspections, if necessary.

- Need to indicate the location for the fire department connection as cannot be found on drawings.

Staff Comments: Building Permit review will ensure a fire department connection is indicated and the location is reviewed by the Fire Chief.

- The only fire hydrants shown are across the street in case of incident main road will have to be blocked.

Staff Comments: The applicants have indicated the location of a new fire hydrant to be installed near the north east corner of the development shown on their revised site plan submitted November 22, 2017.

- All plants and shrubs being used should meet the FireSmart landscaping requirements posing less of a hazard.

Staff Comments: This will be listed as a condition of DP issuance.

- A list of items will need to be identified that will be allowed in underground storages units. If any type of fuel is stored (which is not allowed) all storage units will require ventilation to outside air so there is no buildup of hazardous fumes. Ventilation fans will be required.

Staff Comments: A covenant will be registered on title to ensure and limit the uses of storage; annual site and building fire inspections can ensure compliance. Building Permit review will address ventilation concerns.

4) Ministry of Transportation and Infrastructure (MOTI)

Jim Hegan, Squamish Area Development & Operations Technician, reviewed the revised design and offered the following comments on December 13, 2017:

- **Traffic** – The development does not trigger a Traffic Impact Study, as it does not generate 100 vehicle trips in the peak hour. MOTI will eventually require a more detailed submission from the developer with Highway technical information so that it can be referred to their District Engineer for review and approval.

Staff Comments: MOTI's approval will be a condition of DP issuance.

- **Garbage/ Recycling Area** - MOTI has concerns about the location of the Garbage/Recycle area at the northeast corner of the property. If this site requires a service vehicle to access within the proposed loading bay, it may be in conflict with the access to/from the neighboring property.

Staff Comments: The applicant is aware of this concern and will work with MOTI to mitigate the potential conflict in sightlines. Approval from MOTI will be a condition of DP issuance.

- **Pedestrian Infrastructure & Landscaping** – MOTI acknowledges that the building structure has been moved further away from the road right-of-way, and would like to see the proposed pedestrian access and seating area moved back as well in order to reduce encroachment into MOTI's setback.

Staff Comments: The applicant has been informed of MOTI's wishes and is willing to adjust the site plan to suit. Staff will ensure that this request is

accommodated while still meeting the intent of the landscaping plan accepted by the ADRC.

- **Access** - The plan indicates three (3) pedestrian accesses; two (2) stairs and one (1) ramp and could illuminate one (1) set of stairs. The area on road right-of-way between the development and the back of municipal sidewalk could still be landscaped, under permit. Reducing the infrastructure will also reduce the possible hardship should the Ministry's future needs impact this area.

Staff Comments: The applicant requires a permit from MOTI to place pedestrian access structures within their right of way setback. Approval from MOTI will be a condition of DP Issuance.

- **Structure Setback** – MOTI understands that the VOP's structure setback is 4.5 metres from property line, which is the same as the Ministry's. MOTI has advised that when within incorporated territory, the Municipality must first approve the request for variance before the Ministry will consider the application.

Staff Comments: Staff is recommending that the Village support the front lot line set back variance and if approved by Council, the applicants are aware they require a similar variance from MOTI. Approval of the variance from MOTI will be a condition of DP Issuance.

5) Advisory Design Review Commission (ADRC)

At a meeting held December 4, 2017, Staff presented the significantly revised application to the ADRC. Representatives from Crestline were present to answer questions. Andrea Scott, Agent and Architect, provided an overview of the revised design plans for the Crestline Development noting the following changes:

- The number of buildings on the site have been reduced to two (2) from five (5) and old design/new design comparisons were presented.
- The height of the building has been reduced while maintaining the Flood Construction Level requirements and it is now the same height as Portage Station next door.
- The buildings have been pushed back considerably from the front setback, but they will still require a Variance from both the Ministry of Transportation & Infrastructure and the Village of Pemberton.
- The new renderings provided a better view of what the building will look like from both the east and west side directions.

Discussion among the ADRC took place respecting the need to establish landscaping or screening to hide the pad-mounted transformer (PMT) located in the north/west corner of the property. The proponents advised that they are waiting referral comments from BC Hydro with respect to options for screening and/or landscaping. It is the intention that the PMT will be hidden from view.

The ADRC also suggested enhancement of the space between Portage Station (concrete wall) and Crestline on the east side of the building. The proponents advised that they would look at addressing this through their landscaping plan. They were also advised to address accessibility concerns with respect to the bench (seating area) located at the front of the property by adding back and arm rests.

The ADRC Chair thanked the proponents for taking into consideration the concerns and comments provided by the ADRC at their earlier meetings and addressing the issues of massing and improvements to the building and landscape design.

Moved/Seconded

THAT the Crestline Development Permit Application be supported;

AND THAT consideration be given to incorporating the following into the design/landscape plan:

- *Screening of the PMT (north/west corner),*
- *Creeping evergreen plantings in the north/east side of the building to cover the pop up garbage enclosure,*
- *Adding accessibility components (back and arm rests) to the bench located at the front of the property along the walkway.*

CARRIED

COMMUNICATIONS

A Development Permit application requires that a Project Information Sign be placed on the site as per Schedule “G” of the Village’s *Development Procedures Bylaw No. 725, 2013*, which is in place.

DEVELOPMENT PERMIT DPA008
DEVELOPMENT VARIANCE PERMIT DVPA118
Village of **PEMBERTON** Lots 1-3, DL 203, Plan 12595, LLD 1422, 1426, 1430 Portage Road

Andrea Scott, Agent for Pemberton Landing GP Ltd., has applied for permission to develop this site for multi-family residential use.

	Variances Requested		
	C-3 Zone	Required	Proposed Variance
Land Use: 2 Buildings/36 stacked townhomes			
Gross Floor Area: 37,052.36 sq.ft./3,442.27 sq.m	Max. Lot Coverage	40%	40.7% +0.7%
Parking Spaces: 68 (underground)	Min. Front Setback	4.5 m	0 m* +4.5 m
Architectural Character: Mountain Modern	*(for 6.09 m only along north property line)		
Sustainability Feature: Passive House			

WANT MORE INFO? Contact Lisa Pedrini, Senior Planner
Phone: 604.894.6135 x234
Email: lpedrini@pemberton.ca

www.pemberton.ca

A Development Variance Permit requires that the Village prepare public notification in the form of a letter mailed to adjacent property owners within a 100 m radius of the subject property notifying them of Council’s intention to consider a variance request, as per Section 7.5 of

Development Procedures Bylaw No. 725, 2013 and the Local Government Act. Notification was mailed out January 2, 2018.

To date, the Village has not received any responses from adjacent land owners.

LEGAL CONSIDERATIONS

Development Permits are issued by resolution of Council as per Section 490 of the *Local Government Act RS2015 (LGA)*. The processing of a Development Permit application is regulated by Sections 490 – 491 of the *LGA* and by the *Village's Development Procedures Bylaw 725, 2013*, as amended from time to time.

Development Variance Permits are issued by resolution of Council as per Section 498 of the *Local Government Act RS2015 (LGA)*. The processing of a Development Variance Permit application is regulated by Sections 498 – 499 of the *LGA* and by the *Village's Development Procedures Bylaw 725, 2013*, as amended from time to time.

IMPACT ON BUDGET & STAFFING

All costs associated with the processing of this application, including Staff time, are recoverable through the application fees as per the Village of Pemberton *Development Procedures Bylaw 725, 2013*, as amended from time to time.

INTERDEPARTMENTAL IMPACT & APPROVAL

There are no interdepartmental impacts or approvals required respecting the processing of this application as it is a function of the Operations and Development Services Department.

IMPACT ON THE REGION OR NEIGHBOURING JURISDICTIONS

A review of this application does not have an impact on the region or neighbouring jurisdictions.

OPTIONS FOR CONSIDERATION

Option One: That Council approves the Development Permit application, subject to the stated conditions, and approves the requested variances.

This is the preferred option.

Option Two: That Council approves the Development Permit subject to the stated conditions but does not approve the requested variances.

The applicants have been diligently trying to address the Village's DP and zoning requirements for over a year and in the process, at the ADRC's request, presented numerous iterations for review. This final revision has resulted in a reduction to the number and severity of the variances requested and is felt to more aptly meet the form and character guidelines and complement neighbouring developments.

Not supporting the variances would require the applicants to undertake an overhaul of the design, creating more delay and cost to the project.

Option Three: That Council neither approves the Development Permit nor the requested variances.

This option is not supported for the reasons noted above.

POTENTIAL GOVERNANCE CONSIDERATIONS

Review and consideration of the Crestline Development Permit and Development Variance Permit Application meets with:

Strategic Priority No. Three: Excellence in Service through the continuation of delivering quality municipal services by processing development applications efficiently.

RECOMMENDATIONS

DEVELOPMENT PERMIT APPLICATION (DPA-008)

THAT the Development Permit Application No. 008 (1422, 1426, 1430 Portage Road) be approved subject to the following conditions:

- That a formal grading plan with engineered retaining wall design be submitted to the satisfaction of the Village Engineer;
- That a formal stormwater management plan be submitted to the satisfaction of the Village Engineer;
- That the remainder of comments contained in the ISL letter dated December 4, 2017, (excluding the requirement for a Traffic Impact Study) be addressed to the satisfaction of Village Staff;
- That all permits and approvals required from the Ministry of Transportation and Infrastructure are obtained to the Ministry's satisfaction;
- That the Fire Chief's concerns with respect to the location of the fire department connection and appropriate FireSmart landscaping are addressed to the satisfaction of Village Staff;
- That a flood level covenant be registered on title to dictate the elevation of residential development and restrict the items that can be stored in the underground storage units;
- That an estimate of landscaping works and security deposit (in the form of an Irrevocable Letter of Credit or equivalent) to complete the works be submitted; and
- That any proposed future building signs receive a Sign Permit in conformance to the Village of Pemberton Sign Bylaw.

DEVELOPMENT VARIANCE PERMIT (DVP-118)

THAT Council approves the Development Variance Permit No. 118 (1422, 1426, 1420 Portage Road) to vary the site coverage from 40% to 40.7% and to vary the front lot line setback for the underground parking level from 4.5m to 0m.

Attachments:

- Appendix A: ADRC Meeting Minutes, April 4, 2017
- Appendix B: ADRC Meeting Minutes, September 27, 2017
- Appendix C: Development Proposal Drawings
- Appendix D: Landscaping Plan
- Appendix E: Draft DVP No. 118
- Appendix F: ISL Comments, December 4, 2017
- Appendix G: ADRC Meeting Minutes, December 4, 2017

Submitted by:	Lisa Pedrini, Village Senior Planner
Manager Approval by:	Tim Harris, Manager of Operations and Development Services
CAO Approval by:	Nikki Gilmore, Chief Administrative Officer

VILLAGE OF PEMBERTON
BYLAW NO. 822, 2017

A bylaw to regulate Site Alterations within the Village of Pemberton

WHEREAS under the *Community Charter*, Council may enact bylaws to regulate, prohibit and impose requirements in relation to trees, the removal and deposit of soil and other material, to protect the environment and the well-being of the community, and may impose fees for the exercise of authority to so regulate, prohibit and impose requirements;

AND WHEREAS Council considers that site alteration involving the deposit or removal of cut trees, soil and other materials should be orderly, in keeping with good practices and so as to minimize nuisance, safety concerns and the spread of invasive species within the community;

NOW THEREFORE, the Council of the Village of Pemberton, in open meeting assembled, enacts as follows:

1.0 TITLE

- 1.1 This bylaw may be cited for all purposes as the “Village of Pemberton Site Alteration Bylaw No. 822, 2017”.

2.0 APPLICATION

- 2.1 This Bylaw applies to all lands within the Village of Pemberton.
- 2.2 Nothing in this Bylaw shall preclude anyone from complying with the provisions of any other local, provincial, or federal regulations or enactment.

3.0 INTERPRETATION

- 3.1 In this Bylaw, except as otherwise indicated, words and phrases are to be construed in accordance with the *Community Charter* and *Interpretation Act*. A reference to a statute refers to a statute of the Province of British Columbia and a reference to any statute, regulation, or bylaw refers to that enactment as amended or replaced from time to time. If any section or portion of this Bylaw is held to be invalid by a court of competent jurisdiction, such invalid section or portion is severed and does not affect the remainder of this Bylaw.
- 3.2 Schedule A is attached to and forms part of this Bylaw.

4.0 DEFINITIONS

4.1 In this Bylaw, the following definitions apply:

Bylaw Enforcement Officer means a person appointed by the Village to act on matters of bylaw enforcement.

Council means the elected Council members for the Village.

Deposit means the placement, storage, filling, spilling or releasing, directly or indirectly, of soil, other materials or cut trees on lands in the Village where the soil or trees were not previously located.

Manager means a person who holds the position of Manager of Operations & Development Services for the Village or a person designated to act on their behalf in the administration of this Bylaw.

Invasive Species means any alien invasive species of plant identified in the *Spheres of Concurrent Jurisdiction – Environment and Wildlife Regulation* under the *Community Charter*.

Landscaping Materials means any materials used for hard or soft landscaping such as, but not limited to, brick, gravel, stone, rock, concrete, timber, metals, plants, grasses, shrubs, trees used to improve landscape or outdoor space.

Other Materials includes, but is not limited to, construction and demolition waste, masonry rubble, concrete, asphalt, wood waste, unchipped lumber, drywall, refuse, undecomposed organic matter, soil containing invasive species, and other similar matter.

Owner means an owner as defined in the *Community Charter*, and in relation to the common property of a strata corporation, includes the strata corporation.

Parcel means any lot, block or area in which land is held or into which it is subdivided.

Parcel Line means any boundary of a parcel.

Permit means the written authority for Site Alteration granted by the Manager or designate pursuant to this Bylaw.

Permit Holder means a person holding a permit issued by the Village.

Registered Professional means an arborist, engineer, geoscientist, agrologist, environmental consultant, soil scientist, biologist, or land surveyor who is registered with a professional association that is regulated by a statute, appointed to act in the capacities described under the sections of this Bylaw requiring a registered professional;

Removal or remove means to remove trees or to take, excavate, or extract soil or other material from a parcel on which it exists or has been deposited.

Site means any parcel of land and any group of lots or parcels of land.

Site Alteration means any of the following, or combination of the following:

- (a) the placing, dumping or deposit of cut trees, soil or other materials on land,
- (b) the removal of vegetation, trees or soil or other materials from land,
- (c) the alteration of the grade of the land by any means including placing soil, clearing and grubbing,
- (d) the compaction of soil or the creation of impervious surfaces; and

to **alter a site** means to direct, cause, allow or suffer a site alteration.

Soil means clay, silt, topsoil, fill, sand, gravel, cobbles, boulders, peat or other substance of which land is naturally composed, down to and including the bedrock but does not include other material.

Stockpile means a human-made accumulation of soil or other material held in reserve for future use, distribution or removal.

Tree means any living erect, woody plant which is 10cm (4") or more in diameter measured 1.4 m (4.5') above ground, and for the purpose of this Bylaw does not include a hedge.

Village means the Village of Pemberton.

Wood waste means wood residue in mechanically shredded form and includes sawdust, hog fuel, bark, chips, slabs, shavings, trimmings, edgings, or other such waste which is the result of any manufacturing process involved in the production of lumber or other wood products.

5.0 PROHIBITION

- 5.1 No person shall cause, direct, suffer or allow site alteration on any parcel or site within the Village except in accordance with this Bylaw.

6.0 PERMIT REQUIREMENTS

- 6.1 Subject to an exemption in this Bylaw or under an enactment of British Columbia or Canada, no person shall cause, permit, suffer or allow the alteration of a parcel or site within the Village unless the person:
 - a) has applied for and been issued a valid and subsisting permit for such alterations; and
 - b) carries out the alterations in accordance with this Bylaw and the terms and conditions set out in the permit.

7.0 PERMIT EXEMPTIONS

7.1 Despite section 5 of this Bylaw, a permit is not required where the site alteration:

- a) results in the deposit or removal of less than 10 cubic metres (m³) of soil in a calendar year;
- b) is for the purpose of constructing or maintaining provincial roadways, forest service roads, walkways or trails;
- c) is on land owned by, or works undertaken by, the Village (or its appointed agents);
- d) is on land managed under the *Forest Act* or regulated under the *Highways Act* and for which a provincial soil permit has been obtained, so long as the land continues to be used as managed forest or highways;
- e) is related to and in accordance with a valid building permit issued by the Village;
- f) is required as part of the clean-up or remediation of a parcel of land as directed and approved by the *Ministry of Environment*;
- g) is undertaken as a permitted farm use on land located within the Agricultural Land Reserve (ALR), as specified within the *Agricultural Land Reserve Use, Subdivision and Procedure Regulation*. (For certainty, soil deposit or removal as a non-farm use or for non-farm uses require a permit under this Bylaw);
- h) is undertaken as flood protection works in emergency circumstances by or on behalf of a dyking authority; or,
- i) is undertaken to resolve emergency situations that present an immediate danger related to flooding, erosion or other immediate threats to life or property, including removal of hazardous trees, provided the Village's Manager has been informed;
- j) is carried out only for the purpose of landscaping a property using proper landscaping materials subject to the landscaping being completed within four (4) months.

8.0 PERMIT APPLICATION

8.1 An application for a permit must be made on a form provided by the Village.

8.2 A separate application for a separate permit must be made for each parcel that is to be altered, in accordance with section 10.0 (Permit Application Requirements).

8.3 The permit application must be signed by the applicant, and

- a) If the applicant is not the owner, by all owners of the parcel or site, and
- b) In the case of strata property:

- i. by an authorized representative(s) of the strata corporation plus the strata lot owner for the property where the site is to be altered; and
- ii. by resolution of the strata council if the site alterations apply to common property.

9.0 PERMIT APPLICATION FEES

- 9.1 An application for a permit must be accompanied by a non-refundable permit fee and a refundable deposit as set out in Schedule "A";
- 9.2 In the event of unpermitted work carried out in advance of a Permit being issued, a surcharge in addition to the site alteration permit application will be required as set out in Schedule "A".

10.0 PERMIT APPLICATION REQUIREMENTS

10.1 Subject to section 10.2, every application for a site alteration permit which includes between 50 cubic metres (m³) and 100 cubic metres (m³) of soil, other material or trees shall be accompanied by:

- a) the location of the parcel or site:
 - (i) from which trees, soil and other material are to be removed, in the case of their being deposited, or
 - (ii) the location of the parcel or site to which cut trees, soil or other material are to be deposited, in the case of their removal;
- b) the general description and volume of the soil, other material or trees to be deposited or removed;
- c) a tree management plan, prepared by a registered professional arborist identifying removal and protection areas within the parcel or site as may be applicable along with a rationale for the removal of the trees; and
- d) if required by the Manager, detailed plans, data and specifications for the proposed parcel or site prepared by a Registered Professional to a scale of not more than 1:1,000, unless otherwise authorized by the Manager, showing the contour of the ground in its current state and containing information regarding the site alteration with respect to any (or all) of the matters set out in section 10.3.

10.2 Where an application under section 10.1 relates to a parcel (or portion thereof) that is:

- a) situated within the Agricultural Land Reserve (ALR);
- b) subject to flooding or floodplain hazards, including flood construction level covenants, save harmless covenants or identified on provincial flood mapping; or
- c) situated within a development permit area pursuant to section 488(1)(a) of the *Local Government Act* (protection of the natural environment, its ecosystems and biological diversity),

if required by the Manager, the application must include detailed plans, data and specifications for the proposed site prepared by a Registered Professional to a scale of not more than 1:1,000, unless otherwise authorized by the Manager, showing the contour of the ground in its current state and containing information regarding the site alteration with respect to any or all of the matters set out in section 10.3.

10.3 Every application for a permit for site alteration that involves more than 100 cubic metres (m³) of soil, cut trees or other material shall be accompanied by detailed plans, data, and specifications for the proposed site prepared by a Registered Professional to a scale of not more than 1:1,000, unless otherwise authorized by the Manager, showing the contour of the ground in its current state and shall contain information regarding the site alteration with respect to the following matters:

- a) the location of the site:
 - (iii) from which trees, soil and other material are to be removed, in the case of their being deposited, or
 - (iv) the location of the site to which cut trees, soil or other material are to be deposited, in the case of their removal;
- b) the general description and volume of the soil or other material to be deposited or removed;
- c) a tree management plan, prepared by a Registered Professional Arborist identifying removal and protection areas within the site and a rationale for the removal of the trees;
- d) all features including buildings, structures, tree cover, roads, bridges, and natural watercourses;
- e) land uses and designations, such as ALR, zoning, floodplain areas, environmentally sensitive areas, and First Nations reserve land;
- f) the proposed slopes which will be maintained upon completion of the site alteration;
- g) the proposed methods to control the erosion of the banks of the site alteration area;
- h) the proposed methods of drainage control during the site alterations;
- i) the proposed methods to control noise and dust generated by the proposed site alterations;
- j) the proposed methods and locations of access to the site during the site alterations;
- k) the proposed grading and rehabilitation plan for the site during and upon completion of the proposed site alterations, copies of any remediation requirements of the Agricultural Land Commission;

- l) the proposed location of buffers and tree cover, and the location and grade width of berms as may be required;
- m) the proposed schedule for the deposit or removal of soil, cut trees or other materials, indicating the amounts to be either removed or deposited on a monthly basis;
- n) the proposed routes to and from the site;
- o) a traffic management plan, which would include but not be limited to a description of the frequency of vehicles, signage, placement of safety control devices, and other traffic control that would minimize the disturbance created;
- p) copies of all other necessary approvals and permits from Federal and Provincial authorities required by statute or regulation in connection with the proposed site alteration;
- q) if the proposed site alteration takes place on ALR land, information on the past and proposed farming activity, if applicable, the relationship of the soil deposit or removal to existing or proposed farming activity on the land, impact on the agricultural capability of the land, and a report, prepared by a registered professional agrologist, identifying the positive benefit of the proposed soil deposit or removal to agriculture;
- r) a site reclamation plan including an Invasive Species Management Plan, prepared by a registered professional to be incorporated into the permit.

10.4 Without limiting information required as part of an application under subsections 10.1, 10.2 or 10.3, the Manager may require an applicant to provide any other information the Manager considers appropriate or necessary to facilitate the review of the Permit application.

11.0 PERMIT ISSUANCE

11.1 Where the Manager is satisfied that:

- a) an application for a permit under this Bylaw has been submitted in complete form;
- b) the proposed site alteration set out in the application conforms with this Bylaw and other applicable bylaws of the Village; and
- c) the applicant for the permit has paid the Village the required application fees and the refundable deposit;

the Manager may issue the permit.

11.2 The Manager may make orders with respect to a particular site, if the Manager considers that an application or site alteration in progress is not in compliance with this Bylaw, and to ensure compliance, may impose specific terms, restrictions, and requirements as a condition of permitting site alteration work to proceed.

- 11.3 The Manager may impose conditions on a permit that restrict the location of deposit or removal and the type and volume of soil, other materials or trees to be deposited or removed based on the information supplied by the applicant under sections 10.1, 10.2 or 10.3, to ensure the deposit or removal occurs in the manner and amount specified in the application. Where the applicant is required to submit detailed plans, data and specifications under section 10.2 or 10.3, the Manager may issue the permit on conditions pertaining to subsections 10.3, to ensure the applicant undertakes the site alterations in accordance with the detailed plans, data and specifications provided.
- 11.4 For the purposes of ascertaining compliance with this Bylaw, the Manager may require an owner or Permit Holder to provide records in relation to the parcel or site or site alteration and without limitation, may require a report from a Registered Professional in relation to the parcel, site, or site alteration.
- 11.5 Every owner and Permit Holder of a parcel or site that is the subject of a site alteration must comply with all conditions set out in the Permit or in an order respecting the parcel or site, as well as with the conditions, restrictions and requirements of this Bylaw.
- 11.6 In the event that site alterations begin without a permit, the Manager has the discretion to waive or reduce the surcharge as identified in Schedule A.

12.0 GENERAL CONDITIONS

- 12.1 Subject to any further restrictions imposed by the Manager, or a variation authorized by the Manager in writing, site alteration activities may only occur between the hours of 7:00 a.m. to 7:00 p.m. Monday through Friday, and 9:00 a.m. to 6:00 p.m. Saturday. These hours may be varied by the Manager where the Manager considers the work cannot be carried out effectively within these hours.
- 12.2 Site Alteration activities are not permitted on Sundays or statutory holidays unless prior written authorization from the Manager is provided.
- 12.3 No person may undertake any site alterations so as to do any of the following:
- a) foul, obstruct, divert, or impede the flow of or damage or destroy any watercourse, municipal infrastructure, ditch, drain, sewer, or other water utility, whether privately or publicly owned;
 - b) damage or destroy amenities on the lands or adjacent lands including, without limitation, any utilities, works or services, municipal infrastructure, statutory rights of way, structures, buildings or improvements;
 - c) contravene any Village bylaw or provincial or federal law;
 - d) threaten the health and safety of the public;
 - e) result in the use of any parcel or site in a manner inconsistent with the current zoning for the permit lands;

- f) compromise the hydrological function or drainage capacity of the parcel, site, or adjoining lands;
- g) result in soil on the parcel, site or adjacent land becoming unstable or susceptible to erosion, slippage, landslide, slumping or settling;
- h) result in costs for the Village, Regional District, or other government entity to provide public utilities, works or services to the parcel, site or adjoining lands;
- i) permit dust, dirt or noise to escape the parcel line or site boundary that may cause a private or public nuisance;
- j) result in the coverage of topsoil; or
- k) allow or suffer the growth, or increased growth of invasive species on the parcel or site that is subject to site alteration.

12.4 All descriptions, plans and specifications submitted by the applicant in support of the permit application and marked 'FINAL' by the Village form part of and are incorporated into the permit and the permit specifically limits site alterations in accordance with the descriptions, plans and specifications accepted by the Village.

12.5 The issuance of a permit does not constitute authority to conduct processing of soil on the parcel or site or any part thereof if not appropriately zoned for such use.

12.6 Every permit issued pursuant to this Bylaw shall expire twelve (12) months following the date of issuance unless an expiry date for a different term is expressly specified in the permit. Every permit shall cease to authorize site alterations upon the expiry date unless the permit has been renewed in accordance with sections 13.1, and 13.2.

12.7 No permit issued pursuant to the terms of this Bylaw may be transferred, assigned or sold.

12.8 The owner is responsible for the removal of any soil, cut trees or other material deposited without a permit, or contrary to the terms of a permit. Failure to remove or the soil, cut trees or other material within the time period so given for the removal may result in the Village or its appointed agents entering onto the parcel or site and carrying out the work required to effect the removal of soil or other material at the expense of the owner.

12.9 If required under the terms of the permit, upon completion of the site alteration authorized by a permit, the permit holder shall deliver to the Manager a certificate from a Registered Professional stating that all site alterations are in substantial compliance with the requirements of the permit and good environmental and engineering practices.

13.0 PERMIT RENEWAL

13.1 A permit for site alterations may be renewed at the request of the applicant for one additional term not to exceed twelve (12) months if the Manager or his designate determines, after inspecting the permit parcel that the applicant is in full compliance with the permit and this Bylaw.

13.2 Application for renewal of a permit or part thereof will be made in the same manner as provided herein for a new permit along with a non-refundable renewal fee as set out in Schedule A. The original application may be re-submitted for renewal, provided all applicable drawings and specifications are updated as necessary to identify any material changes to site conditions and to demonstrate compliance with current bylaws and regulations.

14.0 PERMIT REVOCATION AND REINSTATEMENT

14.1 The Manager may issue a stop work order, with immediate effect, acting reasonably, if site alteration activities have not been undertaken in accordance with the terms and conditions of this Bylaw or the permit.

14.2 The Manager may, by delivery of written notice to a permit holder, revoke or suspend a permit under this Bylaw where:

- a) the Permit Holder has contravened this Bylaw, or another bylaw of the Village;
- b) the Permit Holder has contravened a term or condition of the permit;
- c) the permit was issued on the basis of descriptions, plans and specifications in support of the permit application that were incorrect or misleading; or,
- d) the permit holder failed or refused to comply with a stop work order made pursuant to this Bylaw.

14.3 The Manager may reinstate a permit if the applicant provides a report from a Registered Professional confirming compliance with the Bylaw.

15.0 ENFORCEMENT

15.1 The Manager, Bylaw Enforcement Officer, other Village employees, persons retained by the Village for inspection purposes, and agents of the Village are authorized individually or in combination to enter at all reasonable times on any parcel to ascertain whether the provisions of this Bylaw are being observed.

15.2 A person must not hinder or obstruct a person authorized under section 15.1 from carrying out an inspection or enforcement of this Bylaw.

16.0 RECONSIDERATION OF SITE ALTERATION PERMIT APPLICATION

TREE CUTTING

16.1 An applicant for a site alteration permit to authorize the cutting and removal of trees may, pursuant to s.52 of the *Community Charter*, request reconsideration of the Manager decision within ten (10) days following the date on which the decision is mailed, emailed or faxed to them.

16.2 A request for reconsideration must be delivered in writing to the Manager and must set out the grounds on which the applicant considers the Manager's decision is

inappropriate and what decision the applicant considers the Council ought to substitute.

- 16.3 The Manager of Corporate & Legislative Services for the Village must place each request for reconsideration on the agenda of a meeting of the Council to be held not earlier than two (2) weeks from the date on which the request for reconsideration was received by the Village.
- 16.4 The Manager of Corporate & Legislative Services will notify the applicant and any other person who the Manager reasonably considers may be affected by the reconsideration, of the date of the meeting at which it will occur.
- 16.5 After hearing from the applicant, the Manager, and any other person considered by Council to have provided relevant information by or at the time of hearing, Council may confirm or set aside the decision of the Manager, or substitute its own decision along with any conditions, restrictions or requirements it considers necessary or appropriate.

17.0 OFFENCES AND PENALTIES

- 17.1 Any person commits an offence against this Bylaw who:
 - a) fails to comply with a term or condition of a permit;
 - b) fails to comply with an order or notice under this Bylaw; or
 - c) causes, allows or suffers a violation of this Bylaw, a term or condition of a permit, or an order or notice under this Bylaw,

and each day that a violation is caused or allowed to continue constitutes a separate offence under this Bylaw.

- 17.3 Any person who is found guilty of a violation under this Bylaw shall be liable to pay:
 - a) a fine of up to \$1,000.00 if issued a ticket under the *Village of Pemberton Municipal Ticket Utilization Bylaw*;
 - b) a fine of up to Ten Thousand Dollars (\$10,000), plus the costs of prosecution, and any other order imposed, if proceedings are brought under the *Offence Act*.

18.0 FEES AND COST RECOVERY

- 18.1 Where a person fails to pay the Village's costs as required by this Bylaw or where a person subject to an order under this bylaw fails to take action required by the order and the Village carries out the work or otherwise fulfills the requirement, the Village may recover its costs from the owner, occupier or person responsible for the work or for payment of the costs, as a debt to the Village. Money owed to the Village under this bylaw is payable upon receipt of an invoice from the Village.
- 18.2 If an amount owing under this Bylaw for work done or services provided to land or improvements remains unpaid on December 31st of the year in which the debt was incurred, the amount is deemed to be taxes in arrear and may be collected from the owner of the land or improvements in the same manner and with the same remedies as for property taxes.

READ A FIRST TIME this 12th day of December, 2017.

READ A SECOND TIME this 12th day of December, 2017.

READ A THIRD TIME this 12th day of December, 2017.

ADOPTED this day of , 2018.

Mike Richman
Mayor

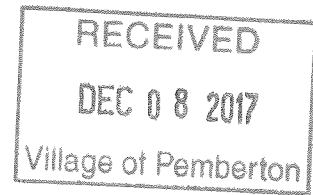
Sheena Fraser
Corporate Officer

Fourth & Final Reading - Jan 16, 18

**Schedule A:
Site Alteration Permit Fees:**

Permit	Fee	Refundable Deposit*	Unpermitted Work in advance of a Site Alteration Permit, Surcharge in addition to the Site Alteration Permit Application Fee
SECTION 10			
Site Alteration Permit for the deposit or removal of soil or other material less than 50 cubic metres (m ³)	Not Applicable	Not Applicable	Not Applicable
Site Alteration Permit for deposit or removal of more than 50 cubic metres (m ³) and up to 100 cubic metres (m ³), trees or other material in any calendar year	\$100	\$1,000	\$1,000
Site Alteration Permit for deposit or removal of more than 100 cubic metres (m ³) and up to 1,000 cubic metres (m ³), trees or other material in any calendar year	\$250	\$2,500	\$2,500
Site Alteration Permit for the deposit or removal of more than 1,000 cubic metres (m ³), trees or other material in any calendar year.	\$500	\$5,000	\$5,000
SECTION 13			
Permit Renewal	\$ 50		

*The refundable deposit shall be security for the completion of all requirements established in the Site Alteration Permit and may be used at any time by the Village to secure the completion of any requirement or undertake remediation works as required.



[REDACTED]
[REDACTED]
[REDACTED]
November 29, 2017

Mayor and Council
Village of Pemberton

Pemberton, BC
V0N2L0

Dear Mayor and Council members,

Re: Cannabis dispensary licensing

As you may know on April 13, 2017, the government of Canada introduced bill C-45, An act respecting cannabis and to amend the Controlled Drug and Substance Act, the criminal code and other acts in the house of commons. The government of Canada has Indicated that it plans to bring the Proposed Cannabis Act into force no later than July 2018 Subject to approval of parliament and Royal assent.

With this new information from the government of Canada I would like to get the dialectic started with your self and the council members so Pemberton can be on the for front of this upcoming change. The proposed Cannabis act will be setting a number of Clear legal requirements intended to protect against the public health and public safety risks associated with cannabis, in aline with the governments objectives.

Through proper labeling and packaging and a strict policy on the age requirements such as a liquor store has we would like to follow the standards necessary to open a craft cannabis dispensary. With our plans for utilizing this as a way to give back to our community and keep revenue in the village of Pemberton and liiwat nation to help with community projects such as park areas, community programs such as Pemberton & District Health Care Foundation, Paws and many other ways that we can utilize this as a tool to give back.

At the public hearing on January 31st 2017 the concerns that the community had that opposed bringing a dispensary in town were heard the main issues being that they were too close to the schools and residential areas and there was no legitimate plan set forth from the government of Canada. With now having a clear plan and direction that this issue is heading we would like to work closely with your self and the other council members to create a business that can benefit the whole community. We would like to propose the opening of a cannabis dispensary in the Industrial park as this area has been designated for the cultivation of cannabis and

cannabis products. We feel that this would be an ideal location for this proposed business as we are well away from schools parks and anywhere where children might be out playing and walking passed.

2.2.8 sale of cannabis for non-medical purposes

under the proposed cannabis act provinces and territories could license and oversee the distribution and sale to adult consumers of cannabis for non-medical purposes. In the event that a province or territory has not established a retail environment with appropriate safeguards to enable the purchase of legal regulated cannabis by July 2018 it is proposed that the regulations would enable the ministry to license potentially on a temporary basis for the sale of cannabis for non-medical purposes to adult consumers. This class of license would authorize the sale of cannabis products obtained from a licensed processor to adult consumers in Canada (ordered over the phone online via written order with secure delivery through the mail or by courier). As with other licenses the license for sale for non-medical purposes would authorize related activities such as possession, transportation, research and development, storage, destruction in the intra-industry sale of cannabis to other federal license holders. You can find license regulations in section 2.3 of the proposed approach to regulation of cannabis which I will attach to this document.

Thank you for your time in reviewing this proposal I look forward to your prompt reply.

Sincerely yours,

David Baran

December 15, 2017

Mayor and Council
Village of Pemberton
Box 100
Pemberton BC V0N 2L0

RE: WELLNESS ALMANAC 2017 REPORT AND REQUEST FOR FUNDS

Dear Mayor and Council,

Please find attached the 2017 year-end report for the Wellness Almanac. As you know, the Wellness Almanac is a comprehensive social media communications campaign consisting of an on-line blog, Facebook, Instagram, and Twitter that has been building an audience since 2012. The number of local followers has grown each year and over the last 12 months the Wellness Almanac is reaching between 3,000 and 5,000 readers per month from the Area C, Pemberton, and Mount Currie catchment area. This is a phenomenal following and a reflection of the interest in positive, healthy reflection, and community building discussion.

Unfortunately, the Wellness Almanac does not have funding to continue in 2018. As a result, I am asking you to consider funding \$4,000 to keep the Wellness Almanac operating in 2018. I am also requesting a \$4,000 contribution from the SLRD (Area C) at the same time. The Lil'wat Nation has already confirmed it will contribute \$4,000. The total contribution (Lil'wat plus Area C plus VoP) of \$12,000 will bridge the period wherein it is expected that the Nu'kw7ántwaí Intergovernmental Committee will be established and take over the stewardship of the Wellness Almanac. I hope you will see fit to make this contribution to the Wellness Almanac. Please feel free to contact me should you have any questions.

In closing, I want to thank your Council for your on-going support to build a strong and resilient regional community and in particular for your commitment to growing the relationship between Indigenous and non-Indigenous governments and neighbors.

Yours Sincerely,



Sheldon Tetreault
Former Chair – Winds of Change
(778) 886-2640 // Sheldon.tetreault@gmail.com

CC: Jeannette Nadon, SLRD; Sheldon Dowswell, LSTC;
Lucinda Phillips, N'Quatqua; Ernest Armann, Lil'wat Nation;
Jill Brooksbank, VoP

TheWellnessAlmanac.com : End of Year Report 2017

Our evolving mission: be a grassroots tool for reconciliation and a platform for promoting wellness in our communities.



TheWellnessAlmanac.com invites conversations that no other community space exists for. We want to be a space that proclaims: there is room for all of our voices. Right here. In this community, in this neighbourhood, in this place.

Since May 2012, we have been building community, positivity and dialogue through a suite of social media channels, centred around a daily blog.

Our goals are to amplify the positive work that is taking place here, celebrate the talent, expertise and passion among us, build a stronger sense of community, and encourage individuals on their healing journeys.

Our tactics for achieving this: daily frequency of content posting, amplification through the social media channels where people are consuming media and surfing/relaxing and engaging, an open invitation to contributors and use of a range of voices and personal grassroots perspectives.

Background

The Wellness Almanac was conceived in 2012 as a communications tool that would give the community, and the Winds of Change Committee, a forum for talking about tough stuff - addiction, suicide, mental health, reconciliation. The strategy was to use the online environment to create “a safe place” that covered enough other topics (recreation, stewardship, wellness, recipes, photography) that when challenging matters were broached, there was enough trust, familiarity and willingness to journey into the heart of those harder conversations.

TheWellnessAlmanac.com : End of Year Report 2017

After the Winds of Change Committee disbanded, Lisa Richardson, as an independent contractor and communications professional, thanks to ongoing financial support from the Village of Pemberton and SLRD in the amount of \$10,000 a year, has continued to populate the website and steer the project holding to the original mandate, incorporating the voices, support and contributions of over 100 community members from Lil'wat Nation, Pemberton and Area C.

This is not a social service. It does not take the place of vitally needed community and social services. It is a communications project, a resource, an educational and awareness building tool, provided with a view to increasing individual capacity and resilience, thereby growing the community's ability to collectively advocate for the kind of services we need to be more resilient overall.

It's also designed to serve as an umbrella and catchment for all the separate, sporadically funded initiatives that could be more impactful if they were better communicated or integrated into other community programs and services.

Are we successful?

1. *The numbers look great.* Support, reach and readership continues to build.

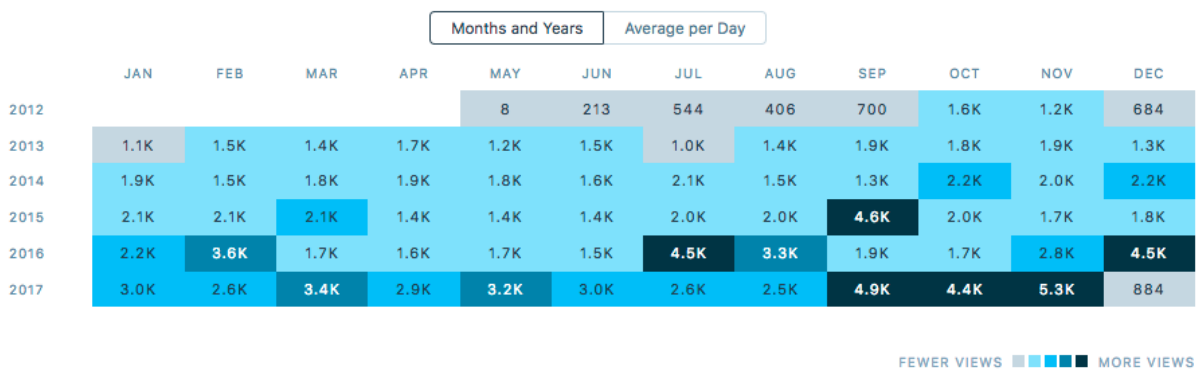
Our target audience is the almost 6000 residents of Pemberton, Area C and Lil'wat Nation. On a monthly basis, we reach between 3000 and 5000 readers. Almost 30 contributors and 70 different guestgrammers have shared their voices and perspectives with the project, increasing the relevance and reach by bringing their friends and family into the conversations.



TheWellnessAlmanac.com : End of Year Report 2017

- * 311 posts in 2017 (so far), generated 38,569 views from 21,830 visitors.
- * 100 views a day on the blog, and 200 views a day of our Facebook posts, suggests a 5% daily penetration to our target audience.
- * Monthly page views exceeded 4000 views a month in the final quarter for 2017. (The Whistler Question’s 2017 Media Kit advises that whistlerquestion.com receives 30,802 monthly page views.) At almost 15% of the reach of the Question online, the Wellness Almanac has become a legitimate local media channel for sharing community news.
- * The community of followers keeps growing: subscribers to the blog have reached 362, Facebook followers number 501, twitter followers are 377, and the instagram community has grown to 575. And importantly, the diversity and range of that audience grows, and reflects the depth and loveliness of this community.

All Time Views



* **Numbers and stats current as of December 9 2017**

2. Powerful stories are getting big reactions.

Over the past 12 months, we’ve started conversations that don’t have any other place to go.

We’ve:


- * reflected on what reconciliation means from the perspective of a “settler”, with a thoughtful essay from the late Riva Fisher that reached almost 7000 people
- * highlighted a massive online course on Reconciliation at UBC that several community members enrolled in
- * showcased the work of the Child and Youth Mental Health and Substance Use Collaborative and exhorted community members to call for ongoing funding to this service. Social media reach of these posts engaged almost 2000 people and resulted in at least half a dozen advocacy letters
- * housed Suicide Prevention Toolkits

TheWellnessAlmanac.com : End of Year Report 2017

- * shared photography celebrating the groundbreaking ceremony of the Lil'wat Nation for the new gas station
- * showcased the photography of 15 different community members, including 6 Lil'wat photographers
- * amplified events and news from the Village of Pemberton, SLRD, and Lil'wat Nation
- * shared and promoted community events and initiatives of the Pemberton Farmers Market, Pemberton Secondary school's Aboriginal Leadership Class, Sea to Sky Community Services, the Pemberton Child and Youth Mental Health and Substance Use Collaborative. Pemberton Refugee Resettlement Group and supported successful lobbying efforts by Stewardship Pemberton to restore federal funding for the Salmonids in the Classroom project
- * promoted the success of local artist Levi Nelson, athlete Quinn Sam-Finley and Xetolacw students whose film was celebrated on CBC
- * explored a whole range of personal approaches to wellness from the local doctors, massage therapists, psychologists, yoga teachers, and retirees, to high school students, and our MLA

Winds of Change
Published by Lisa Richardson [?] · November 23 at 4:15pm · 🌐

Riva Fishes wrote us an article to share on the Wellness Almanac. I read it. Loved it. Hung onto it for a while. Waiting for the right time. The perfect time to share it would involve a parallel universe in which 18 year olds don't get brain tumours.... [See More](#)



Rethinking Reconciliation: Riva Fisher on Unsettling Pemberton

I don't want these to be her last words because my biggest personal lament about Riva's passing on September 18 2017 at the age of 25 is not getting to...

THEWELLNESSALMANAC.COM

6,781 People Reached

420 Reactions, Comments & Shares ⓘ

231 Like On Post 199 On Shares

93 Love On Post 75 On Shares

3 Wow On Post 3 On Shares

42 Comments On Post 35 On Shares

52 Shares On Post 0 On Shares

1,549 Post Clicks

0 Photo Views 731 Link Clicks 818 Other Clicks ⓘ

NEGATIVE FEEDBACK

2 Hide Post 0 Hide All Posts

0 Report as Spam 0 Unlike Page

1,808 People Reached

43 Reactions, Comments & Shares ⓘ

24 Like On Post 22 On Shares

10 Love On Post 9 On Shares

4 Comments On Post 4 On Shares

5 Shares On Post 0 On Shares

151 Post Clicks

0 Photo Views 30 Link Clicks

121 Village of Pemberton Regular Council Meeting No. 1462

Tuesday, January 16, 2018

49 of 98

Winds of Change
Published by Lisa Richardson [?] · November 17 at 12:12pm · 🌐

There are only 45 days left in the year!
That means, only 45 more days worth of funding for the Child and Youth Mental Health and Substance Use Collaborative - an acronym-heavy but practically amazing effort at helping kids.
That means, only 45 days to act.... [See More](#)



youth mental health in grassroots ways is about to end. And that sucks. Because the work is just getting momentum. And it is so very necessary. The brilliant thing about this initiative is that everything developed in one community can be accessed and applied by any other participating community. Thanks to Pique Newsmagazine for covering this story, Tanya Richman and Nancy Lee for bringing it to our atten... See More

21 Like On Post 12 On Post 9 On Shares

3 Sad On Post 0 On Post 3 On Shares

3 Angry On Post 0 On Post 3 On Shares

11 Comments On Post 8 On Shares

11 Shares On Post 11 On Post 0 On Shares

211 Post Clicks

21 Photo Views 5 Link Clicks 185 Other Clicks ⓘ

NEGATIVE FEEDBACK

0 Hide Post 0 Hide All Posts

0 Report as Spam 0 Unlike Page

TheWellnessAlmanac.com : End of Year Report 2017

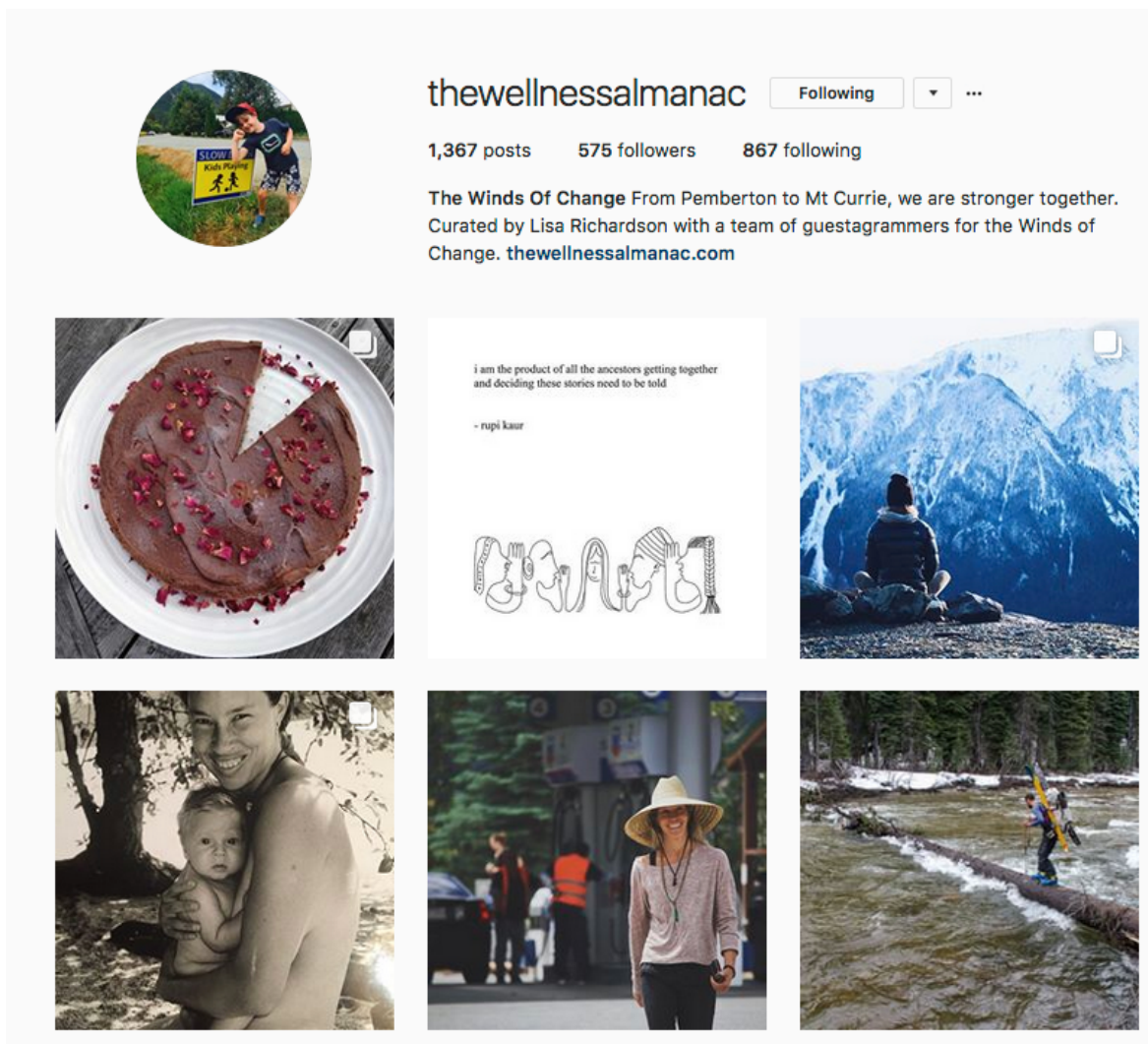
Some of the most successful stories over the past year included personal stories and observations about life - Riva Fisher on her instagram takeover, Amie Le Blanc on losing a friend to addiction, and on working at the Pem Ho with no qualifications, an absence of taxi or transit service, and the kinds of people she encounters, good bad and ugly, Nic McPhee on realizing she's not 16 anymore, Anna Helmer on what kind of letter to write to your kindergartener in the event you never saw them again, Veronica Woodruff on the flows of the Lillooet River, Michelle Beks on anxiety coming into her life with menopause, Julia Harvey on coming to terms with breastfeeding in public, Zoe Martin on losing a pet, Jill Brooksbank on taking a course on cultural sensitivity and realizing how little she knew about Canadian history, Cathy Benns on growing up with an alcoholic mother, Hu Naylor on the way corporate ownership impacts trails access, Tanya Richman on approaching death, and Kalmia Hockin on her experience with depression.

Stats for 2017

Title	Views
Home page / Archives	View 6,385
Riva Fisher reflects on her weeklong insta-takeover	View 2,421
Rethinking Reconciliation: Riva Fisher on Unsettling Pemberton	View 2,355
Recipe of the Week: Lemony Lentil Soup with Dill and Feta	View 2,222
One way of looking at privilege	View 817
Confessions of your local Bartender	View 636
Dear Will: Anna Helmer considers what she'd wish she could say to her son should it no longer be possible to tell him anything	View 556
Significant rainfall forecast, with high freezing levels. Veronica Woodruff explores what this means, in the context of the Lillooet River	View 530
Recipe of the Week: Banana Tiramisu	View 511
I am 16, going on 44: Nic MacPhee confronts aging	View 497
Lillooet Lake Rodeo May 20-22, 2017 is fun for the whole family and children under 10 are free	View 457
Celebrating Riva Fisher	View 374
How did I not know this? Jill Brooksbank gets a lesson in Canada's true history and it changes everything	View 371
"I am not as sweet as I used to be, but I am far more loving." Brene Brown says it's more than okay to have healthy boundaries in place	View 367
Amie Le Blanc wants to change the way you look at addicts	View 352
Meet the Contributors	View 333
Excuse me while I take my shirt off in public. I have a human to grow.	View 309
Lil'wat's Levi Nelson shortlisted for prestigious IDEA art Award - "Anthropology" receives honourable mention	View 281
Buffy Summers is my homegirl.	View 274
Lil'wat Nation's Open Rodeo, the iconic Lillooet Lake Rodeo, is set for May 21-23	View 253
About The Winds of Change	

TheWellnessAlmanac.com : End of Year Report 2017

We're telling diverse stories that aren't told elsewhere and providing a space for people to share - their images, their struggles, their celebrations - that comes back to them as face-to-face support and encouragement from their community.



3. We've declared wellness and reconciliation to be a collective project through the Instagram Guestgrammer experiment.

The instagram takeovers continue to fulfil a mission of growing community.

We've welcomed almost 70 week-long guests, including themed takeovers for Emergency Preparedness Week, Mental Health Awareness Week, and the Pemberton Secondary School, as well as takeovers by the Pemberton Arts Council, Pemberton Medical Centre team, the Pemberton Refugee Resettlement Group and the Pemberton Farmers Market. Takeovers have been conducted by almost 70 different community members.

TheWellnessAlmanac.com : End of Year Report 2017



 thewellnessalmanac • Following

First Nations people of Canada lost their identity I try to relate to how I would feel if my language, all the names of the mountains, rivers, plants and places, my self-image, ceremonies, my spirituality, my values, my practices were all uprooted and taken away. I would be devastated. Many are still grappling with the devastation of loss the loss of that identity. As I white male, I ask myself: Pemberton, Mount Currie, Green River, etc.? The land was not given for us to


  

36 likes

NOVEMBER 28


Add a comment... 



 thewellnessalmanac • Following


thewellnessalmanac Today we rise; we come together to honour our stolen sisters and hold up the families affected.



 thewellnessalmanac • Following

thewellnessalmanac It is always kind of awesome when you come across an artwork that you love in an unexpected location. This Susie Cipolla painting hangs in the hallway at the Health Care Centre. Susie who also shows her work in Galleries across Canada will have some pieces on display this Friday at the Pemberton Arts Council table at the Farmer's Market. #pembart #pembertonfarmersmarket #susiecipolla

thebeefarmers Wow that's beautiful - #susiecipolla the group of seven should be group of eight.

nicnoodle I drooled over this painting when it hung on the walls at the Pemberton Library!!! I want it!!! 


  

46 likes

JULY 19

Add a comment... 



 thewellnessalmanac • Following
Mount Currie

thewellnessalmanac We are very excited to be building the future Ts'zil Learning Centre in #mountcurrie. Everyone that is working on this build is part of the Lil'wat Nation. This area you see here is the Istken, which will be right at the front entrance to the school. An Istken is a traditional dwelling of the #Lilwat people. Traditionally a hole was dug in the forest floor, and crossed tree branches were placed over the hole and filled with moss to form the roof. This Istken space at Ts'zil will be a large

38 likes

NOVEMBER 8

Add a comment... 

TheWellnessAlmanac.com : End of Year Report 2017

4. *We are watching the Winds of Change blow through our communities* - a 14 year old Pemberton girl acknowledges Aboriginal Day with Ucwalmícwts phrases on her instagram takeover; Lil'wat leaders offer a Welcome Dance and encourage school kids to join them to kick off Canada Day speeches and the Pemberton Mayor's speech acknowledges Canada's dark 150 year history, and commits us all to working together for a better future. But still, local families are losing their kids to drug and alcohol addiction.

Is the work done? Never.

Is there more we can do? Always.

Does this platform continue to serve? That is our commitment and deep desire.

Thank you for your ongoing support.

TheWellnessAlmanac.com : End of Year Report 2017

Request for the SLRD Board, Village of Pemberton and Lil'wat Nation for ongoing financial support for the Wellness Almanac.

The current budget to support this initiative has been \$10,000/year.

The proposed budget for this ongoing initiative is \$12,000/year.

Writing, soliciting contributions, editing and posting daily content to The Wellness Almanac, crafting social media posts to reach a wider audience, and inviting and supporting guestgrammers requires 5 - 7 hours/week from the project editor.

Currently this service is provided at a discounted rate of \$38/hr, (a 50% discount on the contractor's usual rate for non profit associations) and has not increased in the past 5 years.

Web hosting costs will increase for 2018 - we have reached the capacity, after 2100 posts and 3GB of images, of our wordpress account, and will need to upgrade the website to continue sharing image-rich images, as well as making available critical resources like the Suicide Intervention kits.

A \$12,000 budget (the Village and Area C increasing their support by \$1000 each) would increase the contractors rate to \$45/hr, would include the sharing of posts to the Pemberton Community Forum on Facebook, plus cover the web hosting and domain name registration and allow the platform to upgrade it's account.

2018 Goals: Add an newsletter and promotional campaign (at additional cost of \$3000)

A \$15,000 budget annual budget would allow us to implement a biweekly enewsletter and a promotional campaign of monthly posters in locations around the communities, drawing people's attention to the Wellness Almanac and its feature content, to help continue to grow its reach.

The e-newsletter would support the Almanac's content, and over time, generate a mailing list of Pemberton, Area C and Lil'wat Nation and Samaquahm residents. It would be a tool available to amplify community news and outreach.

Web hosting	Annual domain name registration and monthly site hosting fee	300
Communications	Continue to generate daily content to website and instagram and amplify through Facebook, including through local community pages, at \$45/hour 5 hours/week	11,700

TheWellnessAlmanac.com : End of Year Report 2017

Launch biweekly E-Newsletter	Create and distribute biweekly newsletter to share Wellness Almanac content.	2,600
	Design and postering: Promotional campaign to launch this and encourage subscription	400
	Total	\$15,000

January 5, 2018

Suzanne Bélanger ,
Development Services Assistant,
Village of Pemberton,
Box 100,
Pemberton, B.C., V0N 2L0

Dear Suzanne ;

The Directors of the Pemberton & District Chamber of Commerce, at their Directors Meeting held on Friday, January 5, 2018 , appointed Woody Bishop as the representative for the Pemberton & District Chamber of Commerce on the Village of Pemberton Advisory Design Review Committee for 2018 with the alternate as Julie Kelly.

Contact Info is as follows

Woody Bishop - Email wbishop@bigskygolf.ca
Julie Kelly- Email ddreal@shaw.ca

If you have any questions please do not hesitate to contact me.

Yours truly,

Shirley Henry

Shirley Henry,
Secretary- Treasurer

Sea to Sky Invasive Species Council

Box 845, Whistler BC V0N 1B0
604-698-8334
ssinvasives@gmail.com
www.ssisc.info



Saturday, December 30, 2017

To:

Village of Pemberton
c/o Sheena Fraser
sfraser@pemberton.ca

RE: Request for Invasive Species Management Funding for 2018

Dear Mayor and Council,

I am writing to you to request funding for 2018 for our two ongoing Invasive Species Management Programs. We are grateful for the funding you provided to us in previous years, as it allowed us to help protect environmental and agricultural assets in Pemberton, and hope you can continue to support our work into 2018 and beyond.

Our organization, the Sea to Sky Invasive Species Council, is a charitable organization that works to minimize the threat of invasive species that impact on the environment, the economy and human health in the Sea to Sky corridor. We carry out on-the-ground inventory, control and monitoring of invasive plants; we raise awareness, educate and train the public, government agencies, and other land managers about invasive species and their impacts; we provide a conduit for information and a source of expertise on invasive species including identification, prevention and control; we aim to improve invasive plant stakeholder communication and information sharing; and we work with local governments to develop and implement policy. An overview of our programs is provided in the attached SSISC 2016 Annual Report. Note: our 2017 Annual Report will be available in Spring 2018.

Invasive plants profoundly limit biodiversity, threatening the vital elements that support the ecological integrity of coastal ecosystems. These species negatively affect the habitat of wild animals, they can increase fire hazard and accelerate erosion, which leads to siltation. They also cause human and animal health problems, can impact buildings and infrastructure, and can reduce crop and forage quantity and quality. In Pemberton, species like Orange Hawkweed and Burdock affect agricultural land values, Purple Loosestrife and Himalayan Blackberry are threatening riparian ecosystems, and Japanese Knotweed is threatening infrastructure and property values.

Because of the cost to our environment, economy, and health, prevention of new invaders, and active management of existing invasive species is key. Choosing to act now and support programs that raise awareness about new invaders to the area like Scotch Broom, and preventing the further spread of species that are already here will save the community of Pemberton money in the long run.

As a charitable organization, our programs are funded by a combination of contributions from our Local Government Partnership Program participants, our fee-for-service programs (training and field crew hire programs), and also through grants from government, industry and private foundations. Whilst we have been lucky in the past, we cannot rely on grants to support our work.

For this reason, we request annual funds from all local, regional and first nations governments in the corridor, as these communities directly benefit from the services we provide. The Village of Pemberton contributed \$1,500 last year, which we are very grateful for, as it allowed us to carry out outreach activities such as:

- A weed pull with students from Signal Hill Elementary;

- Hosting an information booth at the Pemberton Farmer's market;
- Delivery of letters to landholders with high priority invasive plants on their properties;
- Developing and distributing print and electronic learning resources;
- Maintaining and updating our website and social media channels;
- Answering questions and providing information about invasive species and recommended management strategies by phone, email and in person via property visits.



We ask that that the Village continue to support our local government partnership program in 2018.

Request #1:

We ask that the Village of Pemberton join the Resort Municipality of Whistler, the District of Squamish, the Village of Lions Bay, and the Squamish-Lillooet Regional District in providing stable annual funding for our Partnership Program, with a contribution of \$1,600 for 2018.

This stable, yearly funding is being requested from all local governments in the region to support SSISC's coordination, education and outreach programs. Examples of the kind of services that Partnership Program participants receive include:

- support and advice to staff and residents regarding invasive species identification and recommendations for control and monitoring;
- access to Species Fact Sheets and electronic resources;
- sharing of knowledge and resources;
- maintenance of invasive species inventory and control maps;
- staff training;
- consultation services with Village of Pemberton staff for the development of disposal recommendations, bylaws, policies and/or planting lists;
- hosting a community weed pull; and
- other services mutually agreed upon.

For a relatively small investment, we can provide these much-needed services. The idea being, that we can achieve much more through a united collaborative effort, than if each municipality and or regional district tries to go it alone. Some of our partners think of it as cost sharing for the services and resources that their staff would otherwise have to provide.

The second way that the Village of Pemberton can support Invasive Species Management is by participating in our fee-for service program, i.e. hiring SSISC Field Crews during the summer months to carry out inventory, control and monitoring of invasive plant infestations.

Despite numerous requests over the past few years; inventory, control and monitoring of invasive plant infestations on municipal lands in Pemberton remains unfunded.

Seven high priority species occur in Pemberton (Blueweed, Common Bugloss, Scotch Broom, Japanese Knotweed, Yellow Flag Iris, Himalayan Blackberry and Purple Loosestrife). Most of these species are currently very limited in distribution, so eradication is feasible, and it would be a prudent use of municipal resources to try to tackle this problem while it is relatively small.

It is time for the Village of Pemberton to take responsibility for funding invasive plant survey, control and monitoring work on municipally owned lands. This would be best achieved by hiring the SSISC crews who are certified herbicide applicators and have expertise in invasive species, or alternatively, some of the required invasive plant removals could be carried out by VOP staff and/or volunteers. Either option requires a commitment from the Village of Pemberton.

We currently carry out fee-for-service field work for a variety of partners/customers in the region, including: the Squamish Lillooet Regional District, the BC Ministry of Transportation & Infrastructure, the BC Ministry of Forests Lands, Natural Resource Operations and Regional Development, the District of Squamish, the Resort Municipality of Whistler, the Village of Lions Bay, Squamish First Nation, Innergex, BC Hydro, Fortis BC, developers and private landholders.

Last year, we were fortunate to have a small amount of budget remaining from a Community Foundation of Whistler grant that allowed us to cover the cost of a small number of invasive plant removals on municipal lands in the Pemberton area; however, there is no guarantee that these funds will be available in future years.

Our Field Crews, who are equipped for mechanical and chemical control of invasive plants, hire out at a rate of \$140/hr for a crew of two people. \$3,360 of funding from the Village would allow us to carry out control at approximately 8 sites on municipally owned lands in Pemberton.

Request #2:

We ask that the Village of Pemberton join our fee-for service Field Program, and provide \$3,360 of funding for Inventory, Control and Monitoring of high priority invasive plants on municipal lands within the VOP boundary.

In summary, we are requesting a total of \$4,960 of funding for Invasive Plant Management for 2018.

We hope you see value and merit in our work, and that you will consider the request for funding in your budget planning process. If you have any questions, please contact me anytime.

Warm regards,



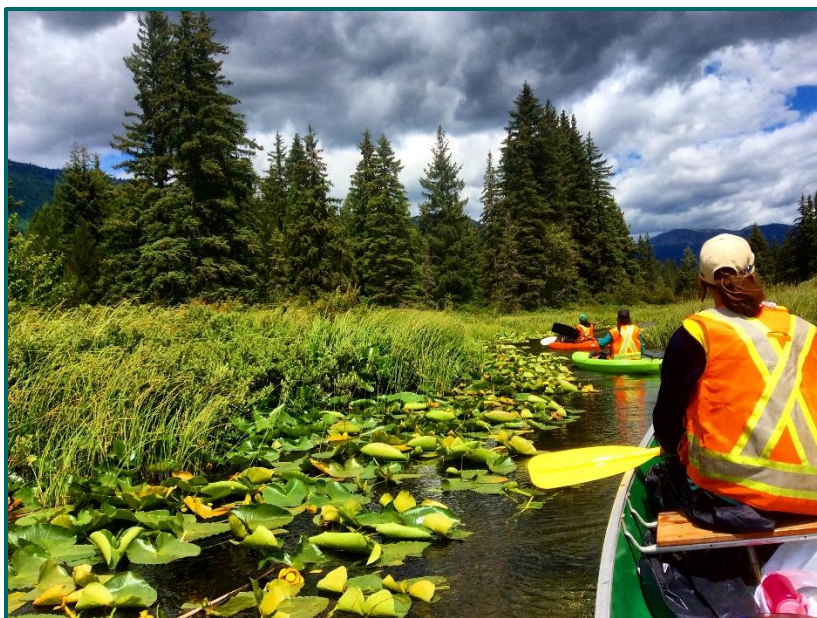
Clare Greenberg
Executive Director
Sea to Sky Invasive Species Council



Sea to Sky Invasive Species Council

ANNUAL REPORT

2016



INTRODUCTION

2016 marked the 7th year of operations for the Sea to Sky Invasive Species Council (SSISC). Since 2009, the SSISC has been working to minimise the threat of invasive species to the environment, the economy and human health in the Sea to Sky corridor. Continuing to work under our 5 year Regional Strategy. Our goals in 2016 were to:

1. *Raise awareness (focussed on behaviour change) about invasive species, their impacts, and management strategies.*
2. *Facilitate the flow of external information and provide a source of expertise on invasive species*
3. *Improve stakeholder communication, collaboration, coordination, and information sharing*
4. *Prevent new invasive species from arriving and follow integrated management and early detection and rapid response (EDRR) protocol to prevent their establishment if and when they do arrive.*
5. *Minimize or reverse the spread of existing invasive species through coordinated, integrated invasive species management efforts*
6. *Ensure program sustainability*



The SSISC actively worked towards these goals in 2016, carrying out Inventory, Control and Monitoring of invasive species throughout the region, and delivering a variety of Education, Outreach & Training programs, as well as collaborating with partners and stakeholders during 2016, all of which is detailed in this report.

In 2016, the SSISC worked with a variety of funders, and forged some new partnerships, increasing our annual budget by approximately 21%. This allowed us to increase capacity and program delivery, employing 9 staff in the peak summer period.

2016 was a special year, as we moved into our new office space in Whistler in April, and in July we hosted the



annual BC Regional Invasive Species Organisations (RISO) Summer tour in Whistler which was a great opportunity to show other groups around the province what we have been up to here in the Sea to Sky.

Our achievements would not have been possible without the hard work and dedication of our staff and board team, and the support of our funders and partners. Thanks everyone, and here's to another great year ahead!

A handwritten signature in black ink, appearing to read 'Clare Greenberg'.

Clare Greenberg,
Executive Director, Sea to Sky Invasive Species Council

PROGRAM HIGHLIGHTS

INVASIVE PLANT FIELD PROGRAM

In 2016 we employed, trained and equipped 3 field crews to carry out inventory, control and monitoring of invasive species during the 2016 summer (May – Oct). We were able to carry out both streams of our program:

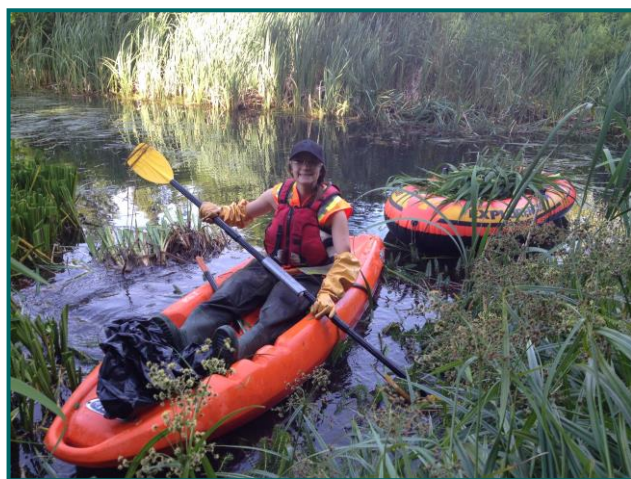
- 1) **Early Detection Rapid Response for high priority species**
- 2) **Inventory, Control and Monitoring Program for more established species**

During the 2016 season:

- We carried out extensive aquatic plant surveys in Whistler's lakes and rivers, with a focus on Yellow Flag Iris.
- We surveyed and mapped 7 new, large patches of knapweed along HWY 99
- We carried out inventory for high priority species at 4 Squamish Nation reserves (Stawamus, Kowtain, Yekwaupsum and Waiwakum)
- We carried out inventory for Flat Pea in Whistler and Squamish
- We carried out inventory for Japanese Knotweed at the Britannia Mine/Dam reclamation site on Britannia Beach FSR. We found previously unknown patches, in addition to the areas we treated last year.
- Carried out inventory of Japanese Knotweed along HWY 99
- We carried out inventory for all high priority invasive plants at 6 gravel pits for MOT (Brunswick, Devine, Devine East, Mt Currie, Rutherford Creek & Rayonier).
- We carried out inventory and control of scotch broom sites north of and around the containment line at Brackendale.
- We carried out inventory and control of butterfly bush along HWY 99, north and south of our Squamish containment line.
- We carried out multi-species inventory at the Fitzsimmons Creek Hydro Project
- We carried out inventory for high priority species along FortisBC right of ways in the region.
- We carried out inventory of Spurge Laurel, surveying all known sites in the region, finding none

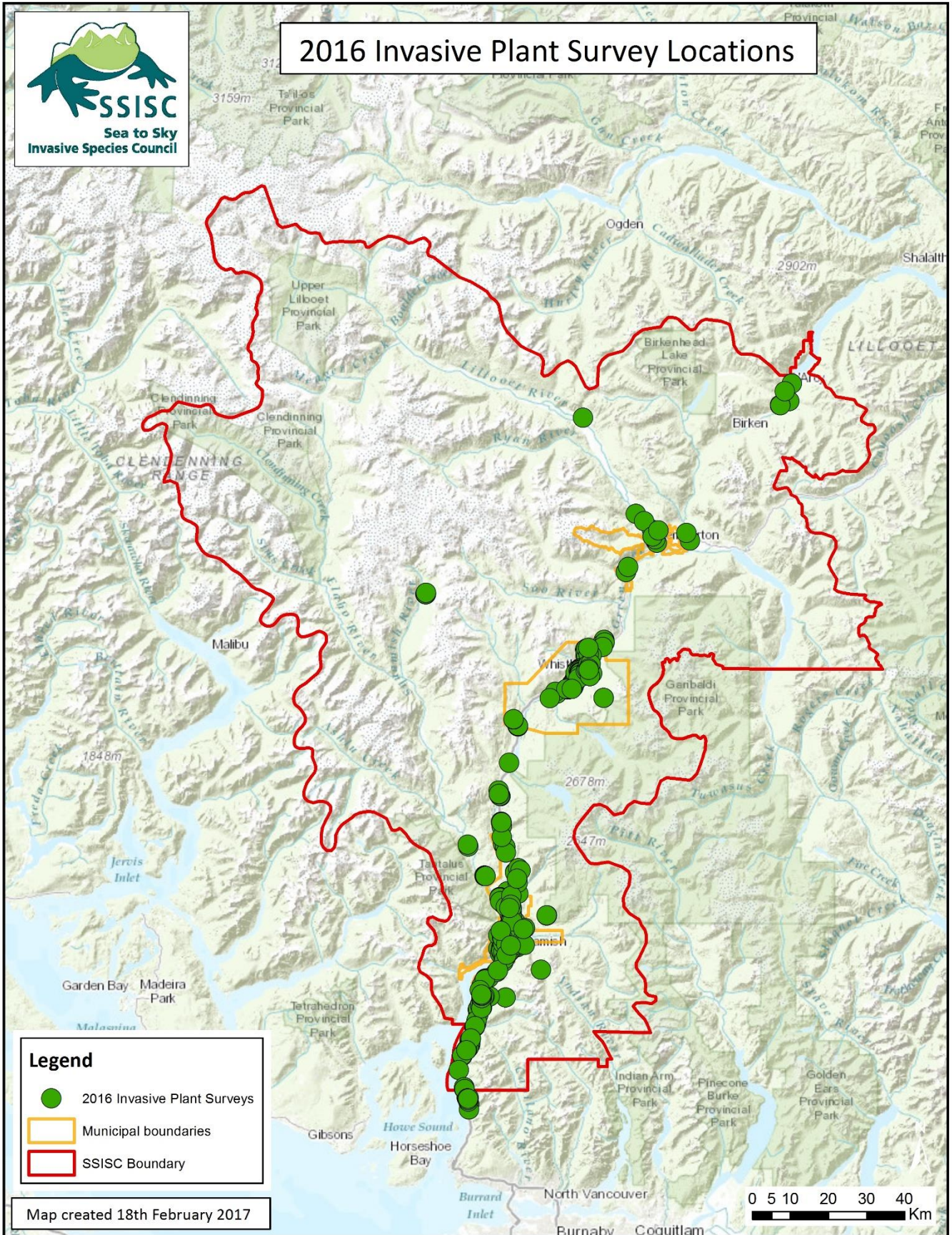
In Summary, we:

- Carried out **592 surveys** of **30 different species** at **410 sites**. This includes 155 surveys at 129 new sites.
- Surveyed and mapped a total of **2.5462 ha** of invasive plants
- Carried out **244 mechanical treatments** at 223 sites, removing 0.3025 ha of invasive plants
- Carried out **122 chemical treatments** at 99 sites, treating 0.5261 ha of invasive plants
- Carried out **treatment monitoring at 48 sites**
- Monitored sites for re-growth in late summer and re-treated as necessary
- Recorded all data in the provincial **IAPP** mapping application using the GISPro iPad app and Batch upload tool.



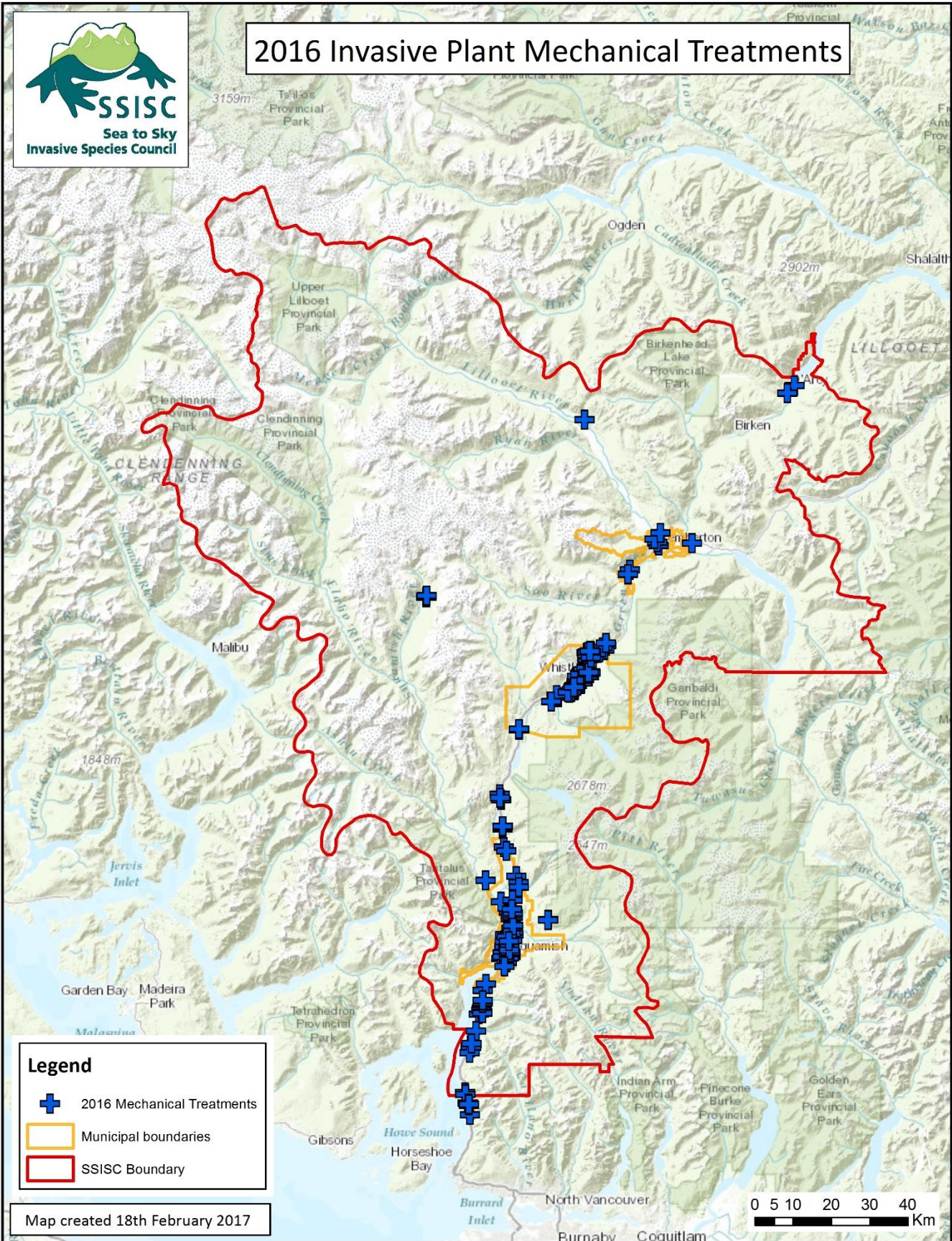


2016 Invasive Plant Survey Locations



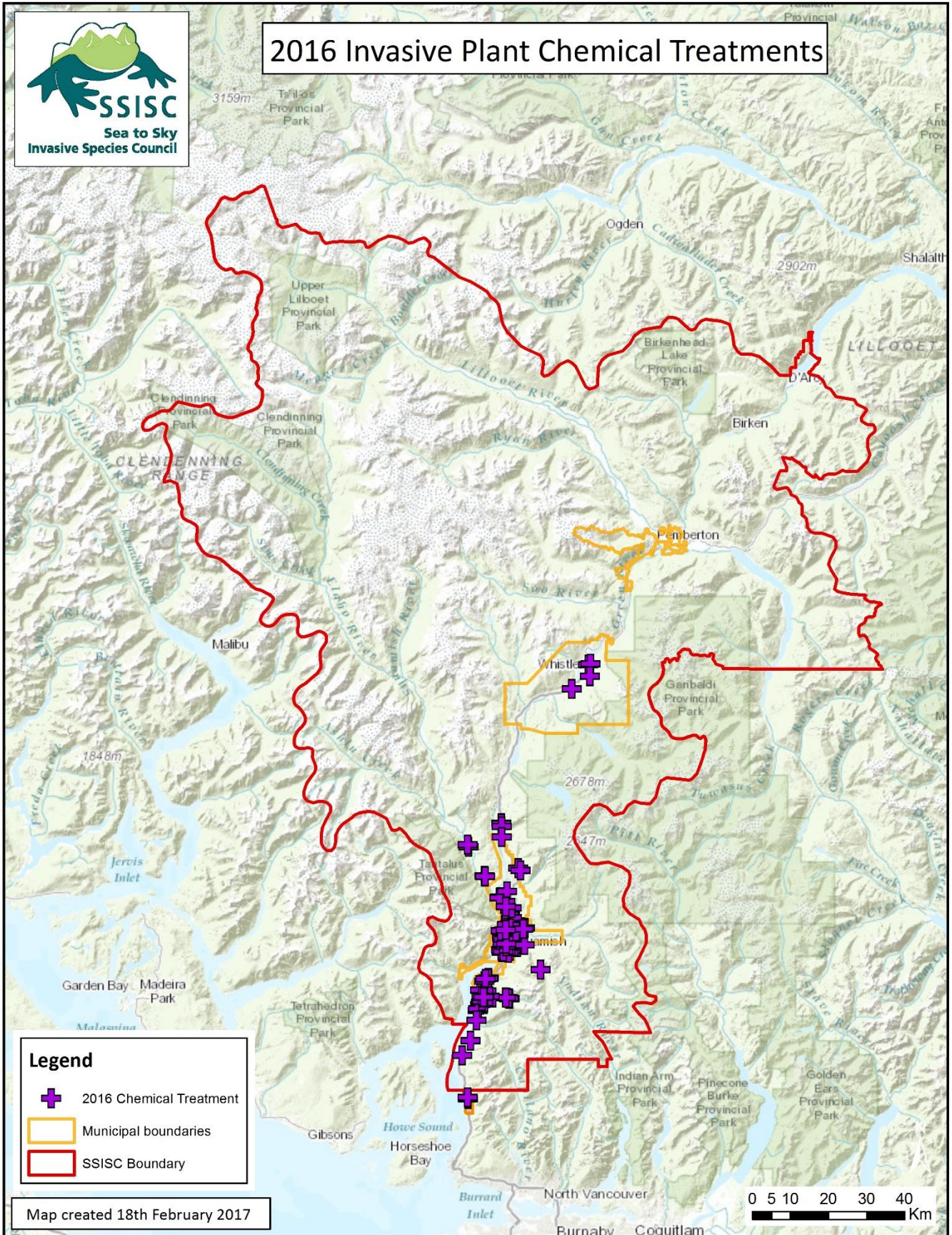


2016 Invasive Plant Mechanical Treatments



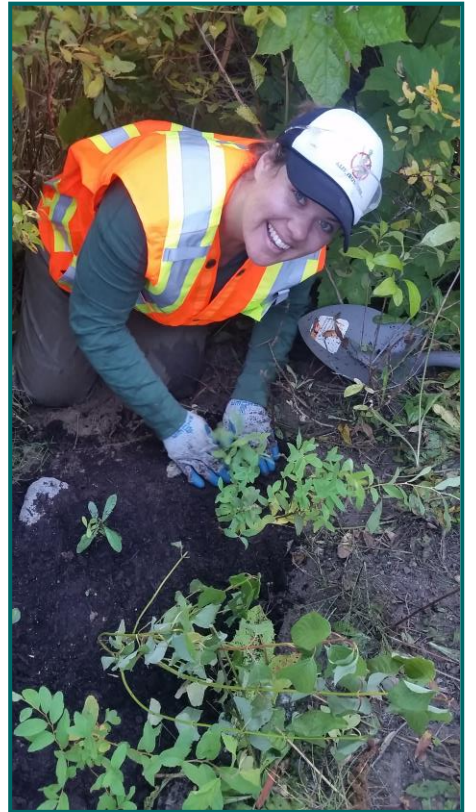


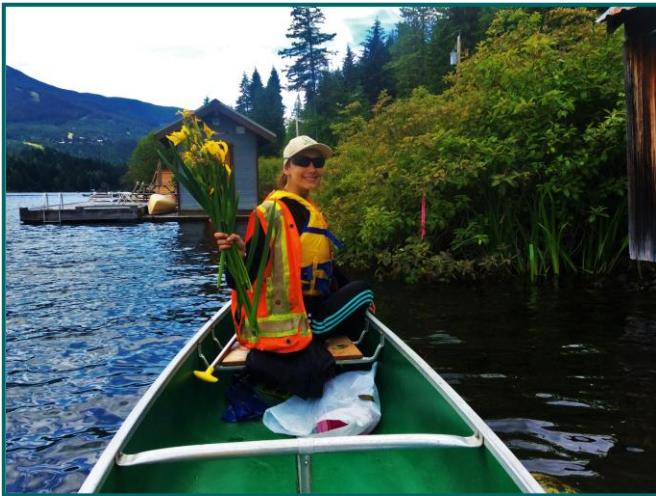
2016 Invasive Plant Chemical Treatments



Restoration Work:

In 2016, thanks to funding from EcoAction and the RMOW, we rehabilitated wetland sites in Whistler where we had previously removed Yellow Flag Iris. Staff and volunteers planted 590 emergent & upland plants including cattails, sedges, bulrushes, sweet gale, hardhack, nootka rose and red-osier dogwood, at 5 sites during September.



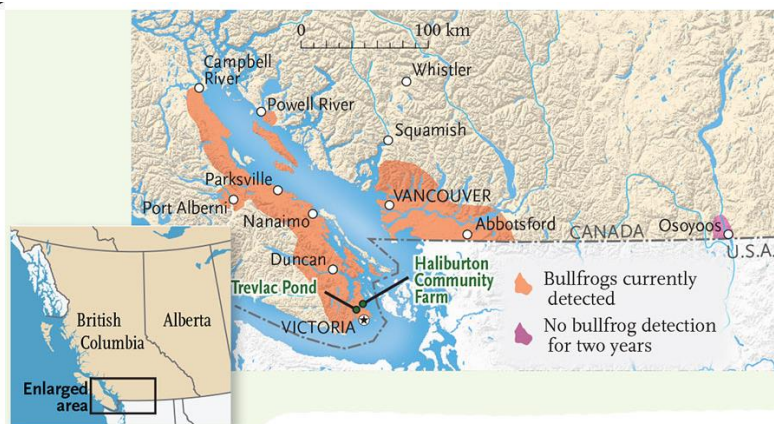


INVASIVE ANIMALS FIELD PROGRAM

American Bullfrog Surveys

In 2015, we received a report that **American Bullfrogs** had been heard calling in the Nexen Beach area of the Squamish Estuary. American Bullfrogs are from the eastern part of North America, but are incredibly invasive in the west, outcompeting and sometimes predated on native amphibians and their eggs. This was the first and only report we have had of bullfrogs in the Sea to Sky region.

Thanks to funding from the Community Foundation Of Whistler, we were able to expand our survey program, which we began in 2015, carrying out call surveys at 7 sites around Squamish in 2016, with the aim of detecting bullfrogs. No bullfrogs were detected during these surveys, and no new reports have been received from the public. We plan to continue to monitor for bullfrogs again in 2017.



Map: Chris Brackley/Canadian Geographic

EDUCATION & OUTREACH

In 2016, SSISC continued to work towards the goal of raising awareness about invasive species, their impacts and management strategies. SSISC staff attended and/or hosted various events, workshops, training sessions and presentations throughout the year, and provided over 6300 printed and electronic information resources to community members and partners through our programs, which are outlined below.

Invasive-free Certification Program

2016 marks the 6th year of SSISC's Invasive-free Certification Program for Horticulture, Landscaping and Earthmoving businesses.

We held 5 classroom style workshops in Squamish and Whistler, where we provided each participant with printed materials, and a USB loaded with electronic resources.

42 individuals representing 16 companies/organizations participated in the program (achieving either initial or re-certification), bringing the total number of companies certified since the program commenced to 43.



The Sea to Sky Invasive Species Council commends the following

HORTICULTURE, LANDSCAPING AND EARTHMOVING BUSINESSES

THAT EARNED **INVASIVE-FREE CERTIFICATION** IN 2016, AND HOPES YOU WILL CONSIDER THEM FOR YOUR NEXT PROJECT:

Rosehip Landscape Design	RMOW Horticulture, Turf Crew & Utilities Dept.
Ladybug Art & Garden	The Great British Gardener
Miller Capilano Maintenance Corporation	Nicklaus North Golf Course
Whistler Landscaping	Another View Landscaping
Deeply Rooted Landscaping	Wildside Landscaping
Whistler Blackcomb Landscaping Crew	Sakura Landscapes
Heike Designs Inc.	Village Green Landscaping
	The Gardener's Yard

WE THANK OUR FUNDERS AND IN-KIND DONORS

Yellow Flag Iris Patrol

We continued our Yellow Flag Iris Patrol education program for ecotourism providers in 2016, contacting 9 eco-tourism companies and outdoor schools in Whistler and Squamish, inviting them to participate in the program. This year, we expanded the program to include fishing guides.

DO YOU HAVE WHAT IT TAKES to be a Yellow Flag Iris Patroller?

Help keep this invasive plant out of our local wetlands, lakes, and rivers

Yellow Flag Iris has been found in Alta and Green lakes, the River of Golden Dreams, Wilson Slough, the Squamish river, and in the Squamish Estuary.

If left to invade, Yellow Flag Iris takes over wetlands, forming dense stands which displace native plants and animals. Once established in an area Yellow Flag Iris becomes very difficult to remove. It spreads by seed and rhizome fragments which float away to form new plants. The rhizomes also creep along the bottom of the wetland, slowly expanding the colony, choking out wetlands and blocking water flow. In addition, it is toxic to grazing animals, and its resinous case skin irritation in humans.

Yellow Flag Iris Patrol is carried out by YOU, the ecotourism operators and community groups in the Sea to Sky. We provide free training to canoe, kayak, jet boat, and SUP guides, and community groups on how to spot and identify Yellow Flag Iris. They then keep an eye out for this invasive plant while eco-touring in our local wetlands throughout the summer. They record the sightings on the waterproof maps provided, and report them to the Sea to Sky Invasive Species Council. The Sea to Sky Invasive Species Council then removes the Invasives at reported sites. Your willingness to help and ability to spot Yellow Flag Iris in our lakes and wetlands is extremely helpful. It allows the Sea to Sky Invasive Species Council to respond and remove the Yellow Flag Iris before spreads and takes over the natural ecosystems in which you operate.

Sign your Eco-tourism company or community group up for the Yellow Flag Iris Patrol!

The Sea to Sky Invasive Species Council will work with you to arrange a time and place for Yellow Flag Iris Patrol training. Training requires 5-10 minutes of your time during which a SSISC staff member teaches the guides how to identify and report Yellow Flag Iris. It is most efficient if we show up to a crew training session or meeting which is already taking place. Please let us know if you are interested in this opportunity to actively engage in local wetland stewardship!

— Thank you to last years Patrollers! —

backroads WHISTLER EDGE PATROL CANADIAN ADVENTURE

To join the Yellow Flag Iris Patrol email ssisc.outreach@gmail.com Or call 250-814-7720

We provided training to guides from Canadian Wilderness Adventures, The Adventure Group (Wedge Rafting), Backroads Whistler and Trout Country Fishing Guides. This involved SSISC staff giving a short training session and teaching canoe and rafting guides how to identify aquatic invasive species like Yellow Flag Iris. Participants were provided with factsheets, ID booklets, laminated maps on which to mark new YFI sightings on, and information on how to report sightings.

New sightings were reported by staff from Canadian Wilderness Adventures and Trout Country Fishing Guides, which SSISC field staff were able to respond to and remove.

We were offered a variety of in-kind assistance from companies we contacted, which allowed us to further the reach of this program:

Whistler Eco-Tours offered to share their booth space at the Whistler Tourism Trade Show. We were able to speak with many new eco-tourism

companies during this event.

Wedge Rafting offered SSISC staff space on their rafts in order to survey the Green River for Yellow Flag Iris. One previously unknown location was found during this survey.

Community Weed Pulls

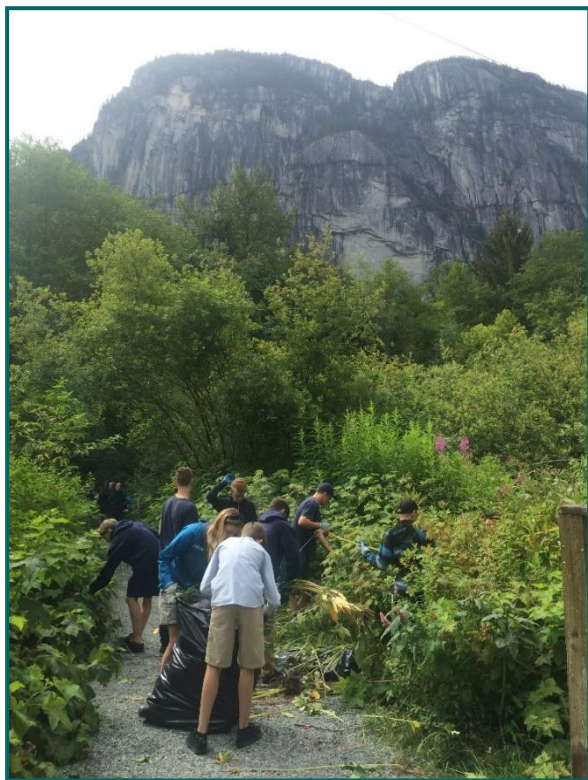
We hosted 3 community weed pulls (one each in Squamish, Whistler and Pemberton) in 2016, giving community members the opportunity to lend a hand in the fight against invasive plants.

In Squamish, we partnered with the Squamish Environment Society to host a weed pull for the Coast Mountain Academy grades 7-9 (~40 students). 13 bags of Himalayan Balsam were removed from the Stawamus Dyke trail (right).

In Pemberton, we partnered with Signal Hill Elementary grades 6-7 class (27 students and 3 chaperones) to remove ~9 bags of invasive Common Bugloss, spotted knapweed, oxeye daisy, common burdock, orange hawkweed, and Canada thistle along the Arn Canal.

In Whistler, 9 members of the public attended our weed pull, either to obtain information about invasive species, or to assist with digging and pulling up 70m² of Common Burdock from along the

Valley Trail.



BURDOCK BLITZ!
WHISTLER COMMUNITY WEED PULL

*Wednesday June 29th
5-7pm
Meet at Alpha Lake Park*

**COME OUT AND
HELP RID OUR
VALLEY TRAIL OF
INVASIVE
BURDOCK!**

Bring gardening gloves if you have them.
Snacks and refreshments provided!

*Email
ssisc.outreach@gmail.com
or call 250-814-7720 for
more information.*



Plantwise



In 2016, SSISC again signed on as a Plantwise Ambassador with the Invasive Species Council of BC, and delivered the Plantwise message to gardeners via social media and at outreach events throughout the summer. We reached 912 people with our Plantwise Facebook posts, we distributed 415 Plantwise 'Grow Me Instead' printed resources and obtained 381 commitments from community members to grow, sell, buy or gift only non-invasive plants.

We incorporated the Plantwise material into our Certification Program, and advertised the Plantwise website and mobile app to program participants (<http://beplantwise.ca/>).

Clean Drain Dry – Aquatic Hitchhikers Prevention Education Program

In 2016, we also signed up to be an ambassador for ISCBC's 'Clean Drain Dry' program. We visited boat ramps at Anderson and Green Lakes on a busy Saturday with an outreach booth, and educated water based recreation users about the importance of Cleaning, Draining, and Drying their boats to prevent the spread of aquatic invasive species. We distributed Clean Drain Dry rack cards and spoke directly to people about the Clean Drain Dry program. Online, we reached 1934 people with the Clean Drain Dry program message via Facebook posts.



Don't Let it Loose

We purchased "Don't Let It Loose" brochures and stickers from ISCBC and distributed these at events and through our programs during 2016. We built a sub-page for Don't Let It Loose on the new SSISC website (to be launched soon), linking to the ISCBC website.

We wrote a Naturespeak article for the Pique Newsmagazine about being a responsible pet owner and not releasing pets into the wild, highlighting the issue of Goldfish in Alta Lake and Millar's pond as an example: <http://www.piquenewsmagazine.com/whistler/naturespeak-dont-let-it-loose/Content?oid=2802275> . We reached 579 people with this article shared through social media.

SSISC staff were interviewed for various news articles about goldfish in Whistler and the Don't Let it Loose program:

- <http://www.whistlerquestion.com/news/local-news/rmow-working-to-remove-goldfish-from-alta-lake-millar-s-pond-1.2361991>
- <http://createsend.com/t/r-417B88BDC7EEA0332540EF23F30FEDED>
- <http://www.squamishchief.com/news/local-news/have-you-seen-a-massive-bullfrog-in-squamish-1.2241040>



SSISC worked with the Resort Municipality of Whistler to design and install a new informative sign with the Don't Let It Loose messaging at Miller's pond where invasive Goldfish have become established.

News Media

We helped raise awareness about invasive species in the local news media in 2016, writing or being interviewed for 10 local news articles, and 1 radio interview with MountainFM.

News FROM THE VALLEY

Naturespeak: Don't let it loose!

By Breanne Johnson

What may seem like an act of kindness can wreak havoc on local ecosystems. Unwanted pet goldfish have been let loose and are rapidly taking over Millar's Pond, a natural wetland in the Whistler Bayshores area. They have also been spotted in Alta Lake. Goldfish can grow up to 41 centimetres (16 inches). As they grow, they eat young native fish and fish eggs, insects, larvae, and aquatic plants. They also stir up mud when they feed, making the water cloudy and difficult for wild fish to feed and aquatic plants to grow in. Local residents have noticed a decline in native frogs and salamanders since goldfish first appeared in Millar's Pond. So where did these goldfish come from?

They and many other invasive animal problems we are now experiencing in B.C., are species that were originally sold as pets, or plants for aquariums. Well-meaning and unsuspecting pet owners

sometimes release their pets into the wild once they no longer can or want to care for them. Seemingly harmless, the animals can become invasive given the right conditions. The Red-Eared Slider Turtle, American Bullfrog, European Rabbit, and Eurasian Watermilfoil (an aquarium plant) are a few other species that are commonly let loose in the wild and can have devastating impacts.

Releasing pets into the wild is also inhumane. The ones that do not become invasive often die of starvation or other factors in an environment they are not accustomed to. There is also the possibility that the animal will introduce disease or parasites into the local ecosystem.

So what should you do with your unwanted pet instead? Check if the place that you purchased the animal will take it back, or check local science centres, zoos, or aquariums to see if they can use the animal for educational purposes. Dry and freeze unwanted aquatic plant material and add it to non-composted



NOT GOLDEN Goldfish are an invasive species in the wild and can grow up to 41 cm (16 inches). They have been spotted in Alta Lake and Millar's Pond in Whistler.

WWW.SHUTTERSTOCK.COM

trash. If all else fails, have a qualified veterinarian euthanize the animal in a humane manner. This is far better than letting it starve to death or destroy the homes of native animals and plants.

Whatever you do, be a responsible pet owner and Don't Let it Loose!

Luckily, help is on the horizon for Millar's pond. The Sea to Sky Invasive Species Council (SSISC) has been working with the Resort Municipality of Whistler and concerned Bayshores residents on improving educational signage near the pond. The Resort Municipality of Whistler is assessing available control solutions to remove the goldfish and return the pond to its natural state.

If you spot any of the species listed in this article, or any other animal species that looks like it doesn't belong, email a photo to SSISC at simvasives@gmail.com or use the Report Invasives BC app in iTunes. ■

Website & Social Media



Follow @SSinvasives

We maintained an online presence, and further expanded online access to invasive species information by regularly updating our website (www.ssisc.info), and posting to our Facebook, Twitter, Instagram, and YouTube profiles throughout 2016.

In 2016, we posted 10 entries on our website blog, received >1500 likes in reaction to our Facebook posts, and made 50,976 impressions via our Tweets.

SSISC staff have been working hard over the past 2 years on a brand new and improved website, which will be launched soon! Watch this space.

Presentations, Workshops & Outreach Booths at Events

In addition to those programs listed above, we hosted a variety of other outreach booths, presentations and workshops during 2016 to raise awareness and understanding of invasive species, their impacts, and options for control:

- Information booth at Squamish & Pemberton Farmer's Markets, Brackendale Fall Fair, Whistler's Bioblitz, Tourism Whistler Tradeshow, and GoFest
- Staff training for the Resort Municipality of Whistler (RMOW)
- Presentations to Squamish First Nation Chief and Council, RMOW Mayor and Council, Community Foundation of Whistler, Squamish River Watershed Society board and advisors, and at the Lillooet Regional Invasive Species Society AGM.
- Presentation about 'Local & Regional approaches to Invasive Species Site Prioritisation' (ISCBC 2016 Forum)

At these events, and through our programs, we distributed 6397 printed resources (e.g. Brochures, Booklets, ID guides, fact sheets, distribution maps, carbiners, keyrings, kids activities, Certification course materials, stickers, truck decals & posters); 3774 of which were developed by SSISC.



COORDINATION, CONSULTATION & ADMINISTRATION

In 2016, the SSISC worked to facilitate the flow of external information and provide a source of expertise on invasive species; and to improve stakeholder communication, collaboration coordination and information sharing. We did this through the following events, programs and activities:

- SSISC's 2016 AGM & Forum
- Communication with membership (quarterly e-Newsletters)
- Participation in the BC Regional Invasive Species Organisation (RISO) working group
- Collaboration with the Invasive Species Council of BC, and the BC Inter-Ministry Invasive Species Working Group
- Participation and promotion of Invasive Species Action Month in May
- Meeting with MLA Jordan Sturdy to discuss achievements and challenges in invasive species management in the region.
- Providing support for the BC provincial EDRR program
- Report-A-Weed sighting verification
- Attracting and securing varied funding
- Reporting & Data Management
- Professional Development and Staff Training
- Governance and Policy Development
- Partnership Building



RISO Tour

In July 2016, SSISC hosted the BC Regional Invasive Species Organisations (RISO) annual tour. 26 attendees from across the province attended the 3 day event where we shared information about topics including knotweed, movement of soil as a vector of spread, drones, evaluating success and invasive species bylaws. The field tour allowed us to showcase some of the work we are doing in the Sea to Sky region.



New Partnerships formed in 2016:

- **Ashlu Creek Investment Ltd Partnership:** SSISC signed an agreement to carry out inventory and control at this IPP.
- **Fitzsimmons Creek Hydro Ltd Partnership:** SSISC signed an agreement to carry out inventory and control at this IPP.
- **Brown Miller Power GP Inc.:** SSISC signed an agreement to carry out inventory and control at the Miller Creek IPP.
- **Rutherford Creek Power Ltd.:** SSISC signed an agreement to carry out inventory and control at this IPP.
- **Squamish First Nation:** Although this is an existing partnership, we forged a new agreement in 2016 to survey 4 reserves for high priority invasives. This was completed in 2016, and SSISC crews will treat the knotweed in 2017.
- **Cheakamus Centre:** SSISC negotiated an in-kind services exchange with this educational venue in Squamish. We will treat the small amount of knotweed on their property in exchange for free room rental for our Certification workshops in 2017.
- **Nicklaus North Golf Course, Whistler:** SSISC worked with NNGC staff on the Flowering Rush survey, treatment and monitoring project (supporting MFLNRO EDRR staff).
- **DOW Agrosiences:** DOW provided financial support to SSISC for the costs associated with hosting the RISO tour.
- **Certification Program Participants:** Of the 43 companies that have participated in SSISC's Invasive-free Certification Program for Landscaping, Earthmoving and Horticulture companies, 2 new companies participated in 2016.
- **Ecotourism companies:** 3 new companies participated in our Yellow Flag Iris Patrol education program for ecotourism providers this year. They were Wedge Rafting, Trout Country Fishing Guides, and Canadian Wilderness Adventures.

Thanks to our funders!



THANK YOU!



SQUAMISH



Squamish Nation



Ministry of Forests, Lands & Natural Resource Operations



Environment Canada

EcoAction



Ministry of Transportation and Infrastructure

Thanks also to our in-kind donors, program participants, collaborators and volunteers!

We look forward to working with you all in 2017 and beyond.



**SQUAMISH-LILLOOET REGIONAL DISTRICT
BYLAW No. 1541-2017**

A bylaw of the Squamish-Lillooet Regional District, in the Province of British Columbia,
to establish an Invasive Species Management and Control Service for the Squamish-
Lillooet Regional District

WHEREAS:

- A. A regional district may, by bylaw, establish and operate a service under the provisions of Part 9 and Part 10 of the *Local Government Act*;
- B. The Regional Board of the Squamish-Lillooet Regional District considers it desirable to provide for the service of invasive species management and control within the Squamish-Lillooet Regional District, being generally Electoral Areas A, B, C and D, the District of Lillooet, the Village of Pemberton, the Resort Municipality of Whistler and the District of Squamish;
- C. The approval of the Inspector of Municipalities has been obtained under section 342 of the *Local Government Act*;
- D. The Regional Board of the Squamish-Lillooet Regional District has received participating area approval of this service establishment bylaw under section 342 of the *Local Government Act* by approval of the electors in accordance with section 345 of the *Local Government Act* [approval by alternative approval process].

NOW THEREFORE, the Regional Board of the Squamish-Lillooet Regional District, in open meeting assembled, enacts as follows:

Citation

- 1. This bylaw may be cited as “Squamish-Lillooet Regional District Invasive Species Management and Control Service Establishment Bylaw No. 1541-2017”.

Service Being Established

- 2. The Regional Board of the Squamish-Lillooet Regional District (the “Regional Board”) hereby establishes a service for the purpose of providing a regional invasive species management and control service (the “Service”).
- 3. The Regional Board may enter into contracts with external parties to provide invasive species management and control within the service area.

Service Area Boundaries

4. The boundaries of the Service area are the entirety of the Squamish-Lillooet Regional District, comprised of Electoral Area A, Electoral Area B, Electoral Area C, Electoral Area D, the District of Lillooet, the Village of Pemberton, the Resort Municipality of Whistler, and the District of Squamish.

Participating Area

5. The participants in the Service established under Section 2 shall be the entirety of the Squamish-Lillooet Regional District, comprised of Electoral Area A, Electoral Area B, Electoral Area C, Electoral Area D, the District of Lillooet, the Village of Pemberton, the Resort Municipality of Whistler, and the District of Squamish.

Cost Recovery

6. As provided for in section 378 of the *Local Government Act*, the annual cost of providing the service shall be recovered by:
 - a) property values taxes imposed in accordance with Division 3 of Part 11 of the *Local Government Act*;
 - b) fees and charges imposed under section 397 of the *Local Government Act*;
 - c) revenues raised by other means authorised under the *Local Government Act* or another act; or,
 - d) revenues received by way of agreement, enterprise, gift, grant or otherwise.

Apportionment and Requisition Limits

7. The maximum amount that may be requisitioned annually for the Service shall be \$75,000.00.
8. The costs of the Service, after deducting the revenues (if any) raised or received under subsection 6 (b), (c) or (d) of this bylaw, shall be apportioned to each participating area on the basis of a fixed proportion formula imposed in accordance with section 380 of the *Local Government Act*, and shall be apportioned as follows:
 - a) \$15,000 maximum for the Resort Municipality of Whistler
 - b) \$15,000 maximum for the District of Squamish
 - c) \$15,000 maximum for Electoral Area C
 - d) \$15,000 maximum for Electoral Area D
 - e) \$3,750 maximum for the District of Lillooet
 - f) \$3,750 maximum for the Village of Pemberton
 - g) \$3,750 maximum for Electoral Area A
 - h) \$3,750 maximum for Electoral Area B

READ A FIRST TIME this 23rd day of August, 2017.

READ A SECOND TIME this 23rd day of August, 2017.

READ A THIRD TIME this 23rd day of August, 2017.

APPROVAL of the Inspector of Municipalities received this ___ day of ____, 2017.

APPROVAL OF THE ELECTORS of the entire area of the Squamish-Lillooet Regional District obtained this _____ day of _____, 2017.

ADOPTED this ___ day of ____, 2017.

Jack Crompton
Chair

Kristen Clark
Corporate Officer

From: Jamee Justason [<mailto:jjustason@ubcm.ca>]

Sent: January 10, 2018 11:37 AM

Subject: Lower Mainland LGA Call for Nominations and Call for Resolutions 2018

Attn:

Mayor/Chair
Council/Board
Senior Staff

Dear Lower Mainland LGA member local governments:

Members are invited to submit Resolutions for consideration at the upcoming AGM. The deadline for submissions is **Friday, March 23, 2018**. Please find the attached Call for Nomination Notice and Guide.

Lower Mainland local government elected officials are invited to run for a position on the LMLGA Executive. The deadline for nominations is **Friday, March 30, 2018**. Please find the attached Call for Nomination Notice and Guide.

Please click here for more information about the [2018 AGM and Conference](#).

Reminder of upcoming deadlines.

Convention Dates & Deadlines:

- January 15 – Deadline for workshop & session proposals for Convention. [Learn more](#).
- February 1 – Registration opens for Convention.
- March 1 – Deadline for applications for the complimentary Charitable Non-Profit Trade Show Booth. [Applications are available here](#).
- March 23 – Deadline for Resolutions to be submitted to LMLGA for the AGM.
- March 30 – Deadline for Nominations for the LMLGA Executive.
- March 31 – Deadline for discounted Early Bird Registration rates.
- May 9 to 11 – LMLGA AGM and Conference in Whistler.

Other Events Dates:

- April 12 – CivX one-day event: Smart Cities – Smart Regions [Learn more](#).
- January 31 to February 2 – LGLA (Local Government Leadership Academy) Leadership Forum in Richmond [Learn more](#).

Best Regards,

Jamee

Jamee Justason

Executive & Association Services Coordinator

Union of BC Municipalities

Lower Mainland Local Government Association

60 – 10551 Shellbridge Way

Richmond, BC V6X 2W9

Phone: 604-270-8226 Ext. 100

Email: jjustason@ubcm.ca

Websites: www.ubcm.ca and www.lmlga.ca



LOWER MAINLAND

LOCAL GOVERNMENT ASSOCIATION

TO: Mayor/Chair; Council/Board

FROM: Councillor Corisa Bell, LMLGA Past President

DATE: January 10, 2018

RE: 2018 CALL FOR NOMINATIONS

Please include the following information on your next meeting agenda.

This circular is notice of the Lower Mainland LGA Executive positions open for nomination, the process and the procedures for nomination.

The deadline for receipt of your nomination is **Friday, March 30, 2018**. The LMLGA Conference and AGM will be held on May 9-11, 2018 in Whistler.

The Lower Mainland LGA is the collective voice for local government on the Lower Mainland, including local governments in the Greater Vancouver Regional District, the Squamish-Lillooet Regional District and the Fraser Valley Regional District. The membership elects directors to the Executive during the Convention, and the Executive is charged with ensuring that policy direction set by the general membership is carried forward. The Executive also provides operational and policy direction to the LMLGA between Conventions.

1. POSITIONS OPEN TO NOMINATIONS

The following positions are open for nomination:

- President
- First Vice-President
- Second Vice-President
- Third Vice-President*
- Directors at Large (3 positions)*

**At the May 2015 conference, Resolution SR1 "Resolution to Amend the LMLGA Bylaws to Change the Executive Structure" was endorsed by the membership. SR1 changed the Executive structure to include a Third VP and eliminated one Director at Large position.*

2. NOMINATION PROCESS AND QUALIFICATIONS FOR OFFICE

The candidate must be an elected official of an LMLGA member. The candidate must be nominated by two elected officials of an LMLGA local government member.

Background information regarding the primary responsibilities and commitments of an LMLGA Executive member is available upon request.

A nomination and consent form is attached and should be used for all nominations.

The Chair of the 2018 Nominating Committee is Councillor Corisa Bell, Past President.

3. NEXT STEPS

It is part of the duties of the Nominating Committee to review the credentials of each candidate. A Report on Nominations including, at the candidate's option, a photo and 200-word biography will be prepared under the direction of the Nominating Committee and distributed in the LMLGA Convention Newsletter, which is distributed on-site at the conference. It is not the responsibility of LMLGA to edit applicant materials to make them suitable for print. If materials are not provided on time and print ready, LMLGA reserves the right not to include them in the newsletter.

To be included in the Convention Newsletter, send your current photo, biography and completed nomination form to:
jjustason@ubcm.ca AND cbell@mapleridge.ca

**With subject line: LMLGA Nomination Package – “applicant name”
Deadline: March 30, 2018**

4. FINAL COMMENTS

The nomination process does not change the process allowing candidates to be nominated off the floor at the Convention. That process remains in place. The process outlined above provides for those that are interested in seeking office to be directly nominated prior to the Convention.

5. FURTHER INFORMATION

The attached consent form is available online at lmlga.ca. All other inquiries should be directed to:

Councillor Corisa Bell, Past President
Chair, 2018 Nominating Committee
c/o LMLGA
60-10551 Shellbridge Way
Richmond, BC V6X 2W9
Email: cbell@mapleridge.ca

NOMINATIONS FOR THE 2018 LMLGA EXECUTIVE

We are qualified under the LMLGA Constitution to nominate¹ a candidate and we nominate:

Name of nominee: _____

Local government position (Mayor/Councillor/Director): _____

Local government represented: _____

LMLGA Executive office nominated for: _____

Printed Name of nominator: _____ Printed Name of nominator: _____

Position: _____ Position: _____

Local Gov't: _____ Local Gov't: _____

Signature: _____ Signature: _____

CONSENT FORM

I consent to this nomination and attest that I am qualified to be a candidate for the office I have been nominated to pursuant to the LMLGA Constitution². I also agree to provide the following information to the Chair, LMLGA Nominating Committee (c/o LMLGA Office) by March 30, 2018:

- 2"x3" Photo (high resolution)
- Biographical information. No more than 200 words in length.

Printed Name: _____

Running for (position): _____

Local Government: _____

Signature: _____

Date: _____

¹ Nominations require two elected officials of members of the Association.

² All nominees of the Executive shall be elected representatives of a member of the Association.

**Return to: Chair, 2018 Nominating Committee
c/o LMLGA, 60-10551 Shellbridge Way, Richmond, BC V6X 2W9**



LOWER MAINLAND

LOCAL GOVERNMENT ASSOCIATION

TO: Mayor/Chair; Council/Board

FROM: Councillor Jason Lum, LMLGA President

DATE: January 10, 2018 (4 pages total)

RE: 2018 CALL FOR RESOLUTIONS - ANNUAL GENERAL MEETING

Please include the following information on your next meeting agenda.

This circular is a notice of the Lower Mainland LGA Call for Resolutions.

The Lower Mainland LGA Convention and AGM will be held on May 9-11, 2018 in Whistler and we are **now accepting resolutions from the membership**. The deadline for receipt of your resolutions is **Friday, March 23, 2018**.

We encourage LMLGA members to submit their resolutions to the LMLGA for debate, rather than submitting them to UBCM. This is also the process preferred by UBCM. LMLGA-endorsed resolutions on province-wide issues are submitted *automatically* to UBCM for consideration at the UBCM Convention. Resolutions received from the LMLGA, and supported by our membership as a whole, tend to hold more weight than those that are submitted by individual communities.

DEADLINE FOR RESOLUTIONS

All resolutions must be received in the LMLGA office by: **FRIDAY, MARCH 23, 2018**.

SUBMISSION REQUIREMENTS

Resolutions submitted to the LMLGA for consideration shall be submitted as follows:

- one copy of the resolution via email to Jamee Justason at jjustason@ubcm.ca with subject header "Resolution-title of your resolution" or, in the case of multiple resolutions, subject header "Resolution-X number enclosed";
- include a cover letter as an attachment outlining how many resolutions you have sent and the title of each resolution;
- each resolution should not contain more than two "whereas" clauses; and
- background documentation must accompany each resolution submitted, when available, and should be labeled "Background-Name of Resolution".

You WILL receive an email notification that your resolution has been received within one week of receipt. If you do not receive an email confirmation, please call Jamee Justason at 604-270-8226, Ext. 100.

Sponsors should be prepared to introduce their resolutions on the Convention floor.

LATE RESOLUTIONS

1. Resolutions submitted following the expiry of the regular deadline (March 23) shall be considered "Late Resolutions" and must comply with all other submission requirements. Late resolutions must be received by LMLGA no later than 12 noon on Monday, May 7, 2018.
2. Late resolutions shall be considered for discussion after all resolutions printed in the Resolutions Book have been debated.
3. Late resolutions are deemed to be appropriate for discussion only if the topic is such that it has arisen since or was not known prior to the regular deadline date for submission of resolutions.
4. In the event that a late resolution is recommended to be admitted for discussion LMLGA shall produce sufficient copies for distribution at the Convention.

SUBMIT RESOLUTIONS TO:

**Lower Mainland LGA
60-10551 Shellbridge Way
Richmond, BC V6X 2W9**

Phone: (604) 270-8226 ext. 100

Fax: (604) 270-9116

Email: jjustason@ubcm.ca

THE RESOLUTIONS PROCESS

1. Members submit their resolutions to Area Association for debate.
2. The Area Association submits the endorsed resolutions of provincial interest to UBCM.
3. The UBCM Resolution Committee reviews the resolutions submitted for consideration at the UBCM Convention.
4. Endorsed resolutions at the UBCM Convention are conveyed to the appropriate order of government, or relevant organization, for responses.
5. Once the responses have been conveyed to the UBCM they are forwarded to the sponsor for their review.

GUIDELINES FOR PREPARING RESOLUTIONS

The Construction of a Resolution:

All resolutions contain a preamble and enactment clause. The preamble describes *the issue* and the enactment clause outlines *the action being requested*. A resolution should answer the following three questions:

- What is the problem?
- What is causing the problem?
- What is the best way to solve the problem?

Preamble:

The preamble commences with a recital, or "WHEREAS", clause. This is a concise sentence about the nature of the problem or the reason for the request. It should clearly and briefly outline the reasons for the resolution.

The preamble should contain no more than two "WHEREAS" clauses. If explaining the problem requires more than two "WHEREAS" clauses, then provide supporting documents to describe the problem more fully. Do not add extra clauses.

Enactment Clause:

The enactment clause begins with the words "THEREFORE BE IT RESOLVED". It must convey the resolution's intent, and should propose a specific action by LMLGA.

Keep the enactment clause as short as possible, and clearly describe the action being requested. The wording should leave no doubt about the proposed action.

How to Draft a Resolution:**1. Address one specific subject in the text of the resolution.**

Since your community seeks to influence attitudes and inspire action, limit the scope of a resolution to one specific subject or issue. Delegates will not support a resolution if the issues it addresses are too complex for them to understand quickly.

2. Use simple, action-oriented language and avoid ambiguous terms.

Explain the background briefly and state the desired action clearly. Delegates can then consider the resolution without having to struggle with complicated text or vague concepts.

3. Provide factual background information.

Even a carefully constructed resolution may not clearly indicate the problem or the action being requested. Where possible, provide factual background information to ensure that the "intent" of the resolution is understood.

Two types of background information help to clarify the "intent" of a resolution:

i Supplementary Memo:

A brief, one-page memo from the author, that outlines the background that led to the presentation and adoption of the resolution by the local government.

ii Council/Board Report:

A report on the subject matter, presented to council or board in conjunction with the resolution. If it is not possible to send the entire report, then extract the essential background information and submit it with the resolution.

Resolutions submitted without adequate background information will not be considered until the sponsor has been consulted and has provided documentation outlining the intent of the resolution.

4. Construct a brief, descriptive title.

A title assists to identify the intent of the resolution and eliminates the possibility of misinterpretation. It is usually drawn from the "enactment clause" of the resolution.

For ease of printing in the Annual Report and Resolutions Book and for clarity of intent, a title should be no more than three or four words.

5. Check legislative references for accuracy.

Where necessary, identify:

- the correct jurisdictional responsibility (e.g., ministry or department within the provincial or federal government)
- the correct legislation, including the name of the Act

6. Focus on issues that are relevant to all LMLGA members.

The issue identified in the resolution should be relevant to other local governments in the LMLGA. This will support proper debate on the issue and assist LMLGA or UBCM to represent your concern effectively to the provincial or federal government on behalf of all local governments.

7. Avoid repeat resolutions.

In the past, resolutions have come back year after year on the same topic. Elected officials and staff are encouraged to search the UBCM Resolutions database available through the website at www.ubcm.ca. Click on the “Resolutions and Policy” tab at the top of the page. It will be possible to locate any resolutions on the same topic that have been considered in the past and what the response has been. Endorsed resolutions are part of the advocacy agenda and duplicates are not required.

8. Ensure that your own local government’s process for consideration, endorsement, and conveyance of resolutions to LMLGA/UBCM is followed.

MODEL RESOLUTION

SHORT TITLE: _____

Local Government Name _____

WHEREAS _____
_____;

AND WHEREAS _____
_____;

THEREFORE BE IT RESOLVED that _____
_____.

(Note: A second resolve clause if it is absolutely required should start as follows:)

AND BE IT FURTHER RESOLVED that _____
_____.

If you have any questions, please contact Jamee Justason by email at jjustason@ubcm.ca or by calling (604) 270-8226 ext. 100.

From: Cathy Peters [mailto:]

Sent: December 13, 2017 8:27 PM

To: VoP Admin <admin@pemberton.ca>

Subject: Globe and Mail article: more important news re sexual assault cases/missing persons-
trafficking will be connected/involved

Importance: High

Dear Mayor Mike Richman and City Councillors,

I am alerting every City Council in British Columbia about these 2 timely articles that came out in the news last Friday regarding sexual assault cases and missing persons cases. Human trafficking can be an integral part of sexual assault and sex crimes. A City Council is the “eyes and ears” of what is happening in communities. This is a very serious issue/crime that is growing fast, and there are simple things we can do to stop it. Prevention is my strategy and “Education is our greatest weapon”- (quote from Joy Smith of the Joy Smith Foundation to stop human trafficking/sexual exploitation in Canada).

1. Robyn Doolittle did another thorough investigation piece. Please note it is Calgary Police and Ontario Police departments that are being proactive in addressing and re-addressing sexual assault cases called “Unfounded”.

<https://www.theglobeandmail.com/news/investigations/unfounded-37272-sexual-assault-cases-being-reviewed-402-unfounded-cases-reopened-so-far/article37245525/>

2. Toronto Chief of Police admits to 4000 missing persons cases received a year. I believe that this is a strong indication of human trafficking/sexual exploitation that is being missed. We need to start “connecting the dots” with this “growth crime” of human sex trafficking. <http://www.cp24.com/mobile/news/saunders-orders-investigation-into-how-tps-handles-missing-persons-reports-1.3713395>

Please investigate suicide statistics. Human trafficking can actually be the cause for the suicide.

The “Metoo” hashtag movement is huge and viral. Sexual assault and sexual crimes are on the increase (in contrast to other crimes).

Prominent politicians, movie stars, celebrities are now being charged for sexual assault; this is a tsunami building.

My concern in British Columbia is that human trafficking/sexual exploitation, youth and child exploitation is not being addressed or seen as a priority as it is in the rest of the country. Buyers of sex, traffickers, facilitators are acting with impunity here. Hence my work, advocacy to raise awareness with every City Council, MLA, MP and police agency in BC.

I am working with medical professionals, and they are seeing exploitation on shifts in the ER room (if they know human trafficking indicators). Police are not making the connections and are not recognizing human trafficking when they bring individuals to the hospital (police need basic training on this issue).

The more I speak, the more I learn. I believe this issue is of the most urgent nature since the last taboo, our children are now being targeted by a very hungry and growing sex industry.

I have included the 2 (informative) handouts given to ER doctors at a recent hospital presentation. Please share them with your RCMP, city police agencies, stakeholders staff/team/officers.

ASK: Please share this information email with your local police, educators, health practitioners, stakeholders. Encourage all stakeholders to get training on this issue.

Please give me feedback on what your Council is doing proactively to address this crime, including how many buyers of sex, traffickers, facilitators have been charged in your communities.

Please write a letter of recommendation that I present at your next LGA and then the UBCM (Whistler). I can speak alone or bring in a panel of experts.

Sincerely, Mrs. Cathy Peters BC's anti-human trafficking educator, speaker, advocate
[REDACTED] [REDACTED] [REDACTED] North Vancouver, BC [REDACTED]

Mission statement: A Modern Equal Society does not buy and sell women and children.

My goal: to traffick-proof every community in BC and insure there is not another Robert Pickton situation.

Identifying Victims of Human Trafficking

- Younger age
- May present fearful, anxious, submissive, tense, nervous, disoriented, aggressive, agitated, hostile and uncooperative
- Multiple sexual partners
- Multiple episodes of STI's
- Inappropriate attire for a health care visit (eg, lingerie)
- Tattoos or other types of branding
- Unusual dynamic between patient and partner (controlling behaviour: speaks for the patient, provides interpretation, won't separate from patient)
- Older male partner
- Signs of sexual abuse: intra-oral bruising, lacerations, vulvar/ perineal bruising, vaginal lacerations, anal lacerations, gynaecological fistulas, cervical and rectal prolapse
- Signs of physical abuse: lacerations, bruises, fractures, burns, fractured teeth
- Delay in care
- Lack of any official identification papers or cards
- No medical Insurance
- Vague answers about their situation
- Inconsistent History
- No eye contact
- No control of their money
- Services paid for by untraceable means (eg. cash, prepaid credit card)
- Malnourishment
- Signs of depression or PTSD
- New expensive clothing
- Drug or alcohol addiction
- Unable to provide home address, unfamiliar with surroundings, truancy, foster care, criminal record/ criminal activity or juvenile detention
- Involved in commercial sex trade
- Patient appears to be monitored by trafficker (through texting, phone calls GPS-enabled phone)

Human Trafficking/Sexual Exploitation, Youth and Child Exploitation in BC Resources/Contacts :

Victim Service Contacts and Assistance to Physicians:

- Fraser Health Forensic Nurse Service 1-855-814-8194 (24/7)

-Office to Combat Trafficking in Persons (OCTIP) at 1-888-712-7974 (24/7, interpretation available) or 604-660-5199 email : octip@gov.bc.ca

-Vancouver Rape Relief and Women's Shelter at 604-872-8212; info@rapereliefshelter.bc.ca (24/7)

-Deborah Gates Safe Shelter (Salvation Army) at 1-855-332-4283 (24/7)

info@deborahsgate.ca

website: <https://www.deborahsgate.ca/>

-Resist Exploitation Embrace Dignity (REED) at 604-753-9929 (Faith Based)

-RCMP: Victims of Human Trafficking National Headquarters (Ottawa) at 1-866-677-7267 (24/7)

-Covenant House- crisis program for ages 16-24, at 604-685-7474; info@covenanthousebc.org

-Plea Community Services Society assisting youth at 604-708-2647; onyx@plea.bc.ca (24/7)

-Children of the Street Society in Coquitlam- founder Diane Sowden, at 604-777-7510; info@childrenofthestreet.com

Extensive RESOURCE LIST FOR EVERY COMMUNITY IN BC

-VictimLinkBC Ministry of Public Safety, BC at 1-800-563-0808 (24/7)

-Youth Against Violence- info@youthagainstviolenceline.com at 1-800-680-4264 (24/7)

-BC Counsel for Families : bccf@bccf.ca at 604-678-8884 (offers parent support groups)

Authorities Contacts:

-New Westminster Police Department Major Crimes Unit (24 hours) *Power-Based Crime Unit under development*

-RCMP Human Trafficking Coordinator for BC/Yukon at 604-598-4603

Contact Jassy Bindra (RCMP) at 778-282-1215; jassy.bindra@rcmp-grc.gc.ca

CrimeStoppers at 1-800-222-TIPS (8477)

-Ministry of Child Protection Services 1-800-663-9122 or 604-660-4927 (24 hours) or 604-310-1234 if a child in danger would like to reach Ministry of Child and Family Development

- Human Trafficking Screening Protocol (by FHA Forensic Nursing Service):

What type of work do you do? Can you leave your job or situation if you want? Can you come and go as you please? Have you been threatened if you try to leave? Have you been physically harmed in any way? What are your working or living conditions like? Where do you sleep and eat? Do you sleep in a bed, cot or on the floor? Have you been deprived of food, water, sleep or medical care? Do you have permission to eat, sleep or go to the bathroom? Are there locks on your doors and windows so you cannot get out? Has anyone threatened your family? Has your identification for documentation been taken from you? Is anyone forcing you to do anything that you do not want to do?

Evaluation of safety: Are you feeling safe right now? Is it safe for me to talk to you? Do you have any concerns for your safety? Is there anything I can do for you? Are they or their loved ones being threatened?

- Signs of Sex trafficking for parents to look for: new expensive clothing, secretive social life, won't introduce boyfriend, falling grades

- Five Warning Signs of Recruitment: age difference, gifting, lifestyle changes, isolation, gut feeling

- Indicators of human trafficking and sexual exploitation: www.traffickingresourcecenter.org

- Canadian Federal Law: The Protection of Communities and Exploited Persons act (Bill C-36): criminalizes the buyer of sex, the predator, trafficker, and facilitator. Recognizes the seller of sex is a victim; usually female and is not criminalized. Exit strategies are in place to assist the victim out of the sex trade.

- Resources/Books/Videos:

Documentaries: "Enslaved and Exploited", "Red Light, Green Light" by Canadian film producers Jared and Michelle Brock.

Books: "Invisible Chains" by Benjamin Perrin, UBC Law Professor. "Half the Sky" by Nicolas Kristoff- New York bestseller describing the global sex trade. "The Natasha's", "The John's" by W5 award winning Canadian journalist Victor Malarek. "Pornland" by international porn researcher Dr. Gail Dines, New York bestseller on porn culture. "No Choice, No Job" by Dr. Janice Raymond-global expert on sex trade research. "Prostitution in Nevada" by Dr. Melissa Farley- a 2 year study of the prostitution culture in Nevada, USA. "Girls Like Us" by Rachel Lloyd- a memoir by a survivor of the sex trade. "Paid For: My Journey through Prostitution" by Rachel Moran describes her prostitution experience in Ireland. "Walking Prey- How America's youth are vulnerable to sex slavery" by Holly Austin Smith. "Your Brain On Porn- internet Pornography and the Emerging Science of Addiction" by Gary Wilson.

Online: thetraffickedhuman.org is a website that gives an overview of the issue in BC. Human trafficking online course from BC OCTIP (Office to Combat Trafficking in Persons). Dr. Jackson Katz TEDtalk on men, violence and silence. The Joy Smith Foundation-resource list (Canadian and International.) Dr. Gail Dines TEDtalk on porn culture. Trisha Baptie TEDtalk- a survivor from the downtown east side. Cybertip.ca- stay safe online. "fightthenewdrug" website addressing youth porn use and addiction. "CNN special report (2015) "Children for Sale: The Fight to End Human Trafficking" by Jada Pinkett Smith.



Office of the Mayor
2760 Cameron Road, West Kelowna, British Columbia V1Z 2T6
Tel (778) 797.2210 Fax (778) 797.1001

December 13, 2017

Dear Local Governments of British Columbia,

With cannabis sales becoming legal in 2018, there must be a formal agreement that will divide the tax revenue on cannabis sales in a fair and equitable manner. Current discussions regarding revenue sharing involve the Federal and Provincial governments with no inclusion of local governments. Ultimately, the legalization will entail additional costs for local governments both in social and policing costs. A Federation of Canadian Municipalities (FCM) paper is stating that the impact may affect policing, fire services, building codes, city planning, municipal licensing and standards, public health, social services, communications, law, etc.

City of West Kelowna Mayor and Council is requesting your support, by writing to the Province to lobby them to agree to 50% of the provincial share of the cannabis tax sharing formula be provided to local governments. This is an adequate and equitable share to help support costs and services incurred by local governments.

Thank you for your consideration.

Sincerely, on behalf of Council,

A handwritten signature in cursive script that reads "Doug Findlater".

Doug Findlater
Mayor

From: lawm [<mailto:lawm@telus.net>]
Sent: January 8, 2018 9:42 AM
To: Mike Richman <mrichman@pemberton.ca>
Cc: Nikki Gilmore <ngilmore@pemberton.ca>
Subject: Sea to Sky Crime Stoppers

Good Day Mayor Mike,

January is Crime Stoppers Month across the country and internationally.

The Board of Directors of Sea to Sky Crime Stoppers would be pleased if the attached Press Release could be included in the next Council Agenda as an information item.

Normally we would ask that January be declared as Crime Stoppers Month but we have decided this year to share this an important information for the Pemberton Council to understand the valuable work undertaken everyday on behalf of the communities in the Sea to Sky Corridor.

Thank you,

Larry Murray
Director - Sea to Sky Crime Stoppers.

PRESS RELEASE

JANUARY 4, 2018

For Immediate Release:

SEA TO SKY CRIME STOPPERS CELEBRATES CRIME STOPPERS MONTH 2018

It is with pride that the Sea to Sky Crime Stoppers Board of Directors has this opportunity to join with 87 Crime Stoppers Societies across the country and world-wide to acknowledge the important work that adds greatly to keeping communities safer from crime.

Each year, the Prime Minister of Canada endorses National Crime Stoppers Month. This year he noted:

‘The many events being held across the country this month offer a wonderful opportunity to bring awareness to the Crimes Stoppers program, which encourages Canadians to report suspicious or criminal activity anonymously. I am certain that participants will leave with a better understanding of the challenges facing law enforcement agencies, and will appreciate receiving information on how they can help ensure safety in their communities.’

This year has been especially busy for Sea to Sky Crime Stoppers. We grew our Board of Directors and welcomed new volunteer frontline staff; we enhanced our operation with a closer relationship with Metro Vancouver Crime Stoppers due to the need to respond to the shifting nature of crime; we extended our community presence through Facebook and Twitter. We have worked closely with other community support programs – especially in anti-sexual abuse projects. As a non-profit society, we have reached out to both new and traditional funding sources to keep the program viable.

Unlike other community and regional organizations, much of our work must go unrecognized due to the anonymity that is a cornerstone of the Crime Stoppers program. Yet, we are pleased to share that the number of tips continues to grow and our ability to manage these through the local RCMP Detachments has been very successful.

Please check Sea to Sky Crime Stoppers on Facebook and see what is happening at www.solvecrime.ca.

We look forward to another year of working to make your community safe.

Jeff Cooke,
Chair – Sea to Sky Crime Stoppers

OPEN QUESTION PERIOD POLICY

THAT the following guidelines for the Open Question Period held at the conclusion of the Regular Council Meetings:

- 1) The Open Question Period will commence after the adjournment of the Regular Council Meeting;
- 2) A maximum of 15 minutes for the questions from the Press and Public will be permitted, subject to curtailment at the discretion of the Chair if other business necessitates;
- 3) Only questions directly related to business discussed during the Council Meeting are allowed;
- 4) Questions may be asked of any Council Member;
- 5) Questions must be truly questions and not statements of opinions or policy by the questioner;
- 6) Not more than two (2) separate subjects per questioner will be allowed;
- 7) Questions from each member of the attending Press will be allowed preference prior to proceeding to the public;
- 8) The Chair will recognize the questioner and will direct questions to the Councillor whom he/she feels is best able to reply;
- 9) More than one Councillor may reply if he/she feels there is something to contribute.

*Approved by Council at Meeting No. 920
Held November 2, 1999*

*Amended by Council at Meeting No. 1405
Held September 15, 2015*