

**VILLAGE OF PEMBERTON  
-REGULAR COUNCIL MEETING MINUTES-**

**Minutes of the Regular Meeting** of Council of the Village of Pemberton held on Tuesday, October 17, 2017 at 9:00 a.m. in Council Chambers, 7400 Prospect Street. This is Meeting No. 1458.

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**IN ATTENDANCE:** Mayor Mike Richman  
Councillor Ted Craddock  
Councillor Jennie Helmer  
Councillor James Linklater  
Councillor Karen Ross

**STAFF IN ATTENDANCE:** Nikki Gilmore, Chief Administrative Officer  
Sheena Fraser, Manager of Corporate & Legislative Services  
Tim Harris, Manager of Operations & Development Services  
Lisa Pedrini, Senior Planner  
Elysia Harvey, Legislative Assistant

**Public:** 1

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**1. CALL TO ORDER**

At 9.10 a.m. Mayor Richman called the meeting to order.

In honour of the Lil'wat7ul, the Village of Pemberton acknowledges that we are meeting within the unceded territory of the Lil'wat Nation.

**2. APPROVAL OF AGENDA**

Moved/Seconded  
**THAT** the agenda be approved as presented.  
**CARRIED**

**3. ADOPTION OF MINUTES**

**a) Regular Council Meeting No. 1457 – Tuesday, October 3, 2017**

Moved/Seconded  
**THAT** the minutes of Regular Council Meeting No. 1457, held Tuesday, October 3, 2017, be adopted as circulated.  
**CARRIED**

**4. BUSINESS ARISING FROM THE PREVIOUS REGULAR COUNCIL MEETING**

There was no business arising from the previous regular council meeting.

**5. BUSINESS ARISING FROM THE COMMITTEE OF THE WHOLE MEETING**

There was no business arising from the previous committee of the whole meeting.

## **6. COMMITTEE MINUTES – FOR INFORMATION**

There were no minutes to be received.

## **7. DELEGATIONS**

There were no delegation presentations.

## **8. REPORTS**

### **a) Office of the CAO**

#### **i. Pemberton Valley Utilities and Services – Curb Side Collection Report – Verbal Report**

Chief Administrative Officer Nikki Gilmore provided an update of discussions that took place at the Pemberton Valley Utilities and Services Committee meeting on October 11<sup>th</sup> 2017, regarding the Pemberton and Area curbside waste collection initiative and development of the public consultation process.

Moved/Seconded

**THAT** Staff be directed to work in collaboration with SLRD staff to develop a public consultation plan for SLRD's Solid Waste and Resource Management Plan's curbside waste collection initiative for Pemberton and Electoral Area C;

**AND THAT** the draft consultation plan be brought to a future Committee of the Whole meeting for review.

**CARRIED**

#### **ii. Soccer Field Development – Verbal Update**

Chief Administrative Officer Nikki Gilmore provided an update on discussion that took place at the October 12<sup>th</sup> PVUS meeting and the work that has been taking place to develop a Request For Expression of Interest (RFEOI), and Request For Proposal (RFP) for the development of soccer fields at the Recreation Site. CAO Gilmore advised that the Village may not have to first issue a RFEOI, but may be able to proceed directly with issuing a Request for Proposal. Further review is required by the consultant to confirm which approach is best suited for this project..

Both turf and grass options are still being considered, as well as whether one or two fields should be built. The RFP will consider all options.

Moved/Seconded

**THAT** the Soccer Field Development verbal update be received for information.

**CARRIED**

**b) Corporate and Legislative Services**

**i. 2018 Council Meeting Schedule**

Moved/Seconded

**THAT** the 2018 meeting schedule be approved as amended to adjust the second meeting in July to be held on Tuesday, July 24, 2017.

**CARRIED**

**ii. 2018 Committee & Liaison Appointments**

Moved/Seconded

**THAT** the 2018 Committee Appointment Listing be approved as follows:

<b>Board Appointments</b>	<b>Primary</b>	<b>Secondary/Alternate</b>
Squamish Lillooet Regional District (SLRD)	Mike Richman	Karen Ross (Alt)
Pemberton Valley Utilities and Services Committee	James Linklater	Karen Ross
Pemberton Lillooet Treaty Advisory	Mike Richman	Karen Ross
Pemberton District Library Board	James Linklater	Karen Ross (Alt)
Sea to Sky Hospital District	Mike Richman	Karen Ross (Alt)

<b>Community &amp; Joint Committees</b>	<b>Primary</b>	<b>Alternate</b>
Child & Youth Mental Health & Substance Use Collaborative (CYMHSU)	James Linklater	Mike Richman
Cemetery Committee	Jennie Helmer	Karen Ross
Winds of Change (WoC)	James Linklater	Mike Richman

<b>Liaison to Other Committees</b>	<b>Primary</b>
Pemberton Valley Dyking District (PVDD)	Ted Craddock
Agricultural Advisory Committee (SLRD)	Jennie Helmer
Recreation Advisory Committee (SLRD) - on hiatus	Karen Ross
Pemberton Valley Trails Association	Jennie Helmer
Tourism Pemberton	James Linklater

**AND THAT** Councillor Ross be appointed as the Village representative to the Municipal Insurance Association of British Columbia and Councillor Craddock as the Alternate.

**CARRIED**

Moved/Seconded

**THAT** Council approves the proposed 2018 Acting Mayor Schedule as follows:

November, December, January	Jennie Helmer
February, March, April	James Linklater
May, June, July	Karen Ross
August, September, October	Ted Craddock

**CARRIED**

### **c) Mayor's Report**

Mayor Richman reported on the following:

- With the CAO, met with MP Pamela Goldsmith-Jones regarding lack of internet connectivity and availability of Federal/Provincial grants.
- Coffee with the Mayor on October 6<sup>th</sup> was a success, with mainly positive feedback from both locals and visitors. Affordable housing and traffic were common topics of conversation
- Upcoming SLRD Board meeting will be held in Furry Creek on October 25<sup>th</sup> and 26<sup>th</sup>.
- Pemberton's first Repair Café will take place on October 21<sup>st</sup> at the Pemberton Tool Library.
- Thank you to the Rotary Club of Pemberton for your generous contributions to the improvements to the dog beach at One Mile Lake.
- Congratulations the Pemberton & District Chamber of Commerce on its 85th year of supporting our local businesses and community.
- BC Hydro is holding a community information session regarding the proposed rebuild of the Pemberton Field Office on Wednesday October 18<sup>th</sup> from 5:00 – 6:30 pm at the Pemberton and District Community Centre, Room D.
- Reminder that Winter Parking Regulations will be in effect as of November 1<sup>st</sup> - March 31<sup>st</sup>.
- October 19<sup>th</sup> is the Great BC Shakeout; participate in this province-wide drill, and learn about how to protect yourself in the event of an earthquake.

### **d) Councillors' Reports**

#### **i. Councillor James Linklater**

Councillor Linklater reported on the following:

- Attended VCH Governance Liaison meeting in Squamish
- Attended PVUS meeting and provided highlights of the meeting

- Attended the Tourism Pemberton meeting
- Will be attending upcoming Winterfest meeting; report will be forthcoming

Councillor Linklater thanked Councillor Craddock for his assistance with the One Mile Lake Dog Beach enhancement project on the weekend.

**ii. Councillor Ted Craddock**

Councillor Craddock reported on the following:

- Participation in the implementation of the One Mile Lake Dog Beach enhancements and thanked Rotary for supporting this project.

**iii. Councillor Karen Ross**

Councillor Ross did not report

**iv. Councillor Jennie Helmer**

Councillor Helmer did not report

**9. BYLAWS**

**a) Bylaws for Adoption**

There were no Bylaws for consideration

**10. CORRESPONDENCE**

**a) For Information**

- i. Laurie Gourlay, Interim Director, Salish Sea Trust, dated September 29, 2017, inviting Mayor and Council to sign e-Petition 1269 to have the Salish Sea added to Canada's tentative list for UNESCO World Heritage Sites.**

Moved/Seconded

**THAT** the above correspondence be received for information  
**CARRIED**

- ii. Cathy Peters, anti-human trafficking educator, advocate & speaker, dated October 2, 2017, advising of child trafficking concerns in BC and a documentary created by the Joy Smith Foundation on human trafficking in Canada**

Moved/Seconded

**THAT** the above correspondence be received for information  
**CARRIED**

**iii. Katrine Conroy, Minister of Children and Family Development, dated October 4, 2017, regarding Foster Family Month**

Moved/Seconded

**THAT** the above correspondence be received for information  
**CARRIED**

**11. DECISION ON LATE BUSINESS**

Moved/Seconded

**THAT** correspondence from Mr. Kurt Eby, Director, Regulatory & Government Relations, Pelmorex Weather Networks, dated October 13, 2017, be added as a late item.

**CARRIED**

**12. LATE BUSINESS**

a) Weather Network Request for Support

Correspondence from Mr. Kurt Eby, Director, Regulatory & Government Relations, Pelmorex Weather Networks, dated October 13, 2017, requesting support of the Weather Network application to the CRTC to keep the Weather Network part of the basic television service package for a seven (7) year term at the current rate.

Moved/Seconded

**THAT** the correspondence be sent to the Pemberton Valley Utilities and Services Committee for inclusion on the next meeting agenda.

**CARRIED**

Moved/Seconded

**THAT** a letter of in support of the Weather Networks application to the CRTC be provided.

**CARRIED**

**13. NOTICE OF MOTION**

There was no Notice of Motion presented for consideration.

**14. QUESTION PERIOD**

No questions were presented.

At 10:38 a.m. the Regular Council meeting was recessed.

At 10:44 a.m. the Regular Council meeting was reconvened.

## 15. IN CAMERA

Moved/Seconded

**THAT** pursuant to Section 90 (1) (c) labour relations or other employee relations, (e) the acquisition, disposition or expropriation of land and (k) Negotiations of the Community Charter, the Council of the Village of Pemberton serves notice to hold an In-Camera Meeting on today's date for the purpose of dealing with matters for which the public shall be excluded from attending.

**CARRIED**

At 10:44 a.m. Council moved In Camera.

At 12:20 p.m. Council Rose with Report.

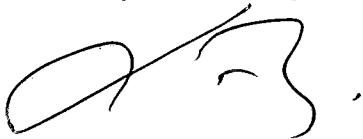
## 16. RISE WITH REPORT

### a) Community Forest

Council rose with report that the Village and Lil'wat Nation have received an official invitation from the Ministry of Forests, Lands, Natural Resource Operations and Rural Development, to make application for a Community Forest Agreement.

## 17. ADJOURNMENT

At 12:20 p.m. the Regular Council Meeting was adjourned.



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Mike Richman  
Mayor



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Sheena Fraser  
Corporate Officer