

Final



Village of PEMBERTON

ADVISORY LAND USE COMMISSION

ADVISORY LAND USE COMMITTEE MINUTES

Minutes for the Advisory Land Use Commission of the Village of Pemberton held March 31, 2014 at 5:30 pm at [LOCATION].

IN ATTENDANCE:

Bob Adams, Acting Chairperson
Nikki Vankirk, Member
Tracy Napier, Member
Kirsten McLeod, Member
Bob Adams, Members

STAFF IN ATTENDANCE:

Caroline Lamont, Manager of Development Services

PUBLIC IN ATTENDANCE:

Cam McIvor, Pemberton Music Festival

1) CALL TO ORDER

At 5:05 the Chair called the Meeting to Order. Bob Adams chaired the meeting, in place of Saad Hasan who was absent.

2) MINUTES

Members indicated that both Kirsten's and Nikki's names were spelled incorrectly.

Moved by Nikki Vankirk
Seconded by Kirsten McLeod

THAT the March 5, 2014 Advisory Land Use Commission minutes be approved, as amended.

CARRIED

3) DOWNTOWN PARKING MANAGEMENT PLAN

The Development Services Manager reviewed the Parking Management Plan and noted that the recommendations were developed from input received through the Downtown Enhancement Strategy and accepted best practices. Staff then reviewed the recommendations contained within the Plan.

The Commission raised several concerns with regard to parking and circulation issues in the Downtown:

- Loading continues to be a challenge, as loading bays are difficult to access and as a result truck drivers unload in the alley. This issued needs to be addressed.
- Private parking areas should also have strong pedestrian connections to the downtown

- Consider a "friendly" timeline on the most accessible parking spaces, for example along Birch, in front of the Pharmacy and in front of the Pemberton Hotel.

**Moved by Tracy Napier
Seconded by Nikki Vankirk**

THAT the Advisory Land Use Commission recommended support for the Downtown Parking Management Plan.

CARRIED

4) TEMPORARY USE PERMIT NO. 005 – PEMBERTON MUSIC FESTIVAL

The Development Services Manager outlined the proposed Temporary Use Permit Guidelines together with the Temporary Use Permit for the Pemberton Music Festival. Additional information was provided by Cam McIvor (representative for the Pemberton Music Festival) related to: the changes in the 2014 festival including the exclusion of the airport, the preparation of a Traffic Management Plan (by engineers familiar with music festivals), 3 day tickets only, shuttle services, use of IR#2, dust mitigation, site clean-up, security including mounted enforcement, farm improvements, pedestrian routing and onsite services.

There was also an indication that there was an environmental review of ditches in accordance with the Riparian Areas Regulation, a soil mitigation plan and festival parking options.

The Commission asked several questions related to the following:

- In and out privileges for parking (yes for campers, but intent that patrons will prefer to stay on site)
- Charitable contributions (still being determined, in 2008 there was a \$3 fee per ticket)
- Directing people in advance of arriving of the setup (mail out wristband and information before arriving in Pemberton)
- Garbage pick-up (the Festival will be responsible for picking up garbage anywhere where people from the Festival go in the greater community, for example on the trails to the downtown)
- Security considers pre-event, event and post event
- Water connections will be provided from McRae Road (public line) and must be approved by Vancouver Coastal Health (will require bulk water permit, pumper system for firefighting)
- Tripartite Agreement with ALC, Village and SLRD is outstanding

The ALUC members then directed questions with regard to agricultural enhancements. Mr. McIvor indicated that they are irrigating the site, will provide opportunities for a farmers market, as well there is the volunteer (\$3/ticket fee) contribution. The Commission indicated that there should be greater benefits for agriculture community wide.

There was also discussion about the impact the Festival will have on not only the valley bottom trails but also possible closures or detours on the Mosquito Lake trails.

The ALUC indicated that the TUP should be for this year only with a reasonable renewal if important requirements are met.

**Moved by Nikki Vankirk
Seconded by Tracy Napier**

THAT the Advisory Land Use Commission recommended support the TUP 005 for the Pemberton Music Festival subject to the following conditions:

- a) Formalize the volunteer contribution of \$3 per ticket; and
- b) Approval for 2014 only, and that consideration of the 2015 and 2016 events be conditional on performance in 2014.
- c) Identify an outreach program that will inform trail users of possible detours or closures during the Festival.

CARRIED

5) NEXT MEETING

The next meeting was date would be set as required

6) ADJOURNMENT

At 7:12 p.m. the meeting was terminated.

This is a true and correct copy of a meeting of the Advisory Land Use Commission of the Village of Pemberton, held March 31, 2014.

Chair

[Handwritten signature]
2.24.15
[Handwritten signature]
Final

Final minutes

