

ADVISORY DESIGN REVIEW COMMISSION MINUTES

Minutes for the Advisory Design Review Commission of the Village of Pemberton held March 5, 2014 at 6:30pm at 7400 Prospect Street.

IN ATTENDANCE:

Kristina Salin, Chairperson
Sarah Allen, Co-Chair
Danielle Arsenault, Member
Annie Millar, Member
Mark Mendonca, Member

STAFF IN ATTENDANCE:

Caroline Lamont, Manager of Development Services
Suzanne Bélanger-Project Coordinator

1) CALL TO ORDER

At 5:30 the meeting was called to order.

2) MEMBERS UPDATE

The Village welcomed new member Annie Millar and thanked Kristina Salin for her re-appointment for another 2 year term.
The manager of Development Services clarified that another member from the Architectural Society will be appointed at a later date following their Board meeting.

3) MINUTES

Moved/Seconded
THAT the minutes of the ADRC of October 10, 2010 be approved as circulated
CARRIED

**4) DEVELOPMENT PERMIT No. 59
Downtown Community Barn-Frontier Street**

The Development Services Manager reported on the background information regarding the Downtown Community Barn initiative. The project is the result of multiple initiatives done by the Village and with the input of many businesses and community interest, more specifically:

- Downtown Enhancement Strategy
- Frontier Street Master plan

The initiative is a key planning direction and action item in the Official Community Plan.

In early 2012, Council supported staff in reaching out to the Timber Framers Guild to help build a community space in a barn raising event. The TFG accepted the Village invitation and the project go-ahead became a reality following the grant announcement of \$240,000 from the Whistler Blackcomb Foundation at the end of December 2013.

The Development Permit application is to formalize the project which is located within the Village Core (C-1 Zoning) and within a development permit area.

Lamont clarified that the Commission's consideration of the project is focused on building design review as outlined in the Development Permit Guidelines contained in the Official Community Plan. It is to review more specifically the structure rather than the barn raising event.

The Commission was very supportive of the project, they did indicate that a site plan should be prepared that formalizes the building location in relation to Frontier Street and maximizes parking and landscaping opportunities. The Commission emphasized the importance of enhancing the downtown pedestrian realm with landscaping and curb extensions. They also indicated that additional consideration should be given to signage.

Moved/Seconded

THAT the ADRC recommend that Council support the Development Permit application for the Downtown Community Barn keeping in consideration:

- Future landscaping plan
- Retaining site line view
- Long term planning (pedestrian path/curbs)
- Parking (current & future)
- Loading
- Signage

CARRIED

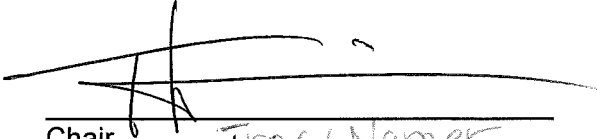
5) **DEVELOPMENT UPDATE**

6) **NEXT MEETING**
TBA

7) **ADJOURNMENT**
At 7:30 p.m. the meeting was terminated.

This is a true and correct copy of a meeting of the Advisory Design Review Commission of the Village of Pemberton, held March 5, 2013.

Chair


Tracy Napier