

**VILLAGE OF PEMBERTON  
-COMMITTEE OF THE WHOLE MEETING MINUTES-**

**Minutes** for the **Committee of the Whole** of Council of the Village of Pemberton held Tuesday, April 21, 2015 at 1:00 p.m. in Council Chambers, 1350 Aster Street. This is Meeting No. 131.

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**ATTENDING:** Mayor Mike Richman  
Councillor Jennie Helmer  
Councillor James Linklater  
Councillor Joanne Molinaro  
Councillor Karen Ross

**STAFF:** Nikki Gilmore, Chief Administrative Officer  
Sheena Fraser, Manager of Corporate & Legislative Services  
Bettina Falloon, Executive Assistant/Emergency Program Coordinator  
Paige MacWilliam, Legislative Assistant

**Public:** 0

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**1. CALL TO ORDER**

At 1:00 p.m. Mayor Richman called the April 21st, 2015 Committee of Whole meeting to order.

**2. APPROVAL OF AGENDA**

Moved/Seconded  
**THAT** the agenda be approved presented.  
**CARRIED**

**3. DOWNTOWN BARN CONSULTATION REPORT – Dawn Johnson**

Ms. Johnson, Consultant for the Village, presented the Downtown Community Barn community consultation and research findings. The presentation included an overview of the consultation process, definitions of organizational models, special considerations and recommendations for moving forward.

Moved/Seconded  
**THAT** staff investigate developing barn use guidelines, revising the fee structure and purchasing group insurance rates, and bring back information for Committee of the Whole's review.  
**CARRIED**

Moved/Seconded  
**THAT** staff investigate implications of adding the Downtown Barn asset to the Recreation Service through the process established by the Pemberton Valley Utilities and Services Committee (PVUS) Terms of Reference and Process for Adding Amenities to the Pemberton & District Recreation Service.  
**CARRIED**

Moved/Seconded

**THAT** staff be directed to evaluate the barn at the end of the year and report back to Committee of the Whole by December 2015.

**CARRIED**

#### **4. COUNCIL PROCEDURE BYLAW UPDATE**

Ms. Fraser, Manager of Corporate & Legislative Services, provided an overview of the suggested amendments to the existing Council Procedure Bylaw. Discussion took place regarding scheduling of In Camera Meetings and question period.

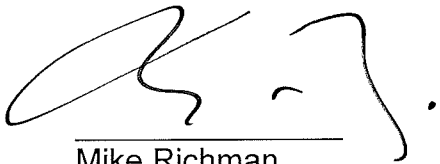
Moved/Seconded

**THAT** staff bring a draft procedure bylaw to Committee of the Whole with information on options for scheduling question period.

**CARRIED**

#### **5. ADJOURNMENT**

At 3:25 p.m. the Committee of the Whole was adjourned.



Mike Richman  
Mayor



Sheena Fraser  
Corporate Officer