

**VILLAGE OF PEMBERTON  
-COMMITTEE OF THE WHOLE MEETING MINUTES-**

**Minutes** for the **Committee of the Whole** of Council of the Village of Pemberton held Thursday, April 2, 2015 at 2:00 p.m. in Council Boardroom, 7400 Prospect. This is Meeting No. 128.

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**ATTENDING:** Mayor Mike Richman  
Councillor Jennie Helmer  
Councillor James Linklater  
Councillor Karen Ross

**STAFF:** Nikki Gilmore, Chief Administrative Officer  
Robert Grossman, Fire Chief  
Lisa Teggarty, Manager of Finance & Administration  
Paige MacWilliam, Legislative Assistant

**Public:** 0

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**1. CALL TO ORDER**

At 2:07 p.m. Mayor Richman called the April 2<sup>nd</sup>, 2015 Committee of Whole meeting to order.

**2. APPROVAL OF AGENDA**

Moved/Seconded  
**THAT** the agenda be approved presented.  
**CARRIED**

**3. MEETING REQUESTS**

**a) Resort Municipality of Whistler Council**

Resort Municipality of Whistler Council has invited Village of Pemberton Council to meet. The Committee of the Whole discussed the scheduling of the meeting.

**b) Sea to Sky School District No. 48 Board of Education**

Sea to Sky School District No. 48 Board of Education has invited the Village of Pemberton Council to meet. The Committee of the Whole discussed scheduling of the meeting and topics that they would like to add to the agenda for discussion:

- Soccer field lease
- Pemberton Secondary School gymnasium use (current needs)
- Plans for future growth of student population in the area (future needs)
- Community School Operating Agreement

#### **4. BUDGET SESSION – PHASE ONE - 2015 Project & Capital Expenses & Tax Implications**

Ms. Gilmore, Chief Administrative Officer, presented the 2015 Draft Budget for review and comment. Ms. Gilmore noted that the following items requested by the Finance Committee on March 17<sup>th</sup> were included in the draft operating and capital items worksheet:

- IT Budget
- Council Conferences
- Building Permit Estimates (reduced)
- Sea to Sky Invasive Species Council budget request
- Water PH System
- Squamish-Lillooet Regional District Joint Service Requests

Mr. Grossman, Fire Chief, provided an overview of the draft Fire Services department budget, including the training and operational requirements outlined in the British Columbia Fire Services Minimum Training Standards: Structure Firefighters Competency and Training Playbook.

The Committee of the Whole reviewed and approved the draft budget for Administrative and Financial Services, Fire Services, Government Services, Development Services, Public Works & Parks, Water Services, Sewer Services, Airport Services and Capital Expenditures.

Further discussion of tax implications will take place at the next Committee of the Whole meeting scheduled for April 14, 2015.

#### **5. IN CAMERA**

**THAT** pursuant to Section 90 (1) (a) Personnel of the Community Charter, the Council of the Village of Pemberton serve notice to hold an In-Camera Meeting on today's date for the purpose of dealing with matters for which the public shall be excluded from attending.

The In Camera portion of the Committee of the Whole meeting was cancelled.

#### **6. ADJOURNMENT**

The Committee of the Whole was adjourned at 5:25 p.m.



Mike Richman  
Mayor



Sheena Fraser  
Corporate Officer