

**VILLAGE OF PEMBERTON  
-REGULAR COUNCIL MEETING MINUTES-**

**Minutes of the Regular Meeting** of Council of the Village of Pemberton held on Tuesday, September 15, 2015 at 9:00 a.m. in Council Chambers, 7400 Prospect Street. This is Meeting No. 1405.

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**IN ATTENDANCE:** Mayor Mike Richman  
Councillor Jennie Helmer  
Councillor James Linklater  
Councillor Karen Ross

**STAFF IN ATTENDANCE:** Nikki Gilmore, Chief Administrative Officer  
Sheena Fraser, Manager of Corporate & Legislative Services  
Lena Martin, Manager of Finance & Administration  
Robert Grossman, Fire Chief  
Lisa Pedrini, Planner  
Paige MacWilliam, Legislative Assistant

**Public:** 8

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**1. CALL TO ORDER**

At 9:02 a.m. Mayor Richman called the meeting to order.

**2. APPROVAL OF AGENDA**

Moved/Seconded  
**THAT** the Agenda be approved as presented.  
**CARRIED**

**3. RISE WITH REPORT FROM IN CAMERA (CLOSED)**

Council did not rise with report from In Camera.

**4. ADOPTION OF MINUTES**

**a) Regular Council Meeting No. 1404 –Tuesday, September 1, 2015**

Moved/Seconded  
**THAT** the minutes of Regular Council Meeting No. 1404, held Tuesday, September 1, 2015 be adopted as amended.  
**CARRIED**

**5. BUSINESS ARISING FROM MINUTES**

There was no business arising.

## 6. COMMITTEE MINUTES – FOR INFORMATION

### a) Advisory Land Use Commission – DRAFT Minutes to be Received

- i. July 7, 2015 – Draft Meeting Minutes
- ii. September 8, 2015 – Draft Meeting Minutes

Moved/Seconded

**THAT** the draft Advisory Land Use Commission minutes from meetings held July 7, 2105 and September 8, 2105 be received for information.

**CARRIED**

## 7. DELEGATIONS

No requests to address Council.

## 8. REPORTS

### a) Corporate & Legislative Services

#### i. Open Question Period Guidelines & Policy – Information Report

Moved/Seconded

**THAT** the Open Question Period Policy, approved by Council at Meeting No. 920, held November 2, 1999, be amended to remove Section 10:

*The Open Question Period will not be held during the eight-week period immediately preceding the Municipal Election*

**CARRIED**

Moved/Seconded

**THAT** the Open Question Period Policy be adopted as amended.

**CARRIED**

At 9:20 am Councillor Linklater declared a conflict of interest in accordance with *Local Government Act* Section 100 (2) (b) as he is a member of the WinterFest 2016 Organizing Committee and left Council Chambers.

#### ii. Community Enhancement Fund Request – Spirit of BC Committee – WinterFest 2016

Moved/Seconded

**THAT** Council approves an allocation from the Community Enhancement Fund, in the amount of \$1,500, to the Spirit of BC Community Committee for 2016 WinterFest to be held on January 22 – 24, 2016.

**AND THAT** the Spirit of BC Community Committee be advised to consider submitting an application for a Long Term Service Agreement through the Community Initiative and Opportunity Fund if they are seeking funding for WinterFest 2017 and beyond.

**CARRIED**

At 9:25 am Councillor Linklater returned to Council Chambers.

**b) Development Services**

**i. Update on Village of Pemberton Zoning Amendment (Restaurant Uses) Bylaw No. 793, 2015**

Moved/Seconded

**THAT** the Update on Zoning Amendment (Restaurant Uses) Bylaw No. 793, 2015 be received for information.

**CARRIED**

**c) Mayor**

Mayor Richman reported on the following:

- Presented Pemberton Coat of Arms donated to the Village by Ivan Moldowan.
- Met with representatives from Innergex, CanoeKayak BC, Surf Pemberton and SLRD to discuss the Rutherford Whitewater Park.
- Met with SLRD Area C Director, Russell Mack, and Lil'wat Nation Political Chief, Dean Nelson.
- Spoke with Men's Shed representatives about seeking a location for the Men's Shed.
- Spoke with Donna Hasan from the Log House Inn B&B regarding the impact of AirBnB short term vacation rentals.
- Announced Council will be attending the Union of British Columbia Municipalities Convention next week in Vancouver.
- Reminded that the By-Election for a seat on Council will be held on November 7 and that the nomination period opens September 22<sup>nd</sup> and closes October 2<sup>nd</sup>

Mayor Richman expressed concern regarding some of the comments that he has recently seen on social media and in particular concern that there may be a lack of understanding or misconceptions of what Council does, how local government works and how decisions are made. Mayor Richman suggested that Council may wish to look at opportunities engage the public through town hall meetings or other outreach ideas as a way to encourage public input and foster positive community dialogue.

Mayor Richman announced that:

- Scouts Canada is considering Pemberton as the site for a one week long Cuboree to celebrate the 100<sup>th</sup> year for Cub Scouts
- Scouts Canada is seeking new troop leaders for the Pemberton club

Reminded of the following upcoming events:

- Terry Fox run on Sept. 20
- Barn Dance on Sept. 26
- Kidney Walk on Sept. 27
- Farmer's Market on Fridays until October 9

#### **d) Councillors**

##### **Councillor Linklater**

Councillor Linklater provided highlights from the Pemberton Valley Utilities & Services Committee meeting, held on Sept. 8:

- Councillor Karen Ross is now a committee member
- Community Centre and Library have entered into a 5-year lease
- Improvements to the Meadows field have been undertaken
- Quarterly financial review of services, including transit and trail services
- Approved grant application to explore water reclamation at water park

Councillor Linklater reported on the following:

- Attended SLRD Fire Services Meeting
- Participated in the Sept 11 Whistler Foundation Golf Classic Tournament
- Announced plan to attend Pemberton & District Library Board meeting on Sept. 15, Community Forest Open House on Sept. 16, Pemberton Valley Dyking District meeting on Sept. 17

##### **Councillor Helmer**

Councillor Helmer reported on the following:

- Discussed parking and dog excrement bylaw enforcement issues

Councillor Helmer also sought clarification or updates on the following:

- Requirements for the installation of a water meter on new building and bulk rate purchasing
- Plans for White Building meeting space
- Status of Parks & Open Spaces permit fee structure review

##### **Councillor Ross**

Councillor Ross did not have anything to report at this time.

## 9. BYLAWS

### a) First, Second and Third Reading

#### i. Village of Pemberton Triple Combination Pumper Truck Loan Authorization Bylaw No. 795, 2015 – First, Second and Third Reading

CAO Gilmore presented an information report on the purchase of a used fire truck along with a review of the Fire of Underwriters Survey Dwelling Protection Grades and Public Fire Protection Classification.

Moved/Seconded

**THAT** Village of Pemberton Fire Triple Combination Pumper Truck Loan Authorization Bylaw No. 795, 2015, receive First, Second and Third Reading.

**CARRIED**

**OPPOSED: Councillor Helmer**

Moved/Seconded

**THAT** Staff bring back for Council's consideration a report with information that addresses the following:

- Confirmation of the Village of Pemberton's Public Fire Protection Classification
- Fire Truck age requirements (15 years vs 20 years) including maintenance schedules
- Review of current fire flows
- Updated chart listing the age and retirement date of each of the Village's Fire Department trucks
- Cost of a bare bones Triple Combination Pumper Truck
- Update of the purchase price of the new Triple Combination Pumper Truck
- Projected annual payments allocated to the Village of Pemberton and different service areas (% vs \$)
- Annual debt servicing costs of procuring the \$525 triple combination pumper truck allocated to the Village of Pemberton and SLRD based on the existing fire service agreement

**CARRIED**

### b) Adoption

#### i. Village of Pemberton Fire Prevention (Construction Ban) Amendment Bylaw No. 794, 2015 – Fourth & Final Reading

Moved/Seconded

**THAT** Village of Pemberton Fire Prevention (Construction Ban) Amendment Bylaw No. 794, 2015, receive Fourth and Final Reading.

**CARRIED**

## 10. CORRESPONDENCE

### a) For Information

- i. **Minister Todd Stone, Ministry of Transportation & Infrastructure, dated August 24, 2015, regarding signage on Highway 99 and Portage Road.**
- ii. **Mr. Stanley Kelly, Pemberton Lions Club, Show & Shine Chair, dated September 6, 2015, thanking Council for funding from the Community Enhancement Fund.**

Moved/Seconded

**THAT** the correspondence from Minister Stone, dated August 24, 2015, and Mr. Kelly, dated September 6, 2015, be received.

**CARRIED**

Moved/Seconded

**THAT** staff send correspondence to MOTI requesting a review of the cross-walk configuration at Portage Road and Highway 99 and the potential additional of a cross-walk from Arbutus Road across Portage Road to the PetroCan.

**CARRIED**

### b) For Action

- i. **Mr. David MacKenzie, President, Tourism Pemberton, dated August 18, 2015, requesting that the public washrooms at the Train Station be re-opened.**

Moved/Seconded

**THAT** Staff send correspondence to Mr. MacKenzie advising that the Village is working on options with respect to the management of the public washrooms at the Train Station.

**CARRIED**

- ii. **Mr. Adam Adams, dated September 8, 2015, requesting reconsideration of the suspension of Question Period during the By-Election period.**

Moved/Seconded

**THAT** Staff send correspondence to Mr. Adams providing a copy of the amended Open Question Period Policy.

**CARRIED**

- iii. **Mr. David MacKenzie, President, Tourism Pemberton, dated September 8, 2015, regarding concerns over AirBnB operations.**

Moved/Seconded

**THAT** Staff explore if short term vacation rental could be regulated through business licences.

**CARRIED**

Moved/Seconded

**THAT** Staff send correspondence to Mr. MacKenzie advising that Airbnb short term vacation rentals are an ongoing concern and the Village will be monitoring how other communities are addressing this matter.

**CARRIED**

#### **11. DECISION ON LATE BUSINESS**

There was no late business to be considered.

#### **12. LATE BUSINESS**

There was no late business.

#### **13. NOTICE OF MOTION**

There was no notice of motion.

#### **14. QUESTION PERIOD**

##### **Ted Craddock, 1463 Laburnum Street, Pemberton**

Mr. Craddock requested clarification on the Question Period Policy regarding holding Question Period during the eight weeks prior to an election.

##### **Nikki VanKerk, 7451 Aspen Drive, Pemberton**

Ms. VanKerk requested clarification on the Fire Service Underwriters insurance grading requirements, asked a question regarding the Village's maximum borrowing capacity and the tax implications of further borrowing, and sought information on the impact of the Village's decision to purchase a new Triple Combination Fire Truck on the Squamish-Lillooet Regional District as a result of the Fire Service Agreement.

##### **David MacKenzie, 1414 Willow Drive, Pemberton**

Mr. MacKenzie posed a question regarding the public washrooms at the train station.

At 11:50 a.m. the Regular Meeting was recessed.

At 12:05 p.m. the Regular Meeting was reconvened.

**15. RESOLUTION TO MOVE IN CAMERA (CLOSED)**

Moved/Seconded

**THAT** pursuant Section 90 (1) (a) personnel, (k) negotiations and (i) legal advice of the Community Charter, the Council of the Village of Pemberton service notice to hold an In Camera Meeting on today's date for the purpose of dealing with matters for which the public shall be excluded from attending.

**CARRIED**

At 12:05 p.m. Council moved In Camera.

At 2:04 p.m. Council Rose with Report.

**16. RISE WITH REPORT**

Council Rose with Report and released the 2008 Fire Underwriters Survey (FUS) Report.

**17. ADJOURNMENT**

Moved/Seconded

**THAT** the September 15, 2015 Regular meeting be adjourned at 2:05 p.m.

**CARRIED**



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Mike Richman  
Mayor



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Sheena Fraser  
Corporate Officer