

**VILLAGE OF PEMBERTON
-REGULAR COUNCIL MEETING MINUTES-**

Minutes of the Regular Meeting of Council of the Village of Pemberton held on Tuesday, May 3, 2016 at 7:00 p.m. in **Council Chambers, 7400 Prospect Street**. This is Meeting No. 1426.

IN ATTENDANCE: Mayor Mike Richman
Councillor Ted Craddock
Councillor Jennie Helmer
Councillor James Linklater
Councillor Karen Ross

STAFF IN ATTENDANCE: Nikki Gilmore, Chief Administrative Officer
Sheena Fraser, Manager of Corporate & Legislative Services
Tim Harris, Manager of Operations & Development Services
Lena Martin, Manager of Finance & Administration
Sarah Dicker, Legislative Assistant

Public: 7

1. CALL TO ORDER

At 6.59 p.m. Mayor Richman called the meeting to order.

2. APPROVAL OF AGENDA

Moved/Seconded

THAT the Agenda be approved as amended by moving items 8 a) i) and 10 a) i) forward to be considered prior to the presentation by the Auditors.

CARRIED

3. RISE WITH REPORT FROM IN CAMERA

Council rose with report from In Camera Meeting No. 1426, May 3, 2016, on the following:

a) Eagle Ridge Drive Recommendation:

Council directed staff to issue a Request for Proposals for the establishment of single lane traffic flow on Eagle Ridge Drive, which will include the installation for a lock block wall along zones 1, 2, 3, 8, 9 and 10 and the remediation of zone 4 as per the recommendations in the *exp* Services report dated February 22, 2016.

b) Benchlands Development Overview

Council rescinded the resolution made at the Committee of the Whole Meeting No. 138, held October 20, 2016, whereby the Committee directed staff to prepare an overview on the Benchlands Development to be presented at a future meeting.

4. ADOPTION OF MINUTES

a) Regular Council Meeting No. 1425– Tuesday, April 19, 2016

Moved/Seconded

THAT the minutes of Regular Council Meeting No. 1425 held Tuesday, April 19, 2016, be adopted as circulated.

CARRIED

5. BUSINESS ARISING FROM COMMITTEE OF THE WHOLE

a) Water Conditioning Assessment Update

Moved/Seconded

THAT the Village proceed with Option 1, to adjust the pH and alkalinity by conditioning the water with soda ash as presented in the "Water Conditioning Assessment Follow Up Report", to the Committee of the Whole, dated May 3, 2016;

AND THAT staff be directed to issue a Request for Proposals to install a soda ash conditioning system;

AND THAT staff bring a report to Council with proposals and a recommendation.

CARRIED

6. COMMITTEE MINUTES – FOR INFORMATION

There were no minutes to be received.

7. REPORTS

a) Corporate and Legislative Services

i) 2016 Sea to Sky Mountain Bike Visitors Study – Village of Pemberton participation

Moved/Seconded

THAT staff be directed to proceed with Option 1, to provide funding in the amount of \$3500, subject to matching funds being provided by SLRD Electoral Area C Director and utilize funds from the Community Initiative & Opportunity Fund.

CARRIED

8. CORRESPONDENCE

a) For Action

i) Correspondence from Kim Slater, Executive Director, Sea to Sky Clean Air Society, dated April 26, 2016, requesting that the Village Proclaim May 30 – June 5 “Bike to Work & School Week 2016”.

Recommendation: **THAT** the Village Proclaim May 30 – June 5 “Bike to Work & School Week 2016”;

CARRIED

Mayor Richman read the following Proclamation:

Bike to Work Week May 30 – June 5, 2016

WHEREAS, BIKE TO WORK & SCHOOL WEEK helps build more vibrant, green, healthier communities in which to live and work by encouraging residents to cycle to work (or school) during the event, with the objective that participants will continue to commute by bicycle on a regular basis.

AND WHEREAS, BIKE TO WORK & SCHOOL WEEK a provincial, non-profit society, community based organization that recognizes riding a bike to work instead of commuting via car promotes healthy lifestyles and prevention of health issues through regular exercise.

AND WHEREAS, BIKE TO WORK & SCHOOL WEEK is coordinated by the Sea to Sky Clean Air Society in Pemberton, Whistler and Squamish who recognize commuting to work is a significant cause of carbon emissions in the Sea to Sky air shed and choosing to cycle instead, even occasionally, can have dramatic results.

NOW THEREFORE the Village of Pemberton declares the week of May 30 – June 5, 2016 as “Bike to Work & School Week” in the Village of Pemberton and invites citizens in our region to register and participate in the event.

9. DELEGATIONS

- a) **Darcy Haw, CPA, CA, Partner, Assurance Services and Carolyn Gills, Manager Assurance Services, MNP** –presentation of the 2014 Audit.

Darcy Haw, CPA, CA, Partner, Assurance presented the Draft Audit 2014 Financial Statements. Mr. Haw began with the Consolidated Statement of Financial Position. Haw went through each line item and gave explanations. He concluded that the Village had a healthy balance sheet with about 50% of the credit available to the Village remaining, leaving a lot of funds accessible if required.

Haw then proceeded to go through the Statement of Operations, he explained the line items noting that the increase in expenses between 2013 and 2014 came as a result of the Pemberton Music Festival.

Haw stated that the delay in the release of the 2014 Audited Financial Statements was due to complications with the financial software conversion and staff turnover in the Village of Pemberton. Haw noted that the 2015 Audit has gone extremely smoothly and commended staff for their hard work.

10. REPORTS

- b) Mayor

- Mayor Mike Richman reported on the following:
 - SLRD Meeting at which the following was discussed:
 - Application from a commercial paragliding operations to use The Meadows fields
 - Telford Bridge on the Highline Road
 - Anderson Lake High Water issues update
 - Non-Farm Use application for lands to be used for the Pemberton Music Festival
 - In-SHUCK-ch Treaty Negotiations Update
 - Community 2 Community funding request to hold a Forum between the SLRD/Village/Lil'wat and Lower Stl'atl'imx
 - Presentation on the United Nations Declaration on the Rights of Indigenous People
 - Duffy Lake Road Recreation Sites
 - Conflict of Interest – new standards developed by the Province

- Day of the Devils Pemberton Secondary School Teams fundraiser - \$18,000 raised for school sports teams
- Mayor Richman reminded of the following upcoming events:
 - Emergency Preparedness Week Open House at the Community Barn, Saturday May 7, 11am-2pm
 - Deadline to order water filters is now May 18
 - Wash for Paws event at the Wag'N'Wash, Sunday May 15, 12-3pm
 - Coffee with the Mayor on Thursday, May 5th, 5-7p.m.

b) Councillors

Councillor Craddock

Councillor Craddock did not have anything to report at this time.

Councillor Ross

Councillor Ross did not have anything to report at this time.

Councillor Linklater

Councillor Linklater reported on the following:

- Attended the BC Snowmobile Club Fundraiser for Easter Seals at the Downtown Community Barn
- Attended the Day of the Devil's fundraiser and recognized the efforts of the Mayor and all the volunteers
- Attended Tourism Pemberton Meeting and advised that a new App is being launched
- Recognized the Rotary Club and Councillor Craddock's participation with Earth Day events
- Attended the Rotary District Conference in Whistler
- Advised that Sheldon Tetreault, Chair of the Winds of Change Committee, will be making a presentation to Lil'wat Council at an upcoming meeting.

Councillor Helmer

Councillor Helmer did not have anything to report at this time

11. BYLAWS

a) Fourth and Final Readings (Adoption)

i) Municipal Ticket Information Utilization Bylaw No. 800, 2016

Moved/Seconded

THAT Municipal Ticket Information Amendment Bylaw No.800, 2016 receive fourth and final reading.

CARRIED

ii) 2016-2020 Five Year Financial Plan Bylaw No. 801, 2016

Moved/Seconded

THAT Five Year Financial Plan Bylaw No. 801, 2016 receive fourth and final reading.

CARRIED

iii) Annual Tax Rates Bylaw No. 802, 2016

Moved/Seconded

THAT Annual Tax Rates Bylaw No. 802, 2016 receive fourth and final reading.

CARRIED

iv) Water Frontage Tax Amendment Bylaw No. 803, 2016

Moved/Seconded

THAT Water Frontage Tax Amendment No. 803, 2016 receive fourth and final reading.

CARRIED

v) Sewer Frontage Tax Amendment Bylaw No. 804, 2016

Moved/Seconded

THAT Sewer Frontage Tax Amendment Bylaw No. 804, 2016 receive fourth and final reading.

CARRIED

b) First, Second and Third Readings

i) Water Rates Amendment Bylaw No. 805, 2016

Moved/Seconded

THAT Water Rates Bylaw No. 805, 2016 receive First, Second and Third Readings.

CARRIED

ii) Sewer Rates Amendment Bylaw No. 806, 2016

Moved/Seconded

THAT Sewer Rates Bylaw No. 806, 2016 receive First, Second and Third Readings.

CARRIED

12. CORRESPONDENCE

a) For Action

i) Correspondence from Donna Hasan, dated April 26, 2016, requesting that Eagle Ridge Drive be re-opened.

Moved/Seconded

THAT staff be directed to send a letter advising that Council has directed staff to issue an RFP to undertake the remediation work to enable the road to open for single lane traffic.

CARRIED

b) For Information

i) Copy of correspondence from Jessica Delany to the Squamish Lilloet Regional District regarding Non-farm use and extension of Festival Lands

ii) Copy of Information Bulletin issued by Vancouver Coastal Health, April 22, 2016

Moved/Seconded

THAT the correspondence be received for information

CARRIED

13. DECISION ON LATE BUSINESS

Moved/Seconded

THAT appointments to the Pemberton Music Festival Community Fund Committee be added as late business.

CARRIED

14. LATE BUSINESS

a. Pemberton Music Festival Community Fund Committee

Moved/Seconded

THAT Mayor Mike Richman be appointed as an alternate representative on the Pemberton Music Festival Community Fund Committee in the absence of Councillor Craddock or Councillor Ross.

CARRIED

15. NOTICE OF MOTION

There was no notice of motion.

16. QUESTION PERIOD

Lynn Mitges, Pique News Magazine

Sought clarity on the non-farm use application submitted to the Agriculture Land Commission and the Memorandum of Understanding between the Village, SLRD and ALC respecting the Pemberton Music Festival.

Maureen Douglas, 1472 Olive Drive

Sought clarity on the documents related to the 2014 Draft Financial Audit by MNP.

17. AJOURNMENT

Moved/Seconded

THAT the May 3, 2016 Regular meeting be adjourned at 8:17p.m.

CARRIED



Mike Richman
Mayor



Sheena Fraser
Corporate Officer