

**VILLAGE OF PEMBERTON  
-REGULAR COUNCIL MEETING MINUTES-**

**Minutes of the Regular Meeting** of Council of the Village of Pemberton held on Tuesday, April 19, 2016 at 9:00 a.m. in **Council Chambers, 7400 Prospect Street**. This is Meeting No. 1425.

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**IN ATTENDANCE:**

Mayor Mike Richman  
Councillor Ted Craddock  
Councillor Jennie Helmer  
Councillor James Linklater  
Councillor Karen Ross

**STAFF IN ATTENDANCE:**

Nikki Gilmore, Chief Administrative Officer  
Sheena Fraser, Manager of Corporate & Legislative Services  
Tim Harris, Manager of Operations & Development Services  
Lisa Pedrini, Planner, Development Services  
Jill Brooksbank, Communications and Grants Coordinator  
Sarah Dicker, Legislative Assistant

**Public:**

**9**

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**1. CALL TO ORDER**

At 8:59 a.m. Mayor Richman called the meeting to order.

**2. APPROVAL OF AGENDA**

Moved/Seconded

**THAT** the Agenda be approved as presented.

**CARRIED**

**3. RISE WITH REPORT FROM IN CAMERA**

Council did not rise with report from previous meetings.

**4. ADOPTION OF MINUTES**

**a) Regular Council Meeting No. 1422 – Tuesday, March 15, 2016**

Moved/Seconded

**THAT** the minutes of Regular Council Meeting No. 1422 held Tuesday, March 15, 2016, be adopted as circulated.

**CARRIED**

**b) Special Council Meeting No. 1423 – Tuesday, April 5, 2016**

Moved/Seconded

**THAT** the minutes of the Special Council Meeting No. 1423, held Tuesday, April 5, 2016 be adopted as circulated.

**CARRIED**

**c) Special Council Meeting No. 1424 – Tuesday, April 6, 2016**

Moved/Seconded

**THAT** the minutes of the Special Council Meeting No. 1424, held Tuesday, April 6, 2016 be adopted as circulated.

**CARRIED**

**5. BUSINESS ARISING FROM COMMITTEE OF THE WHOLE**

**a) Tax & Utility Single Billing**

Moved/Seconded

**THAT** Utility Billing be added to the Village of Pemberton Tax Bill to establish single billing for both taxes and utilities;

**AND THAT** single billing be implemented in 2017;

**AND THAT** notice of this change in billing procedure be issued in the 2016 tax notices and over 2016 to ensure all property owners are aware of the change procedure.

**CARRIED**

**6. COMMITTEE MINUTES – FOR INFORMATION**

There were no minutes to be received.

**7. DELEGATIONS**

**a) Oliver Robson, Project Manager and Liz Scroggins, Project Coordinator/Community Liaison, Innergex Upper Lillooet Hydro Project – Update**

Liz Scroggins, Project Coordinator/Community Liaison, for Innergex gave an update on the Upper Lillooet and Boulder Creek Power Projects and the status of the transmission line installation. The updated included an overview on the construction highlights carried out in 2013-2014 and the impacts of the 2015 Boulder Creek forest fire on the project. Ms. Scroggins also noted that Satori Environmental Services continues to undertake independent environmental monitoring and

reports are available on the project website and work is continuing on the Fish Habitat Enhancement Project, which will see habitat rehabilitation in the area of the Capricorn Slide. As well, it was noted that Innergex provides sponsorship contributions, in the amount of \$40,000 per year and included a listing of the many local organizations and groups that have been supported and provides local employment opportunities. A contract listing was also presented noting that to date approximately \$23,000,000 has been spent in the local service area.

Oliver Robson, Project Manager, for Innergex provided an overview of civil works done in 2015 including the transmission line work along segment 6 which is relatively steep terrain. Robson presented a list of civil works activities in Lillooet and Boulder Creek and what is planned for 2016. He spoke on the economic impact of the project in the local area in terms of job creation and expenditure.

## 8. REPORTS

### a) Office of the CAO

#### i. Airport Infrastructure Funding - British Columbia Air Access Program (BCAAP)

Moved/Seconded

**THAT** the Airport Infrastructure Grant application and the activities proposed therein be supported;

**AND THAT** Council approves the 25% matching component up to \$25,000.

**CARRIED**

#### ii. BC Bike Program, Friendship Trail Bridge Application

Moved/Seconded

**THAT** Council supports the application of the BikeBC for grant funding, in the amount of \$430,190, to increase the revenue required for the Friendship Trail/Multi-Use Bridge construction.

**CARRIED**

**iii. Regional Agencies Communication Workshop**

Moved/Seconded

**THAT** Council provide direction to staff on organizing a Communications workshop with the intent of developing a communications protocol between the Village of Pemberton, Vancouver Coastal Health, Sea to Sky School District No. 48 and the SLRD.

**CARRIED**

**b) Operations and Development Services**

**i. Pemberton Valley Men's Shed – Status Report**

Moved/Seconded

**THAT** Council receives this report:

**AND THAT** the proposed arrangement to lease the middle bay of the Village of Pemberton owned and maintained Storage Shed, located at 7400 Prospect Street, to the Pemberton Valley Seniors Society for temporary use as the Pemberton Valley Tool Library until such time as another suitable location is established be supported

**AND THAT** staff be directed to negotiate a lease agreement and bring back to Council for approval.

**CARRIED**

**c) Mayor**

- Mayor Mike Richman reported on the SLRD Board meeting and in particular spoke about the Anderson Lake Slide concerns and provided an update on the current standing of the drainage issues.
- Attended various community group meetings such as Healthy Pregnancy Group, Pemberton Women's Institute, Chamber of Commerce Luncheon and the Community Group Meeting hosted by the Chamber of Commerce
- Provided a reminder that May 2<sup>nd</sup> at 2:00 p.m. is the last day to place an order for a discounted water filter from the Village
- Congratulated Pemberton Arts & Culture Council on its 10<sup>th</sup> Anniversary
- Reminded that the Pemberton Music Festival job fair is being held on April 30<sup>th</sup>
- Reminded that an Open House for the Agriculture Parks Plan is taking place on April 28<sup>th</sup> at 5.30pm
- Reminded that the Rotary Club are selling hanging baskets with proceeds going to a Pemberton Secondary School bursary for grade 12 students

- Reminded about the Red Devils fundraising event is taking place on April 23<sup>rd</sup>
- Reminded of the Committee of the Whole Meeting is tonight at 5:30p.m at the Pemberton Community Centre

**d) Councillors**

**Councillor Craddock**

- Attended the Pemberton Valley Dyking District AGM and reported on their election and financial situation.

**Councillor Ross**

Councillor Ross did not have anything to report at this time.

**Councillor Linklater**

Councillor Linklater did not have anything to report at this time.

**Councillor Helmer**

Councillor Helmer did not have anything to report at this time

**9. BYLAWS**

**a) First, Second and Third Readings**

**i. Municipal Ticket Information Utilization Bylaw No. 800, 2016**

Moved/Seconded

**THAT** Municipal Ticket Information Amendment Bylaw No.800, 2016 be given first, second and third reading.

**CARRIED**

Moved/Seconded

**THAT** Staff review the Bylaw Dispute Adjudication System established by the SLRD and report back to Council.

**CARRIED**

**ii. 2016-2020 Five Year Financial Plan Bylaw No. 801, 2016**

Moved/Seconded

**THAT** Five Year Financial Plan Bylaw No. 801, 2016 receive first, second and third reading as amended as follows:

- 2016 Revenue Policy Disclosure Chart – revise revenue and percentages
- Change reference to 2019 to 2020
- Under Note 2 - adjust the Water Conditioning System Project to \$425,000

**CARRIED**

**iii. Annual Tax Rates Bylaw No. 802, 2016**

Moved/Seconded

**THAT** Annual Tax Rates Bylaw No. 802, 2016 receive first, second and third reading.

**CARRIED**

**iv. Water Frontage Tax Amendment Bylaw No. 803, 2016**

Moved/Seconded

**THAT** Bylaw No. 803, 2016 receive first, second and third reading.

**CARRIED**

**v. Sewer Frontage Tax Amendment Bylaw No. 804, 2016**

Moved/Seconded

**THAT** Bylaw No. 804, 2016 receive first, second and third reading.

**CARRIED**

**10. CORRESPONDENCE**

**a) For Action**

- i. Correspondence from Deryk Lee, President, Public Works Association of British Columbia, dated March 22<sup>nd</sup> 2016, requesting that the Village declare May 15<sup>th</sup> – 21<sup>st</sup> 2016, 'Public Works Week'.**

Moved/Seconded

**THAT** May 15<sup>th</sup> – 21<sup>st</sup> 2016, be proclaimed 'Public Works Week' in the Village of Pemberton

**CARRIED**

**Mayor Richman read the following Proclamation:**

***"PUBLIC WORKS – ALWAYS THERE"***  
***MAY 15-21, 2016***

**WHEREAS:** public works infrastructure facilities and services are vital to the health, safety and well-being of the residents of the Village of Pemberton; and

**WHEREAS:** such facilities and services could not be provided without the dedicated efforts of the public works professionals, engineers and administrator who are responsible for building, operating and maintaining the public works systems that serve its citizens; and

**WHEREAS:** the Public Works Association instituted Public Works Week as a public education campaign "to inform communities and their leaders on the importance of our nation's public infrastructure and public works services", and

**WHEREAS:** it is in the public interest of citizens and civic leaders to gain knowledge of the public works needs and programs of their respective communities; and

**WHEREAS:** Public Works Week also recognizes the contributions of public works professionals

**NOW THEREFORE,** I, Mayor Richman, Mayor of Pemberton, do hereby proclaim the week of May 15-21, 2016, as Public Works Week in the Village of Pemberton.

At 10:43 a.m. the Regular Meeting was recessed.

At 10:48 a.m. the Regular Meeting was reconvened.

At 10:49 a.m. Mayor Mike Richman declared a conflict pursuant to Section 100 (2) (b) and left the meeting. Councillor Linklater assumed the Chair's seat as he is Acting Mayor in the absence of the Mayor.

- ii. **Correspondence from Phill Read, Pemberton Secondary School, Red Devils Association, dated March 22<sup>nd</sup> 2016, requesting donations to support the High School Sports Programs and Competitions.**

Moved/Seconded

**THAT** a contribution, in the amount of \$200, be made from the Community Enhancement Fund, for a gift basket to be donated as a

silent auction item for the Pemberton Secondary School Red Devils Association Fundraiser;

**AND THAT** a request be sent to SLRD Electoral Area C Director to consider making a matching contribution.

**CARRIED**

At 11:00 a.m. Mayor Richman returned to the meeting and assumed the Chairs seat.

- iii. **Correspondence from Jack Crompton, Chair of Squamish-Lillooet Regional District dated March 31<sup>st</sup> 2016, requesting a letter of support for the SLRD Solid Waste and Resource Management Plan to the Ministry of Environment.**

Moved/Seconded

**THAT** a letter of support for the SLRD Solid Waste and Water Resource Management Plan be sent to the Ministry of Environment.

**CARRIED**

- iv. **Correspondence from the Honourable Peter Fassbender, Minister of Community, Sport and Cultural Development, dated April 8<sup>th</sup> 2016, regarding consultation underway on issues surrounding the sharing economy with new competition from transportation and accommodation companies such as Airbnb, Uber and Lyft.**

Moved/Seconded

**THAT** correspondence be sent to The Honourable Peter Fassbender, Minister of Community, Sport and Cultural Development, advising that the Village is eager to participate in discussions related to the sharing economy and outlining the challenges and impacts the Village is currently facing as a result of the proliferation of Airbnb properties:

**AND THAT** a copy of the staff Report to Council titled "Short Term Vacation Rentals Update", dated February 2<sup>nd</sup>, 2016, be included as an attachment.

**CARRIED**

#### **b) For Information**

- i. **Correspondence from Peter Ronald, Programs Officer, UBCM thanking Mayor and Council for submitting an application for the Community Wildlife Protection Plan Update for the Strategic Wildfire Prevention Initiative.**

Moved/Seconded

**THAT** the above correspondence be received for information.

**CARRIED**



- ii. Copy of correspondence from Janet and Hugh Naylor to Pamela Goldsmith M.P. Re: Canada National Railway Crossings within the SLRD.

Moved/Seconded

**THAT** the above correspondence be received for information.

**CARRIED**

- iii. Correspondence from Mayor Nancy Wilhelm-Morden, Chair, Transportation Advisory Group, dated March 17<sup>th</sup> 2016, providing an update on the activities of the Transportation Advisory Group (TAG).

Moved/Seconded

**THAT** the above correspondence be received for information.

**CARRIED**

- iv. Correspondence from Dr. Paul Martiquet, Medical Health Officer, Vancouver Coastal Health, providing updates and information as a follow up to the Drinking Water Town Hall Meeting held April 5<sup>th</sup> 2016.

Moved/Seconded

**THAT** the above correspondence be received for information.

**CARRIED**

## **11. DECISION ON LATE BUSINESS**

Moved/Seconded

**THAT** Pemberton Music Festival's Expansion on Agriculture Land Reserve be added as late business.

**CARRIED**

## **12. LATE BUSINESS**

### **a. Pemberton Music Festival Expansion on ALR lands**

A discussion took place respecting the two applications for Non-Farm Use that were considered by the Agricultural Advisory Committee on April 13<sup>th</sup>. Staff will follow up and provide an update at a future meeting.

## **13. NOTICE OF MOTION**

There was no notice of motion.

#### 14. QUESTION PERIOD

##### **Niki Vankerck - 7451 Aspen Blvd (Village of Pemberton)**

Ms. Vankerck had questions respecting the BC Bike Grant Application, the approval for the Pemberton Valley Seniors Association to utilize the Village storage shed for the Tool Lending Library and the contribution through Community Enhancement Fund to the Red Devils Fundraising Event. As well, requested that the Village provide a tax table that shows the difference in taxes between 2015 and 2016. –

##### **Julie Kelly - 1714 Hwy 99 (SLRD Electoral Area C)**

Ms. Kelly provided a comment on the impacts of the Pemberton Music Festival on her neighbourhood located along Highway 99 and the Non-Farm Use applications currently before the SLRD.

At 11:54a.m. the Regular Meeting was recessed.

At 12:11p.m. the Regular Meeting was reconvened.

#### 15. IN CAMERA

Moved/Seconded

**THAT** pursuant to Section 90 (1) (e) acquisition, disposition or expropriation of land and (k) negotiations of the Community Charter, the Council of the Village of Pemberton serve notice to hold an In-Camera Meeting on today's date for the purpose of dealing with matters for which the public shall be excluded from attending.

**CARRIED**

At 12:11 p.m. Council moved In Camera.

At 1:27 p.m. Council rose without report.

#### 16. AJOURNMENT

Moved/Seconded

**THAT** the April 19th, 2016 Regular meeting be adjourned at 1:27 p.m.

**CARRIED**



Mike Richman  
Mayor



Sheena Fraser  
Corporate Officer